

COMPETITION APPROVAL GUIDELINES

The following are required for the conduct of World Para Swimming Approved competition to ensure that, wherever possible, every swimmer will have the opportunity to swim in appropriate, quality competition to enable them to achieve their full potential.

Application:

- Applications for competition approval must be made via the IPC Sport Data Management System (SDMS). Applications have to be processed by the National Paralympic Committee.
- The application must be submitted to the World Para Swimming Office a **minimum of 6 weeks prior to the date of the competition** together with all supplementary information listed in the online application system (copy of the competition information and schedule of events)
- The NPC must pay the competition approval application fee of 80 EUR (all bank fees to be covered by the NPC) to the following account before the application for competition approval will be processed by World Para Swimming.

Account name: IPC

Account holder's address: Adenauerallee 212-214, D-53113 Bonn, Germany

Bank: Deutsche Bank AG

Bank address: Kaiserplatz 7-9, D-53113 Bonn, Germany

National Bank code: 380 700 59

Account number for EUR: 0290 122 00

SWIFT Address: DEUTDEDK380

IBAN: DE75380700590029012200

Please add the competition name and date as purpose in order to enable the identification of the payment.

Applications for World Para Swimming Officials (Technical Officials/ Classifiers) must be submitted by 31 July of the year prior to the competition (for competitions held between January and June), or by 15 January of the same year (for competitions held between July and December).

It is in the responsibility of the competition organiser to ensure that the application and relevant fees are received and acknowledged by World Para Swimming in the time frame required. The LOC is responsible to cover travel, accommodation, meals and incidental costs (to be decided by World Para Swimming) for appointed World Para Swimming Officials and World Para Swimming staff member.

Criteria for World Para Swimming Approval:

- World Para Swimming Rules and Regulations must be adhered to.
- Health & safety of the IPC athletes is paramount.
- Pools used for approved competitions must be either 25 metres or 50 metres in length. The minimum depth of water at the starting end of the pool shall be at least 1,35m.
- Individual events must be swum as separate male and female events.
- The events for class S14 athletes are the following:
 - 100m, 200m, 400m, 800m and 1500m Freestyle
 - 100m and 200m Backstroke
 - 100m and 200m Breaststroke
 - 100m and 200m Butterfly
 - 100m (short course only), 200m and 400m Individual Medley
 - 4x100m Freestyle Relay
 - 4x100m Medley Relay

The LOC should refrain from offering other S14 events than the ones listed above.

- If electronic timing is to be used, then a backup of two manual timing devices must be used.
- If no electronic timing is to be used, then three timing officials per lane must be used to determine the official time of the swimmer.
- Results must be processed using competition management software capable of producing a results file in word/ PDF/ excel format and in accordance with the IPC Results Submission Guidelines: Results have to be sent both as official output file as well as in a tabular format that can be found on the World Para Swimming website (Downloads & Forms).
- The official results sheets must include:
 1. the competition name and date,
 2. event name,

3. athlete name (must be the same as in the World Para Swimming classification database),
4. athlete's class,
5. recorded split times (where appropriate) and
6. final time.

- All officials must have current accreditation from a recognised swimming governing body for the duties in which they are utilised.
- Anti-turbulence lane ropes, starting platforms and backstroke turn indicators as per the facility rules must be provided.
- Adequate provision must be made for swimmers to warm up.
- Warm up procedure and schedule must be specified in the competition programme or circulated to teams prior to the competition and be available on the day.
- There must be adequate space for wheelchairs on the pool deck.
- There must be mats provided for pool entry/exit.
- Only World Para Swimming licensed athletes who hold an International Classification will be eligible for inclusion in the World Para Swimming rankings.
- For competitions with international classification the entry list must be provided to World Para Swimming 6 weeks prior to the start of the competition.
- All information provided to World Para Swimming must be translated to English.



Post-Competition Requirements for World Para Swimming Approved competitions

- **Record** setting performances must be submitted to the World Para Swimming Office using the World Para Swimming Record Application form, together with all the required supporting documentation. This information has to reach the World Para Swimming office no later than **15 days** after the record setting performance.
- **Results** containing the necessary information must reach the World Para Swimming office no later than **15 days** after the competition concludes.

Failure to provide the above information in the required time frame may result in **the times not being recognised** or future approvals being withheld.

In case of any questions, please contact World Para Swimming at:

International Paralympic Committee

World Para Swimming Manager

Adenauerallee 212-214

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Germany

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E-mail: worldparaswimming@paralympic.org