



# Team Leaders Manual



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## **A. Message from the President of the International Paralympic Committee**

Dear Team Leaders,

I am delighted to welcome you to the beautiful city of Sydney and Australia for the Sydney 2019 World Shooting Para Sport Championships.

This is the most important competition ahead of us before the Tokyo 2020 Paralympic Games and the first time the World Championships will count with all disciplines combined in one and same event.

The addition of Para trap and Vision Impaired events make shooting Para sport an even more inclusive sport and open new possibilities for athletes and countries.

It is an immense pleasure to return to the Sydney International Shooting Centre, purpose-built for the Sydney 2000 Olympic and Paralympic Games and one of the best shooting venues in the world.

Being back in Australia also gives us a great opportunity to look at how much the sport has evolved due to the hard work from all of those involved in our Movement then and now.

There were 139 participants from 36 countries in 12 shooting events at Sydney 2000 while the 2019 World Championships will see 292 shooters from 58 countries in 41 events!

Nineteen years ago, 32 women took part in the Games. The Rio 2016 Paralympics saw 50 women competing. Sydney 2019 will count with 78 female shooting athletes!

This year's World Championships is already making history.

In this manual you will find all necessary information about the competition, the venue and the city of Sydney. In case you need any additional support, please do not hesitate to contact the Local Organising Committee or World Shooting Para Sport.

I would like to this opportunity to thank the organisers and their partners for delivering the competition. I have no doubt they are committed to make Sydney 2019 the best World Championships the sport has ever seen.

I wish you all the very best of luck.

Andrew Parsons

IPC President



## **B. Organisation and Contact**

### **1. Local Organising Committee (LOC)**

The 2019 Sydney World Shooting Para Sport Championships Organising Committee is located:

Shooting Australia  
28 Greenhill Road,  
Wayville, SA 5034

Email: [events@shootingaustralia.org](mailto:events@shootingaustralia.org) OR [office@shootingaustralia.org](mailto:office@shootingaustralia.org)

Phone: +61 8 8177 1860

Website: <https://shootingaustralia.org/>

### **2. International Paralympic Committee (IPC)**

The World Shooting Para Sport Office is located:

International Paralympics Committee  
Adenauerallee 212-214  
53113 Bonn  
Germany

Email: [info@WorldShootingParaSport.org](mailto:info@WorldShootingParaSport.org)

Phone: +49-228-2097-200

Fax: +49-228-2097-209

### **3. International Paralympic Committee (IPC)**

Media request

Please contact Ros Dumlao

Email: [rosalind.dumlao@paralympic.org](mailto:rosalind.dumlao@paralympic.org)



## 4. 2018 World Shooting Para Sport World Championships

### Officials List

<b>Technical Delegate</b>	<b>FRA</b>	<b>Ghislaine Briez</b>
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### Jury Members

<b>Rifle/Pistol Chairperson</b>	<b>GER</b>	<b>Volker Kaechele</b>
Rifle Jury	UAE	Somaya Eman Eddin
Rifle Jury	NZL	Alison Fursdon
Rifle Jury	AUS	Alex Maranik
Pistol Jury	THA	Manassanan Chanatthannop
Pistol Jury	JPN	Kazuo Ozaki
Pistol Jury	AUS	Sharon Reynolds
<b>Shotgun Chairperson</b>	<b>AUS</b>	<b>Gleniss Lawrence</b>
Shotgun Jury	AUS	Deserie Baynes
Shotgun Jury	AUS	Tim Braybon
<b>Equipment Control Chairperson</b>	<b>NED</b>	<b>Ferrol van Hoeven</b>
Equipment Control Jury	JPN	Takashi Mawatari
Equipment Control Jury	AUS	Brian Johnson
<b>RTS Chairperson</b>	<b>FRA</b>	<b>Ghislaine Briez</b>
RTS Jury	KOR	Kim Il-Hwan
RTS Jury	NZL	David Rew
RTS Jury	AUS	Helen Johnson
<b>Jury of Appeal Chairperson</b>	<b>KOR</b>	<b>Kim Il-Hwan</b>
Jury of Appeal	FRA	Ghislaine Briez
Jury of Appeal	AUS	Sandra Maranik

### IPC Staff

Managing Director of World Para Sports	Christian Holtz
World Shooting Para Sport Manager	Tyler Anderson
IPC Media Co-ordinator	Ros Dumlao

### LOC Staff

LOC Director	Kelly Wright
LOC Manager	Hayley Chapman



**C. Event Schedule** - It is best that Team Leaders download the current version of the schedule from <https://www.paralympic.org/sydney-2019>

## **D. Transportation**

### **1. Arrival**

Official Arrival: Wednesday 9<sup>th</sup> October 2019

A bus service will be provided from Sydney International (SYD) airport to the Shooting Centre, then to the Championship Hotels.

