

World Para Ice Hockey

2023 Women's World Challenge

Team Manual



1. Welcome



Dear Teams,

on behalf of Green Bay, the states of Wisconsin and the Local Organizing Committee, I would like to welcome you all to the 2023 Women's World Challenge presented by Citi!

We look forward to welcoming you back to Green Bay and will do our best to ensure that you have a safe and fair competition - and we hope for a lot of excitement!

Brad Roethlisberger, LOC Chairman

2. LOC Contact List



LOC Role	Family Name	Given Name	E-mail address
Chair	Roethlisberger	Brad	Hockeyrefbar@sbcglobal.net
Accreditation	Bisborough	Robin	rbilsborough70@gmail.com
Accomodation	Unterriker	Becky	bunterriker@gmail.com
Transportation	Matzke	Rhonda	Cabanatan.travel@gmail.com
Medical	Roethlisberger	Lauren	Lauren.roethlisberger@snc.edu

2. LOC Contact List



Role	Family Name	Given Name	E-mail address
Team Host USA	Roethlisberger	Lauren	Lauren.roethlisberger@snc.edu
Team Host CAN	Roethlisberger	Scott	sroethlisberger@new.rr.com
Team Host CAN	Roethlisberger	Lori	fizzed1@new.rr.com
Team Host GBR	Latimer	Julie	j.lattimer@ymail.com
Team Host WRD	Hansen	Berit	Berit.hansen@paralympic.org

3. WPIH Contact List



WPIH Role	Family Name	Given Name	E-mail address
Technical Delegate	Poynton	Emma	ep500@me.com
Assistant Technical Delegate	Saskova	Irena	saskova@parahockey.cz
Chief Classifier	Van Bommel	Mia	miavanbommel@gmail.com
Officiating Coach	Rundstrom	Tony	tony.rundstrom@harnosand.se
Social Media	Skinner	Charlie	Charlie.c.skinner@gmail.com
Media & PR	Lieberman	Stuart	media@worldparaicehockey.org
Videographer	Onley	Mike	mikeonley@gmail.com
WPIH Admin	Hansen	Berit	Berit.hansen@paralympic.org
WPIH Manager	Laflamme	Michelle	Michelle.laflamme@worldparaicehockey.org

4. Training Schedule



Day	Date	Start Time	End Time	Rink	Home - Visitor	Team
-1	TUE. 29 AUG	10:00	11:15	Competition		USA
		11:30	12:45	Competition		CAN
		13:00	14:15	Competition		GBR
		14:30	15:45	Competition		WPH
		16:00	17:15	Competition		Officials

0	WED. 30 AUG	10:00	11:15	Competition		USA
		11:30	12:45	Competition		CAN
		13:00	14:15	Competition		GBR
		14:30	15:45	Competition		WPH
		16:00	17:15	Competition		Officials

5. Competition Schedule

1	THU. 31 AUG	9:00	9:45	Competition	V	WPH
		10:00	10:45	Competition	H	GBR
		11:00	11:45	Competition	V	CAN
		12:00	12:45	Competition	H	USA
		15:00	17:00	Competition	Game #1	GBR vs.WPH
		18:30	20:30	Competition	Game #2	USA vs.CAN

2	FRI. 1 SEPT	9:00	9:45	Competition	V	WPH
		10:00	10:45	Competition	H	CAN
		11:00	11:45	Competition	V	GBR
		12:00	12:45	Competition	H	USA
		15:00	17:00	Competition	Game #3	CAN vs WPH
		18:30	20:30	Competition	Game #4	USA vs GBR

5. Competition Schedule



3	SAT. 2 SEPT	9:00	9:45	Competition	V	GBR
		10:00	10:45	Competition	H	CAN
		11:00	11:45	Competition	V	WPH
		12:00	12:45	Competition	H	USA
		15:00	17:00	Competition	Game #5	CAN vs GBR
		18:30	20:30	Competition	Game #6	USA vs WPH
4	SUN. 3 SEPT	11:00	13:00	Competition	Game #7	3rd vs 4th
		15:00	17:00	Competition	Game #8	1st vs 2nd

6. Meeting Schedule



Day	Date	Start Time	End Time	Meeting	Location	Attendance
-1	TUE. 29 AUG	16:30	17:30	Head Coach Meeting	WPIH Office	Head Coaches
0	WED. 30 AUG	17:00	17:30	EAP	Ice	Medical Rep
		18:00	18:30	Passport Control	WPIH Office	Team Manager
		18:30	19:30	Directorate #1	WPIH Office	Team Manager
1	THU. 31 AUG	20:45	21:15	Directorate #2	WPIH Office	Team Manager
3	SAT. 2 SEP	22:45	23:15	Directorate #3	WPIH Office	Team Manager

6. Mandatory Meetings



Head Coach Meeting

Head Coaches must attend the Head Coach Information Meeting with the Official Supervisor. The meeting will review important rule interpretation.

EAP

Team medical personnel must attend the demonstration of the emergency action plan. Procedures and signal for athlete removal of the ice will be confirmed during the meeting.

Passport Control

Team managers must bring the passport of all the athletes to the meeting to confirm nationality & eligibility.

