



WORLD PARA SNOW SPORTS COORDINATOR (F/M/X)

The International Paralympic Committee (IPC) offers position of a full-time [World Para Snow Sports Coordinator](#) (f/m/x) for a limited contract, until July 2022 in a multi-cultural team at the IPC Headquarters in Bonn, Germany, starting immediately.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that [Change Starts With Sport](#), and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

The IPC is the global governing body of the Paralympic Movement. We supervise the organisation of the Paralympic Games and Paralympic Winter Games and serve as International Federation for 10 Para sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically elected every four years by the IPC General Assembly.

The IPC is a purpose-driven non-profit association. Our mission is to lead the Paralympic Movement, oversee the delivery of the Paralympic Games and support members to enable Para athletes to achieve sporting excellence. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

ROLE

World Para Snow Sports is the department within the IPC responsible for the operations, competitions and development of the Para snow sports. Para Alpine skiing, Para snowboard and Para Nordic skiing are practised internationally by athletes from over 40 countries. World Para Snow Sports is looking for a Coordinator to play a key role in the ongoing development of Para alpine skiing and Para snowboard.

The World Para Snow Sports (WPSS) Coordinator will be responsible for the coordination and delivery of WPSS competitions, development and classification activities.

CORE RESPONSIBILITIES INCLUDE:

- On-site coordination and assistance on delivery of the Lillehammer (NOR) WPSS Championships and Beijing Paralympic Winter Games;
- Coordinate communications with all National Paralympic Committees, National Federations, Local Organising Committees, and other stakeholders
- Support LOCs throughout the planning and delivery of WPSS Events;
- Support in the construction and publication of competition invitation packages;
- Liaise with relevant IPC Departments and Committees on the operational and logistical services related to WPSS;
- Coordinate the WPSS calendar, reports, meetings and presentations;
- Coordination and assistance on delivery of major events; and
- Maintain Sport Database Management System (SDMS), WPSS website.

CORE REQUIREMENTS INCLUDE:

- University degree or equivalent experience in sport management, event management, business, or similar;
- Understanding of sport/event management and administration.
- Strong communication and organisational skills, ability to work independently and deliver on overlapping deadlines in fast paced international environment.
- Individual who is a self-starter and highly motivated, whilst being an excellent team player;
- Proven ability to operate with limited supervision and ability to prioritise multiple tasks to meet overlapping deadlines in a fast-paced and changing international environment;
- Ability to travel internationally when required to attend competitions or other activities;

- Be an energetic, open-minded individual with a passion for the IPC's Vision, Mission and Values;
- Fluency in English verbal and excellent written skills (knowledge of other languages is an advantage).

DESIRED REQUIREMENTS INCLUDE:

- Experience as a Para athlete, particularly in a snow sport, would be highly advantageous.
- Experience in snowboard/ski at a national or international level; and
- Experience working in Para sport.
- Ability to ski/snowboard is a plus.
- Ability to start immediately.

Do you want to [apply](#)?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf format to worldparasportsjobs@paralympic.org.

The IPC is an equal opportunity employer, and we especially encourage individuals with an impairment and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under www.paralympic.org.

Thank you for your consideration.