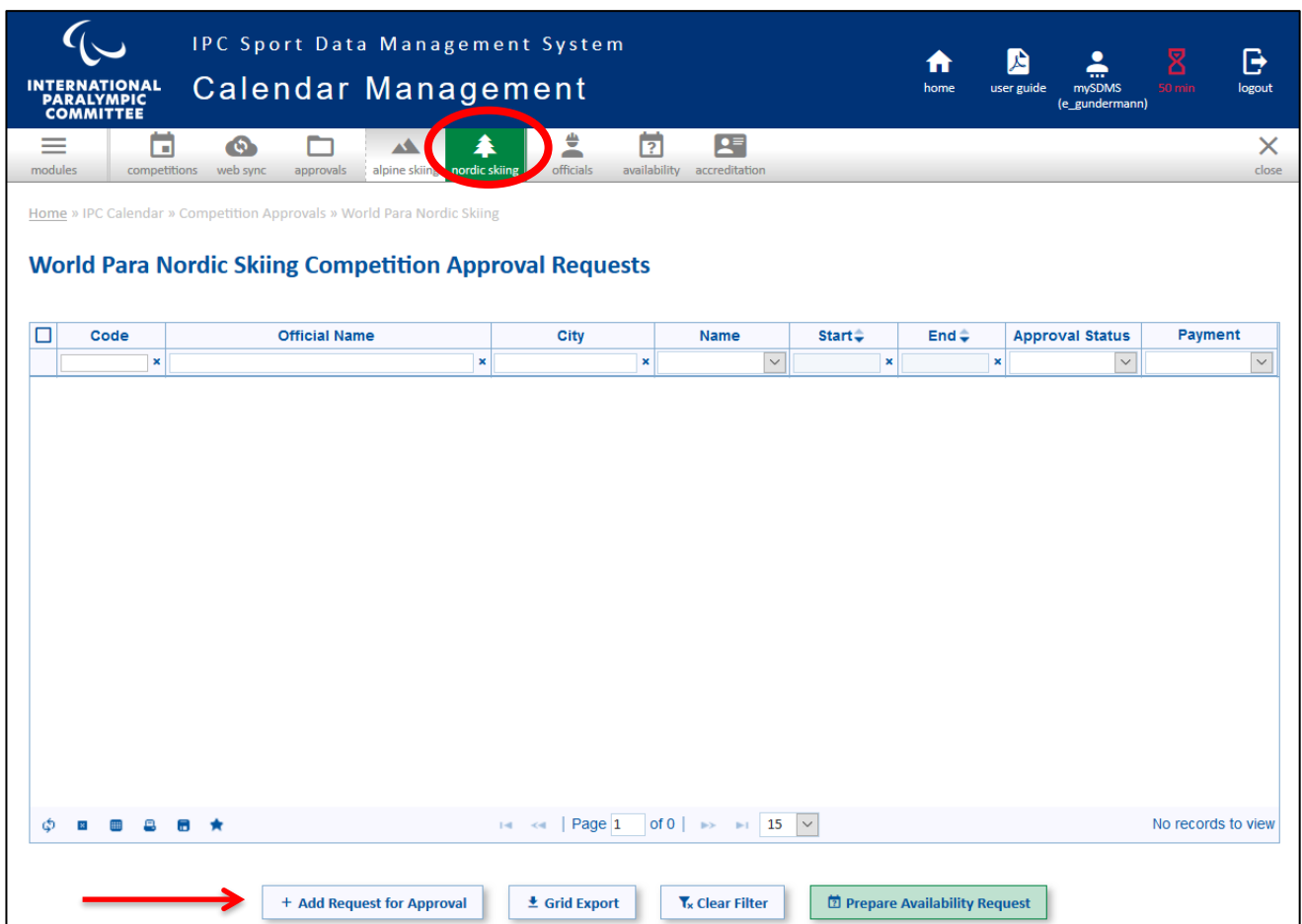


World Para Nordic Skiing Competition and International Classification Approval Requests

World Para Nordic Skiing (WPNS) implemented a process for NPCs/NFs to submit competition requests via the IPC Sport Data Management System (SDMS) that replaces the 'WPNS Sanctioning Application'-form used in the past seasons. The system will also be used for NPCs to submit an Expression of Interest to host International Classification.

1 Submission of WPNS Competition Request

To submit a competition request in SDMS, log in to the application using your NPC/NF's username and password. Go to the *Competition Management* tab in the top menu -> *Approvals* -> *Nordic Skiing*. Then click on 'Add Requests for Approval' in the bottom half of the page.



The screenshot displays the IPC Sport Data Management System (SDMS) interface. The top navigation bar includes the IPC logo and the text 'IPC Sport Data Management System'. Below this, the 'Calendar Management' section is visible, with a sub-menu containing 'modules', 'competitions', 'web sync', 'approvals', 'alpine skiing', 'nordic skiing' (circled in red), 'officials', 'availability', and 'accreditation'. The main content area shows the breadcrumb 'Home » IPC Calendar » Competition Approvals » World Para Nordic Skiing' and the title 'World Para Nordic Skiing Competition Approval Requests'. A table with columns for Code, Official Name, City, Name, Start, End, Approval Status, and Payment is present, but it is currently empty. At the bottom, there are several buttons: '+ Add Request for Approval' (highlighted with a red arrow), 'Grid Export', 'Clear Filter', and 'Prepare Availability Request'. The footer indicates 'Page 1 of 0' and 'No records to view'.