Directorate Meetings

Team managers must attend every directorate meeting. Please refer to regulation #9. One additional guest per team may attend the meeting but will not have voting rights. Please remember to bring your proof of insurance at the first meeting if you have not emailed to WPIH already.

7. Classification Schedule



Please refer to the official Classification Schedule

Athletes should be reminded that:

- They need to arrive to the waiting area 15 min before their scheduled evaluation
- They must bring passport/ID card to classification
- They should be accompanied by one support person, and if needed, by one interpreter (English)
- The classification session will take place at the Competition Venue,. Follow the signage or ask your team host for direction
- There will be 2 panels and therefore 2 evaluation rooms

8. Equipment Verification Schedule



Your equipment manager must be ready to meet with the Technical Delegate at their dressing room at the scheduled time.

All equipment used shall be in conformity with the IPC Policy on Sport Equipment (IPC Handbook Section 2, Chapter 3.10) and the WPIH Rulebook (Section 3).

Sledges, Sticks and Helmets will be verified for compliance. Sledges and Helmets will receive branded stickers to confirm their compliance. Players are asked to keep the stickers and informed an Official if the sticker is lost or damaged during the tournament.

Sticks will be measured randomly throughout the event.

29 August 2023	
09:30	Canada
11:30	Great Britain
13:30	USA
16:00	WPIH

8. WPIH Information Session



29 August 2023		30 August 2023	
13:30	USA	13:30	Canada
15:30	Great Britain	16:30	World

An information session has been scheduled with the teams to discuss the Women's Development Pathway and Paralympic Winter Games Eligibility Criteria.

9. Accreditation



The Accreditation Office is situated in the lobby of the Competition Venue.

The Team Leader from each team will receive the accreditation cards from their Team Host upon arrival.

Only Team officials can request changes to the team accreditations.

The accreditation must be visibly worn at the Team Hotels and Venue during the whole tournament (excluding when on ice during practices and games).

The accreditation card is required in order to access the bus shuttles and dining area

Contact email: rbilsborough70@gmail.com

10. Transportation



The LOC will provide ground transportation from the day of arrival to the day of departure.

Transfers to and from the airport is included based on the schedule that you provided to the LOC.

While in Green Bay, your team bus will be used to transport your delegation to and from your hotel to the competition.

Trips outside of the Hotel/Venue loop must be request to your Team Host so that they can coordinate with the team bus or event shuttles.

Shuttles can also be arranged for Team Officials required to attend mandatory meetings at the competition venue.

11. Accommodation



The 4 Team Hotels are all located 10-15 minutes drive from the Competition Venue

Team USA

Hilton Garden Inn
1015 Lombardi Ave, Green Bay, Wisconsin, USA, 54304

Team CAN

Holiday Inn & Suites: Green Bay Stadium
2785 Ramada Way, Green Bay, Wisconsin, USA, 54304

Team GBR

Hyatt Regency
333 Main St, Green Bay, Wisconsin, USA, 54301

Team WRD

Radisson Hotel & Conference Center Green Bay
2040 Airport Drive, Green Bay, Wisconsin 54313, United States

12. Food & Beverages



A variety of options will be available to accommodate dietary restrictions.

Breakfast will be at the hotels every day. Please refer to your hotel for the hours of operations.

Lunch & Dinner will be served at the Competition Venue;

Schedule

If your team is unable to make it to the catering area during the set time, please coordinate with your team host for takeaway boxes.

29 Aug. -2 Sept.

Lunch	11:30 to 13:00
Dinner	16:00 to 18:00

Sunday 3 Sept.

Lunch	10:30 to 14:30
Dinner	15:00 to 19:00

13. Media Availabilities - Training



The Mixed zone will be located at the entrance of the players' hallway.

Reporters will be given access to film the first 15 minutes of each team's respective practice time slots.

Media will have access to all four teams approximately 15 minutes after their scheduled practice time.

A coaching representative along with the team captain will have to report for interviews after each training session if media is present.

An LOC volunteer will notify a team representative of any additional request by the media at the team dressing room directly.

Media will not be allowed in the player area nor the dressing room.

13. Media Availabilities - Games



Media will have access to all four teams approximately 15 minutes after their games.

Media will have access for post-game interviews in the Mixed Zone. The post-game media availability will last approximately 15 minutes with a coach and the player of the games.

Request for additional players can be made on site.

The losing team will go first, and the winning team will go second.

An LOC volunteer will notify a team representative of any additional request by the media at the team dressing room directly.

Media will not be allowed in the player area nor the dressing rooms.

The player of the game of the winning team may be asked to attend the Livestream post-game show.

13. Media Availabilities



The LOC & WPIH content team will conduct interviews throughout the tournament.

There will be a studio setup at the Competition Venue for the WPIH Content Team. Feature interviews will be conducted in the studio rather than the Mixed Zone on 29-30 August.

We ask athletes and team officials to report to the interview studio if they are invited.

14. Livestream



Games will be live streamed on the following platforms:

WPIH Facebook page:

<https://www.facebook.com/ParaIceHockey>

IPC YouTube channel:

<https://www.youtube.com/c/paralympics>

We encourage you to share the details with your friends and families.

