



Accommodation and Booking Processes Guide

Dubai 2019 World Para Athletics Championships

17 July 2019



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1 Introduction

In November 2019, the Dubai Club for People of Determination in Dubai, United Arab Emirates will host the latest edition of the World Para Athletics Championships. Planning for the championships' accommodation has been on going by the Dubai 2019 Organising Committee in association with World Para Athletics. The Dubai 2019 Accommodation team has considered options within the vicinity and selected properties to allow easy access to the Dubai Club and all training venues.

The accommodation options range from 3 stars to 5 stars and provide a high level of service including free Wi-Fi and potential team meetings spaces (for reservation). All hotels are located within approximately 20 minutes' drive of the Dubai Club. The Dubai Metro can also be used from most hotels to an alternative to travel to the Dubai club or for access to Downtown Dubai.

All rates are provided as bed and breakfast price including all taxes and tourism surcharges applicable in Dubai and the United Arab Emirates.

If you have any questions or comments about this policy, please contact Dubai2019@worldparaathletics.org.



2 Available Hotels

Updates on available remaining rooms are included below.

2.1 Al Bustan Residence

Al Nahda Road, Al Qusais 1 - Dubai - United Arab Emirates

Located close to the main competition venue, the Al Bustan has been the main hotel for multiple Para Sport competitions hosted by the Dubai Club for the Determination for many years.

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 twin or double bed)	500 AED
Twin (2 twin beds)	650 AED
one bedroom suite (2 twin beds, includes kitchen and living room)	900 AED
Two bedroom suite (4 twin beds, includes kitchen and living room)	1700 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single rooms	Twin rooms	One bedroom suite	Two bedroom suite	Total rooms available
Initial	0.6 km	12.9 km	89	76	60	120	355
updated	0.6 km	12.9 km	0	0	41	83	134

Total accessible rooms = 10 (1 single, 4 twin, 5 one bedroom suites)



Star Rating: 3

- Additional Facilities: 10 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability




2.2 Hampton by Hilton

Damascus Street - Dubai - United Arab Emirates

Newly opened in 2018, the Hampton inn provides airy rooms in a contemporary hotel with a large outdoor pool.

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen bed)	500 AED
Twin (2 beds)	650 AED
1 Double bed and 1 pull out sofa bed (sleeps 2)	650 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single rooms	Twin rooms	Double bed and pull out sofa bed	Total rooms available
initial	1.7 km	14.2 km	94	132	168	400
updated	1.7 km	14.2 km	60	0	143	215

Total accessible rooms = 6 (6 single rooms)

Star Rating: 3

- Additional Facilities: 2 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability




2.3 Studio M Arabia by Millennium

Al Qiyadah Metro Station - Al Ittihad Rd - Dubai - United Arab Emirates

Opened in 2018, Studio M Arabia offers modern rooms decorated in the style of an urban loft. The hotel offers a pool and connection to the Arabian Plaza shopping complex.

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen or king bed)	500 AED
Twin (2 beds)	650 AED
One bedroom suite (2 twin beds, includes kitchen and living room)	900 AED
Two bedroom suite (4 beds, includes kitchen and living room)	1850 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single rooms	Twin rooms	One bedroom suite	Two bedroom suite	Total rooms available
initial	1.3km	11.6	17	60	10	10	105
updated	1.3km	11.6	0	0	0	0	0

Total accessible rooms = 8 (8 single rooms)

Star Rating: 3



- Additional Facilities: 2 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability



2.4 Emirates Stars Hotel Apartment Dubai

Amman Street, Al Qusais 1 - Dubai - United Arab Emirates

A four-star apartment hotel which offers a pool. All rooms are apartments and comes with a living room, kitchen and washer/dryer.

Price Details

	<p>Standard Rate per room per night (any booking made between 10 June and 2 September)</p>
<p>One bedroom suite (2 beds, includes kitchen and living room)</p>	<p>800 AED</p>
<p>Two bedroom suite (4 beds, includes kitchen and living room)</p>	<p>1500 AED</p>

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	One bedroom suite	Two bedroom suite	Total rooms available
updated	1.0 km	14.5 km	60	34	95

Total accessible rooms = 1 (1 two bedroom suite)

Star Rating: 4

- Additional Facilities: 1 meeting room available with approximate seating for 50.
- all meeting rooms are subject to availability.