Journey time: approximately 75 minutes

### **Information for Arrival at Sydney International Airport**

#### (1) Terminal 1 (All Airlines)

- Arrival Hall: You will exit through Arrival Hall "A" or "B" after Baggage Claim, (depending on your Arrival Gate)
- LOC Welcome Crew will wait for teams near the Arrival Hall exits, and guide them to the bus. Please look out for Australian coloured (green and gold) shirts.



### **2. Firearms/Ammunition**

#### (1) Clearance of Firearms through Australian Border Force

LOC Firearm and Ammunition Import Crew member will be available for the teams inside the Airport to assist in resolving any simple Firearms Importation Procedures.

#### **Notice for Firearm & Ammunition Custom Clearance**

##### **PLEASE NOTE:**

**If there is any discrepancy/change with Firearm Serial No. or the ammunition being brought into Australia, it takes at least 1 -2 more days to complete the Firearm Importation Procedures, and the firearms will not be released to your team members.**

**Team Leaders are asked to double-check the Firearm Information before departure for Australia and please urgently notify any discrepancy to the LOC for our prior action.**





**Please also take careful note of your arrival day, date and time, as permits cannot be backdated under any circumstances.**

### **(2) Transportations of Firearm to Armoury of the Shooting Range**

All the Firearms and Ammunition **must** be transported directly to the armoury at the range, in accordance with the New South Wales Firearms/Ammunition legislation.

### **(3) Export Process**

Australian Border Force staff will be attending SISC to check and seal firearms for the export process. Firearms will need to be presented to the Border Force staff with a copy of your Firearms Permit, Import and Export Permits.

Once the Firearms have been checked and sealed they will not be allowed to be opened.

On arrival at the airport, Athletes will need to present themselves and their sealed Firearms and Ammunition to the Border Force Office on the Ground Floor (near the Elevators).

Border Force staff will then check seals against the boxed firearm and the paperwork removed and kept by Border Force staff. Athletes will then proceed to Check-In for their departure.

It is expected that Border Force staff will be on site at Sydney International Shooting Centre for the last 2 days of competition. Shotgun shooters may also have this process available, but this is still being confirmed.

If you do not have your firearm sealed by Border Force staff, you will need to ensure that you allow extra time to have your firearms processed at the airport.

## **3. Hotel to range transport**

Transport schedules will be established based on the competition schedule. Notices will be placed at the range and the hotel.

- (1) Journey time: approximately 20-40 minutes
- (2) Shuttle Bus Operation: Will be posted at the championship hotel and the range.
- (3) LOC will adjust the shuttle bus operation frequency if needed.
- (4) Shuttle Bus: Will be mainly a bus with a lift or ramp.

## **4. Departure**

Official departure day: Saturday 19<sup>th</sup> October 2019

A bus service will be provided to Sydney International airport (SYD).

### **(1) Departure Transport Plan**

The LOC will contact each Team Leader/Coach to discuss details re Check out and Departure Time from Hotel to Armoury and then Airport.



## (2) **Hotel Check-Out Time**

Official Hotel Check-Out time is 10:00 AM

Please notify LOC in advance if any Teams need late check-out due to flight times, any additional charge for late check-out is the responsibility of the team.

## **E. Accreditation**

Accreditation cards will be distributed from the Competition Office at the range. Only the team leader of each country will be able to confirm accreditation of all members of his/her delegation.

**Teams will not receive accreditation cards until full payment to both IPC and the LOC has been made. Access to transportation, equipment control, the Armoury and the range is forbidden without accreditation.**

Lost accreditation cards have to be reported immediately. New accreditation cards can only be released if the athlete or team official present a valid identity card or passport.

## **F. Firearm Storage**

Only the accredited athlete can get their firearm at the armoury. No one else will receive the firearms. The firearms storage is located in the tunnel, behind the 25m range, next to equipment control.

### **1. Venue facilities**

On the venue is provided:

- Free WIFI for all accredited athletes and officials (please come to the Competition Office to get the access information)
- Accessible toilets
- Food and drinks

### **2. Doping Control**

IPC is the responsible authority for the anti-doping programme at the 2019 Sydney World Shooting Para Sport World Championships and the IPC Anti-Doping Code applies to this event.

All athletes that need to use a prohibited substance for a medical reason must contact their National Anti-Doping Agency in order to apply for a Therapeutic Use Exemption (TUE). Athletes should bring a copy of their TUE approval form to the event.