Please complete the form with all required information and the races you would like to host. The final race schedule will be confirmed in agreement with the WPNS and the WPNS STC. When you have completed all fields, tick the field Official Verification and enter your name to sign the application form. By default, the field contains the name of your NPC/NFs responsible SDMS person.

Excerpt of competition request form:

Competition Information

Guideline for Official Name

1. Enter the official name of the competition. Please avoid full uppercase spelling.
2. The combination of name, start data and location must be unique to avoid duplication of competitions. On attempt, an error will be thrown.
3. Format
Location | Year | Sport | Competition Level

Example
Tokyo 2020 World Para Nordic Skiing World Cup

Official Name

Event Dates - ?

City Venue

Country Time Zone

Organiser Information

Organiser Responsible NPC

Contact Name Contact Email

Postal Address

Phone Fax

Mobile

NPCs/NFs can check the status of their application using the tab ‘Approval Status’ any time. The competition will remain as “New” until WPNS has reviewed the application. In case information is missing a message will be sent to the user stating the information that is required and the status of the competition will remain as incomplete until the user has updated the application.

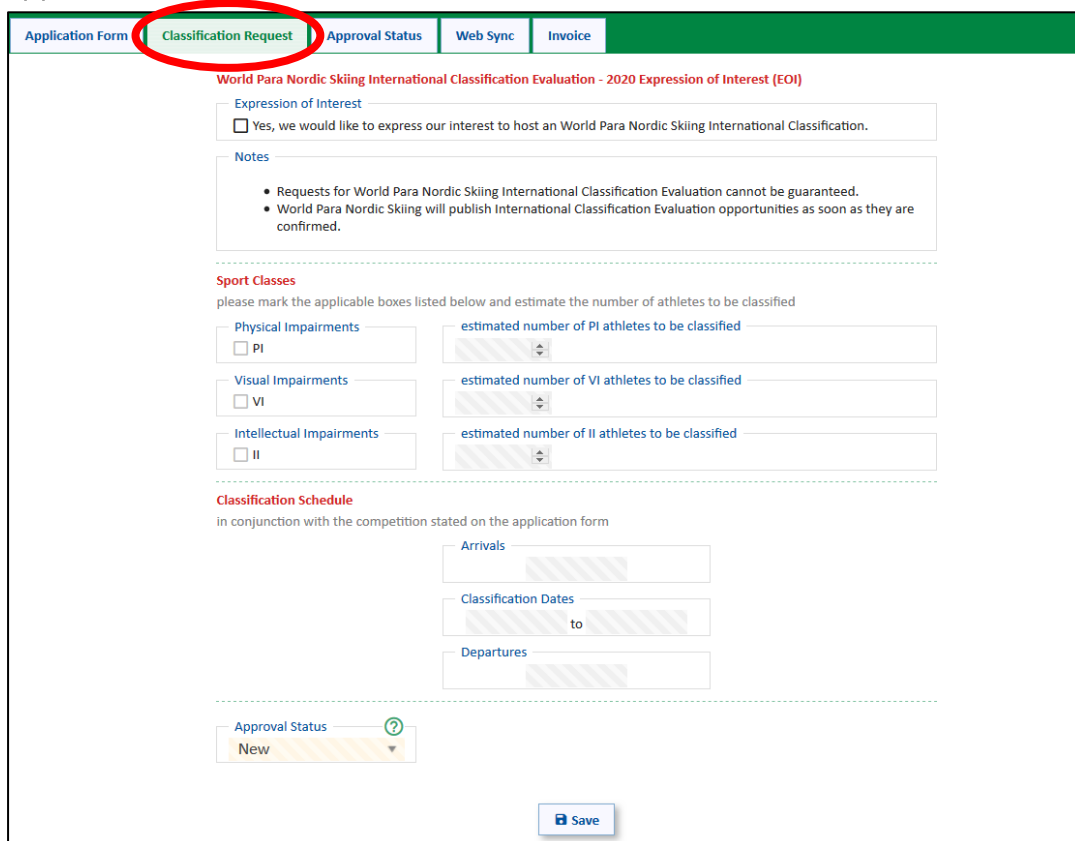
Once WPNS accepts the application, the competition will be uploaded to the WPNS calendar on the website. When a competition is approved, WPNS will generate the invoice which states the sanctioning fees for the competition. Most current sanctioning fees can be found in the WPNS Rules & Regulations.

2 Expression of Interest to host International Classification

As classification may only take place at WPNS confirmed competitions, the NPC must first enter the information about the competition where International Classification shall take place. Once a competition application has been made, NPCs can then apply to host International Classification. This can be done by selecting the ‘Classification Request’ tab next to the application form. This tab will only appear once the competition request has been made.

Please note:

- Requests for WPNS International Classification Evaluation cannot be guaranteed.
- WPNS is determined to ensure a balanced geographical spread of classification opportunities.



The screenshot shows the 'Classification Request' tab selected in a navigation bar. The main content area is titled 'World Para Nordic Skiing International Classification Evaluation - 2020 Expression of Interest (EOI)'. It includes a checkbox for 'Expression of Interest', a 'Notes' section with bullet points, a 'Sport Classes' section with checkboxes for Physical, Visual, and Intellectual impairments and corresponding athlete count fields, and a 'Classification Schedule' section with date pickers for Arrivals, Classification Dates, and Departures. An 'Approval Status' dropdown is set to 'New', and a 'Save' button is at the bottom.