2.5 Time Grand Plaza

Damascus Road, Al Qusais· Near Dubai Grand Hotel - Dubai - United Arab Emirates

	Standard Rate per room per night (any booking made between 10 June and 2 September)			
	<table border="1"> <tr> <td>Single (1 queen or king bed)</td> <td>650 AED</td> </tr> <tr> <td>Twin (2 beds)</td> <td>850 AED</td> </tr> </table>	Single (1 queen or king bed)	650 AED	Twin (2 beds)
Single (1 queen or king bed)	650 AED			
Twin (2 beds)	850 AED			

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single room	Twin Room	Total rooms available
initial	2.0 km	16.4 km	19	40	60
updated	2.0 km	16.4 km	16	4	21

Total accessible rooms = 1 (1 single room)

Star Rating: 4

- Additional Facilities: 5 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability



2.6 Pullman Deira city centre, Dubai Creek

Adjacent to Deira City Centre - Baniyas Rd - Dubai - United Arab Emirates

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen or king bed)	800 AED
Twin (2 beds)	1100 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single room	Twin Room	Total rooms available
updated	3.9 km	8.3 km	14	40	60

Total accessible rooms = 6 (6 single rooms)

Star Rating: 5

- Additional Facilities: 2 meeting rooms available with approximate seating for 50.
- all meeting rooms are subject to availability



2.7 Aloft City Centre Deira

Baniyas Road - 8th St - Dubai - United Arab Emirates

Located in the busy Deira City centre this modern hotel offers stylish luxury.

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen or king bed)	650 AED
Twin (2 beds)	900 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single room	Twin Room	Total rooms available
initial	3.9 km	8.3 km	34	60	100
updated	3.9 km	8.3 km	29	22	57

Total accessible rooms = 6 (6 single rooms)

Star Rating: 4

- Additional Facilities: 5 meeting rooms available with approximate seating for 50.
- all meeting rooms are subject to availability



2.8 Ibis Deira City Centre

8th Street, Opp. Deira City Centre Port Saeed District - Dubai - United Arab Emirates

Located in the busy Deira City standard hotel offers comfortable rooms and shares a pool with the Novotel. (This hotel is not recommended for teams with large numbers of wheelchair users).

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen or king bed)	500 AED
Twin (2 beds)	650 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single room	Twin Room	Total rooms available
initial	3.9 km	8.3 km	27	20	50
updated	3.9 km	8.3 km	18	0	21

Total accessible rooms = 3 (3 single rooms)

Star Rating: 3

- Additional Facilities: 5 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability.



2.9 Novotel Deira City Centre

8th street, Port Saeed District, Front of Deira City Centre Mall - Dubai - United Arab Emirates

Located in the busy Deira City centre this modern hotel offers stylish luxury with a pool and access to the nearby City Centre Mall.

Price Details

	Standard Rate per room per night (any booking made between 10 June and 2 September)
Single (1 queen or king bed)	600 AED
Twin (2 beds)	900 AED

Hotel Details

	Distance to Dubai Club	Distance to Training Venues	Single room	Twin Room	Total rooms available
updated	3.9 km	8.3 km	44	0	50

Total accessible rooms = 6 (6 single rooms)

Star Rating: 4

- Additional Facilities: 5 meeting rooms available with approximate seating for 20.
- all meeting rooms are subject to availability



3 Booking Process and Timelines

The Dubai 2019 World Para Athletics Accommodation team will handle all official hotel bookings for the championships. All bookings should be done by the responsible National Paralympic Committee or National Federation. The booking NPC/NF shall take sole responsibility for communication and payment of the full booking. Any bookings that do not meet the requirements below may be delayed or cancelled at the Dubai 2019 Accommodation team's discretion.

3.1 Standard Booking Process

The Standard process will open on **17 July 2019**. All hotels listed above are eligible for standard booking process. All bookings must be sent to Dubai2019@worldparaathletics.org using the booking request form. Please be sure to complete the booking request form in full to ensure your booking can be processed in a timely fashion. Teams may not be guaranteed their first choice, however the accommodation team will try to meet all requests as best as possible. Some hotels or room types may no longer be available and the remaining rooms have been listed above. When an alternative option is offered, the Team shall answer within 48h otherwise the room can be released back into the general booking pool, and other options should then be looked at. The standard booking process will remain open until **2 September, 2019**. After 2 September room availability and prices will not be guaranteed for new bookings.

Once a booking is confirmed nations will receive an invoice for the total booking costs. NPCs must make the 80% down payment by the date listed on the invoice. If payment is not made by this date, the booking will be cancelled, and all rooms will be released back into the available rooms pool. Teams whose bookings are cancelled due to unpaid invoices will be allowed to rebook, however the original rooms may no longer be available due to the first come first serve policy.

NPCs will be permitted to change up to 20% of their total booking (calculated based on total room nights) up until 26 September free of cancellation fees. After this date, final invoices will be created based on the payment and cancellation policy below.



