



Vacancy

PARA ATHLETICS AND SWIMMING CLASSIFICATION CO-ORDINATOR (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time **Para Athletics and Para Swimming Classification Co-ordinator** (f/m/x) in a multi-cultural team at the IPC Headquarters in Bonn, Germany, as soon as possible. For this position, we will review applications and interview candidates on a rolling basis.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

The IPC is the global governing body of the Paralympic Movement. We supervise the organisation of the Paralympic Games and Paralympic Winter Games and serve as International Federation for 10 Para sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically-elected every four years by the IPC General Assembly.

The IPC is a purpose-driven non-profit association. Our mission is to lead the Paralympic Movement, oversee the delivery of the Paralympic Games and support members to enable Para athletes to achieve sporting excellence. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

INTERNATIONAL PARALYMPIC COMMITTEE

Adenauerallee 212-214, 53113 Bonn, Germany / paralympic.org

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ROLE

The Para Athletics and Para Swimming Classification Co-ordinator reports to the IPC Classification Senior Manager and will be responsible to support the delivery and development of the World Para Athletics and World Para Swimming classification portfolio. For further information about World Para Athletics and World Para Swimming classification please visit the respective Para sport's websites: <https://www.paralympic.org/athletics/classification> and <https://www.paralympic.org/swimming/classification>.

Core Responsibilities include:

- Support developing and implementing each sport's global classification strategy.
- Act as a contact person for classification matters to the respective memberships of each Para sport.
- Assist co-ordinating the international classification calendar and activities at each Para sport's events.
- Maintain each Para sport's classification database for all classification and related matters.
- Assist in developing and maintaining classification documents (e.g. rules and regulations, guidelines, and education materials).
- Support the delivery of each sport's classification education and research activities.
- Support activities for classifier education and (re-)certification.
- Conduct day-to-day administrative activities for each Para sport's classification operations.
- Assist in departmental activities as required.

Core requirements include:

- Passion for the IPC's vision, mission and values.
- University degree in sports science with major orientation in biomechanics or kinesiology, physiotherapy or similar, or relevant experience.
- Have a strong interest in scientific concepts and methodologies related to sport-specific classification.
- Excellent organisational skills.
- Proven ability to meet deadlines, operate with limited supervision and multitask in a fast-changing environment, including during occasional weekend work and business trips.
- Able to effectively use Microsoft Office programmes (i.e., Word, Excel, PowerPoint, Outlook).

- Good communication skills and excellent verbal and written command in English (knowledge in other languages is a plus).
- Detail-oriented and meticulous work manner.

Desired requirements:

- Have expertise and/or experience in the field of Para sport.

Do you want to **apply**?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf format to ClassificationJobs@paralympic.org.

We especially encourage individuals with an impairment to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under www.paralympic.org/.

Thank you for your consideration.