For further information regarding Anti-Doping, please see:

[www.paralympic.org/shooting/rules-and-regulations/anti-doping](http://www.paralympic.org/shooting/rules-and-regulations/anti-doping)





## G. Competition information

### 1. List of Participating NPCs

AUS	Australia		TPE	Chinese Taipei	
AUT	Austria		COL	Colombia	
AZE	Azerbaijan		CRO	Croatia	
BIH	Bosnia and Herzegovina		CUB	Cuba	
BRA	Brazil		CYP	Cyprus	
BUL	Bulgaria		CZE	Czech Republic	
CAN	Canada		DEN	Denmark	
CHN	China		FIN	Finland	




FRA	France		IRQ	Iraq	
GEO	Georgia		IRL	Ireland	
GER	Germany		IRI	Iran	
GBR	Great Britain		ISR	Israel	
GRE	Greece		ITA	Italy	
HKG	Hong Kong		JPN	Japan	
HUN	Hungary		KAZ	Kazakhstan	
IND	India		KOR	Korea	
INA	Indonesia		KUW	Kuwait	



LUX	Luxembourg		POR	Portugal	
MAS	Malaysia		RUS	Russia	
MGL	Mongolia		SRB	Serbia	
NED	Netherlands		SVK	Slovakia	
NZL	New Zealand		SLO	Slovenia	
MKD	North Macedonia		ESP	Spain	
NOR	Norway		SWE	Sweden	
PER	Peru		SUI	Switzerland	
POL	Poland		THA	Thailand	



TUR	Turkey		UKR	Ukraine	
UAE	United Arab Emirates		URU	Uruguay	
USA	United States of America		UZB	Uzbekistan	
<b>Total</b>			<b>58</b>		

## 2. Technical Meeting

The Technical Meeting will take place:

**Date:** Friday 11<sup>th</sup> October 2019

**Time:** 17:30

**Location:** Finals Hall

Any discussions about the competition programme will take place at this meeting. Topics from any nation not present at the meeting will not be considered.

## 3. Catering

Lunch will be provided at the shooting range, the teams will be required to use their accreditation in order to receive lunch. Teams will receive a water bottle that can be filled at the range water stations, bottled drinks can be purchased.

If you need to purchase a lunch ticket please see LOC at accreditation. There will be a variety of ethnically diverse meals that incorporate nutritional and religious requirements.

## 4. Catering times – This is an example. Times will be confirmed at the hotel and shooting range

**BREAKFAST** – refer to the Championships Hotel information

**LUNCH** – will be available at the range from 11am until 2pm

\*The lunch schedule may be varied as needed to ensure all athletes have access to lunch around their competition and training times.

## 5. Unofficial Training

Training before the 9<sup>th</sup> of October will be at the cost of the participating federation. There may be the opportunity for unofficial training on unused ranges throughout the



competition, which is free of charge and at the discretion of the range staff. If you would like to organise training please see the LOC at the Competition Office at least 24 hours prior.

## 6. Ammunition

Ammunition can be purchased at the range. If you require ammunition please email the venue at [shootingcentre@sport.nsw.gov.au](mailto:shootingcentre@sport.nsw.gov.au)

## 7. Equipment Control Schedule

Date	Time	Who?
10 October 2019	10:00 to 19:00	SH1 Athletes
11 October 2019	10:00 to 14:30	SH2 Athletes
12 October 2019	10:00 to 14:30	SH2 Athletes
13-18 October 2019	10:00 to 13:00	All athletes

## ***H. Ceremony Information***

### 1. Opening Ceremony

The 2019 World Shooting Para Sport World Championships Opening Ceremony takes place on Friday 11<sup>th</sup> October at 15:00. All athlete and team officials must wear accreditation passes to enable participation in the Opening Ceremony.

Location: Sydney International Shooting Centre

Please prepare a member of your team to be your official country's flag bearer. This person will participate in the ceremony, representing your country. The flag bearers will need to meet 20 minutes prior to the ceremony starting. It is expected that flag bearers will be wearing the official team uniform.

### 2. Closing Ceremony & Dinner

The Closing Ceremony takes place on Friday 18th October 2019 19:30h at the Mercure, Liverpool. Transport from other Championship hotels will be provided. Schedule TBC

### 3. Victory Ceremonies

The Victory Ceremony will take place on the finals range immediately after the finals competition in the finals hall.



## **I. Other important information**

### **1. Insurance**

Please kindly note that all of the participants (officials & shooters) in this championship are kindly requested to arrange their own insurance as the Organising Committee is not in a position to take out insurance here in Australia on behalf of all participants.

Each National Federation and/ or each National Paralympic Committee is responsible for the appropriate insurance for accidents, health, property and liability of their team members.

NPCs need to get medical insurance for their team members. This includes provisions for:

- Travel
- Hospitalisation and/or repatriation

On the competition venue, the first-aid service will arrange to transfer the person to the nearest hospital in case of emergency.

### **2. Medical Services**

There will be a First Aid provider on site to handle any minor medical issues and an ambulance will be called for any emergency services.