Required Information to process a complete booking

- Number of Participants
- Requested number of room types (single/twin/triple/other)
- Date of Arrival
- Date of Departure
- Preferred hotel selection
- 2nd preferred hotel selection
- 3rd preferred hotel selection
- Approximate number of wheelchair users (including team officials)
- Approximate number of athletes belonging to T/F31-32-51-52 and RR sport classes
- Private meeting room request(s)

All requests will be taken into consideration to ensure your team has the preferred hotel and the best possible stay in Dubai, but the accommodation team cannot guarantee that you will get your first request. As there are limited number of fully accessible rooms at each hotel, there are no guarantees that your team will receive the preferred number of fully accessible rooms. The Dubai 2019 Organising Committee and World Para Athletics will make reasonable accommodations to ensure that rooms are made as accessible friendly as possible.



3.2 Key booking dates

17 JUL 2019	Standard booking Process Begins
2 SEP 2019	Standard Booking Closes
26 SEP 2019	Final booking for accommodation and meeting rooms ends (no new bookings or changes allowed after this date)
30 SEP 2019	Final deadline for full (100%) Payment of accommodation booking fees



4 Payment and Cancellation Policy

4.1 Payment policy

After a booking is received and confirmed by the Dubai 2019 Accommodation team, an invoice for 80% of the total booking will be generated. Once the invoice is received, the booking nation must make the payment by the date listed. **If the initial 80% payment is not received by the date on the invoice, the Dubai 2019 Accommodation team will cancel the booking and rooms will be released back into the general booking pool.** Rebooking will be possible however; the same hotel and room type may no longer be available as were in the original booking. The Dubai 2019 accommodation team has the right to cancel any booking in which a payment is not made by the required deadline.

Bookings will only be accepted by the responsible NPC/NF. Only one invoice will be created per nation.

Payments will be accepted by bank transfer. The payment details will be located on the invoice the NPC will receive after the booking has been confirmed. **No cash payments on arrival will be accepted.** Teams will be liable for all bank charges associated with transferring money (check with your bank when making the transfer to ensure all charges are accounted for).

4.2 Cancellation and Change Policy

The Dubai 2019 accommodation team has tried to make the cancellation and change policy as flexible as possible to allow for teams to adjust their team size slightly as needed up and until the final entry by number. Teams will be permitted to amend their booking size within 20% (minus) of the total room nights of the original booking free of charge up to and including September 26 to allow for small changes in team size. Be aware that any additions to your booking are pending hotel availability and cannot be guaranteed. Any accommodation changes involving the addition of rooms or room nights may only be possible if the hotel has the requested availability. Please ensure that your booking is as accurate as possible when submitted to avoid any unnecessary cancellation fees or change problems.

The accommodation team will return all remaining funds, as per the cancellation policy (where required), after the cancellation fee and final accommodation invoice calculations have been completed after **26 September 2019**.



4.3 Cancellation policy key dates

From time of booking	Any cancelled booking will be subject to an 80% cancellation policy of total room nights
26 SEP 2019 and after	100% cancellation fee applies to any cancellations or changes made after this point

Reimbursements will be done only through bank transfers. Teams will be liable for all bank charges associated with any reimbursement payment.



5 Allocation of Accessible rooms

Due to the high number of accessible room requests and the limited number of fully accessible rooms available, nations will not be guaranteed to receive the amount of requested fully accessible rooms. The Dubai 2019 Accommodation team will work with all hotels to make modifications where possible to allow for rooms to be made accessible friendly. Final allocation for fully accessible rooms will be made after consideration of numbers and classes of athletes after final entry has finished.



6 Private Meeting Rooms

As noted in the above accommodation plan, many hotels have a limited number of meeting rooms available for nations to reserve during the duration. If a nation would like to book a meeting room at their selected hotel, please indicate on the form the number of meeting rooms and the duration that your team would like to reserve for. The Dubai 2019 Accommodation team will contact you with options about the price and size after confirmation of the hotel. Meeting rooms will only be able to be reserved based on availability and will be reserved on a first come first serve basis. If you have any questions, please contact dubai2019@worldparaathletics.org.



7 Championship Transportation and Services

Championships services will only be available at official championship venues. Transportation including arrivals and departures will only be available from 2 November until 16 November. Services and will only be offered from Dubai International Airport, official championships hotels (as listed above), competition venues and training venues. As traffic in Dubai can be extremely slow during peak times, the Dubai 2019 Accommodation team wishes to warn any nation that chooses to use transportation services not offered by the Dubai 2019 Local Organising Committee that they agree to do so at their own risk including the impacts associated with potential missed call times or flights.