15. Social Media



The official channels are:

www.paralympic.org/ice-hockey

www.facebook.com/ParaIceHockey

www.instagram.com/paraicehockey

www.twitter.com/ParaIceHockey

The official handles for the event are:

#WomensWorldChallenge

#ParaIceHockey

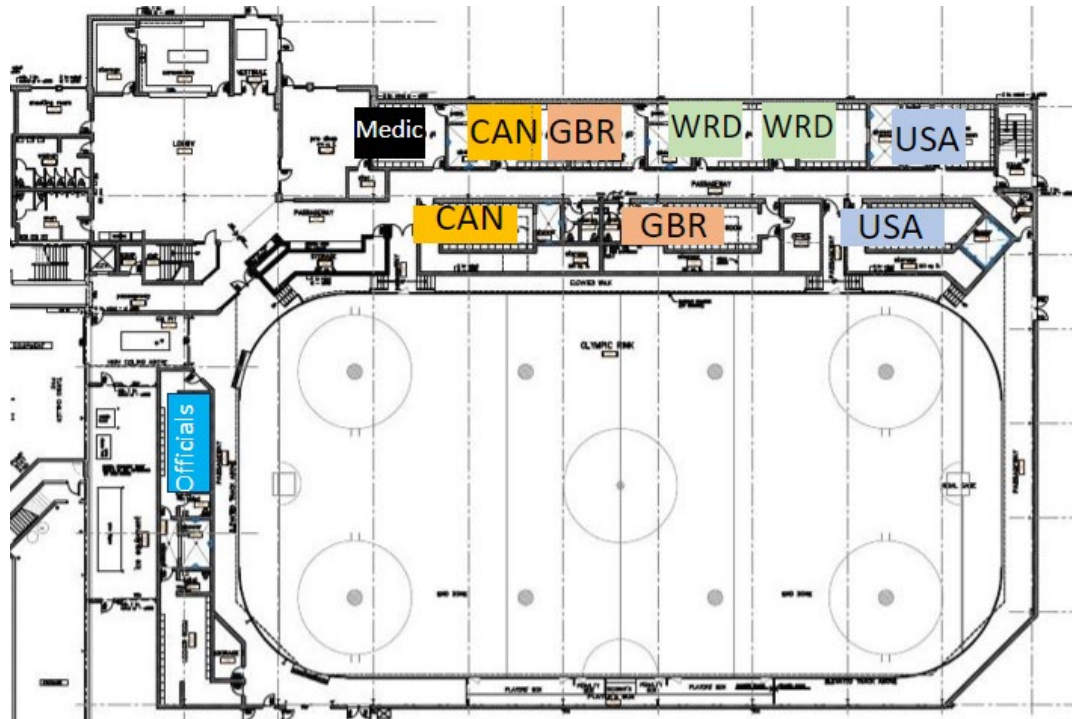
@paraicehockey

16. Venue



1640 Fernando Dr, Ashwaubenon, WI 54115, United States

16. Venue



17. Dressing Rooms



Pucks

Pucks will be provided for training, warm up and games.

Towels

Towel services will be provided at the Competition Venue.

Laundry

Laundry services has been arranged for the duration of the event. Please bring laundry bags with you. The LOC will provide laundry loops for each athlete. You will be asked to leave your clothes in the dressing room at the end of the day.

Skate Sharpening

Please ask your team host if you need assistance with skate sharpening.

Warm Up Area

The venue ground (parking, grass) can be used for warm-up and off-ice training. Access to the gym on the 2nd floor can be arranged.

18. Team Services



Pucks

Pucks will be provided for training, warm up and games.

Towels

Towel services will be provided at the Competition Venue.

Laundry

Laundry services has been arranged for the duration of the event. Please bring laundry bags with you. The LOC will provide laundry loops for each athlete. You will be asked to leave your clothes in the dressing room at the end of the day.

Skate Sharpening

Please ask your team host if you need assistance with skate sharpening.

Warm Up Area

The venue ground (parking, grass) can be used for warm-up and off-ice training. Access to the gym on the 2nd floor can be arranged.

19. Medical



The Sports Medicine Team for this event will be comprised of licensed athletic trainers from Aurora BayCare Sports Medicine.

One licensed medical professional will be always on site at all times.

An ambulance will be on site at every game.

If an emergency occurs outside of the competition venue (road /hotel), dial 911.

If an incident occurs outside of the competition venue but is not an emergency, please contact your team host for assistance. They will be able to arrange trip to the hospital, clinic, pharmacy or testing facilities.

20. Game Operations



Commercial Breaks (Regulation 10.5) - 70 seconds

Goal Breaks (Regulation 10.11) - 45 seconds

Video Goal Judge System Regulation (Regulation 11.8) - Not applicable

Game-ending protocol (Regulation 10.3)

- Line up on blue line
- Player of the Game: Losing Team
- Player of the Game: Winning Team
- National Anthem
- Hand Shake, Fist Bump, Salutation of Officials
- Mixed Zone

Game Countbacks for Broadcast

Please refer to the appendix and inform your athletes of the pre-game protocol

Thank you!

