



World Para
Ice Hockey

Invitation

Berlin 2021 World Para Ice Hockey

Paralympic Games Winter Games Qualification Tournament

26 November-1 December 2021

1 Introduction

NPC Germany and World Para Ice Hockey are pleased to invite you to the Berlin 2021 World Para Ice Hockey Paralympic Winter Games Qualification Tournament. The tournament will be held from 26 November to 1 December 2021 at the Eissporthalle Charlottenburg "P09" in Berlin, Germany.

2 Organisation and Administration

NPC Germany
Tulpenweg 2-4
50226 Frechen
Germany
Website: www.dbs-npc.de

Main LOC Contacts:

Responsibility	Name	E-mail
Event Management	Katharina Sternal	sternal@dbs-npc.de
Event Management	Christian Schulz	schulz@dbs-npc.de

3 Dates of Competition

23 November	Arrival
24 November	Training, classification, equipment check
25 November	Training, team pictures, classification, and directorate meeting
26 November	Opening ceremony
26 Nov. – 1 Dec.	Competitions
2 December	Departure

4 Venue

The tournament will be held at the following venue:

Eissporthalle am Glockenturm
Charlottenburg P09, Berlin
Germany

Information about ice arena:

- Rink size: 30m x 60m
- Capacity: 1000
- Construction date: 2012

Website: [Eissporthalle am Glockenturm](#)

5 Event Schedule

Teams	
Ranking	
1. NOR	4. GER
2. ITA	5. SWE
3. SVK	6. JPN

Tentative Competition Schedule:

23 November	Arrival
24 November	Training, classification and equipment check
25 November	Training, team pictures, classification, and Directorate #1
26 November	Opening Ceremony and Game Day
27 November	Game Day, Directorate #2
28 November	Game day
29 November	Rest Day
30 November	Game Day, directorate #3
1 December	Game day and Closing Ceremony
2 December	Departures

Match ups will be determined later. Changes can be made by WPIH as needed.

6 Rules and Regulations

The competition will be conducted under World Para Ice Hockey Regulations 2021-2022, World Para Ice Hockey Rulebook 2018-2022 and World Para Ice Hockey Classification Rules and

Regulations ver. 2017. If you require further information, please visit <https://www.paralympic.org/ice-hockey/rules>.

7 Maximum Entry per NPC

NPCs are allowed to enter a maximum of **seventeen (17) athletes** (15 players and 2 goalkeepers) unless their squad of players (including goalkeepers) includes at least one female, in which case the team may consist of a maximum of eighteen (18) athletes.

Each NPC is entitled to register up to **six (6) team officials**.

An NPC may request to bring additional team officials but this will be subject to prior approval of the WPIH. The NPC will be required to pay a correspondingly higher entry fee reflecting the cost of additional team officials.

8 International classification

Those athletes who have never been classified („New“) or have a designated sport class status of „R“ (Review) will be required to go through International Classification prior to the start of the tournament.

A detailed classification schedule will follow after the revision of the final entries by World Para Ice Hockey. All athletes informed that they require classification must arrive at a time prior to their allocated appointment time. NPCs are advised to contact info@WorldParaIceHockey.org to arrange for the classification schedules.

Athletes due for classification must ensure a copy of the [IPC Medical Diagnostics Form](#) is completed and uploaded by the NPC to SDMS at least six (4) weeks before the event.

9 Anti-Doping

The IPC is the responsible authority for the anti-doping programme at the Berlin 2021 World Para Ice Hockey Paralympic Winter Games Qualification Tournament and the [IPC Anti-Doping Code](#) (effective 1 July 2020) applies to this event. Doping control samples may be collected both in-

competition and out-of-competition. The samples will be urine and/or blood and can be collected anytime, anywhere.

All athletes that require the use of a prohibited substance for a medically justified reason must ensure that they have a valid Therapeutic Use Exemption (TUE) prior to the event. Athletes should bring a copy of their TUE approval form to the event. In the case of an emergency TUE application during the event period, athletes must apply to the IPC Medical Committee. All anti-doping and TUE questions can be sent to antidoping@paralympic.org.

For further information regarding the rules, please click on: <http://www.paralympic.org/the-ipc/anti-doping/documents>.

10 Entries and Registration

All athletes entered in the event must be licensed for the 2021-2022 winter season by the time of the final entries deadline. Athletes' entries not meeting this criterion will be rejected by World Para Ice Hockey.

All athletes must be entered by their respective NPCs or organisations authorised by the NPC and accepted by World Para Ice Hockey.

All NPCs must declare their entries within the given deadlines. No late entries are to be accepted.

Replacement entries may be accepted only due to injury or medical reason. The NPC must submit support documents to World Para Ice Hockey office for approval. The LOC must also approve if such late changes can be accommodated.

Registration deadlines

The Registration process and timeline shall be as follows:

1	Opening of SDMS online registration system for Entry (by Number) .	20 October 2021
2	Deadline for SDMS online Entry (by Number) (NPCs are invoiced based on the number provided in this entry).	29 October 2021
3	Opening of SDMS online registration system for Entry (by Name)	1 November 2021

4	Close of SDMS online Final Entry (by Name) system and deadline for payment of the entry fee and provision of: NOTE: <u>No</u> reimbursement for any team members withdrawn will be accepted after this date.	12 November 2021
5	Opening of IPC Accreditation system	1 November 2021
6	Deadlines for entries into IPC Accreditation system : 1. Team arrival and departure information (Transport) 2. Team accommodation information Team entries including photos	12 November 2021

SDMS Online Entry Process

The SDMS online entry system can be accessed via the following:

www.paralympic.org/sdms

The log-in details are the same username and password used for **SDMS account**.

If you do not have access to the SDMS/Entries system, please **contact your NPC**. The NPC will be able to make the online entry on your behalf.

Detailed **instructions for the online entry process** can be found [here](#).

IPC Accreditation System

The IPC Accreditation System will open in November and can be accessed via your SDMS account. Here you will be required to enter the team's transportation details, accommodation information, photos, team staff information. This substitutes the filling of forms that we did in the past. The information will be directly available to the LOC. Athlete information such as athlete photos will be automatically generated from the SDMS.

The website to the accreditation system is: www.paralympic.org/accreditation

11 Entry Fee

The entry fee is charged at **550 EUR per participant** (incl. athletes and team officials).

NOTE: accommodation for the approved Team Contingent is not included. Additional rooms must be booked and paid separately (see section 15).

Payment

The Entry Fee of 550 EUR per participant must be paid by transfer to the IPC. Upon submission of the online Entry by Number, NPCs will be issued with a Participation Fee Invoice. This invoice should be paid direct to IPC (bank details below) by **no later than 12 November 2021**. Please ensure that the correct invoice number is referenced in the payment.

Account Name:	IPC, Adenauerallee 212-214, D-53113 Bonn, Germany
Bank:	Deutsche Bank AG, D-53113 Bonn, Germany
Bank code:	380 700 59
Branch No.:	414
SWIFT Address:	DEUT DE DK 380
IBAN:	DE75380700590029012200

12 Transportation

The Local Organizing Committee (LOC) will provide a transportation service from the Airport Berlin Brandenburg Willy Brandt to the Team Hotels (on official arrival/departure days or other days as agreed), and from the hotel to the arena for the duration of the Championships (24 November-1 December 2021).

The LOC Transportation Manager will help NPC's with flight organization in relation to transport to the Venue.

NPCs must submit their transportation information via the IPC Accreditation System.

13 Meals

The Host Organizing Committee is responsible for arranging all 3 meals + snack for a maximum of 24 people per team, per day. The meals are included in the rate for accommodation per person per day. Any additional persons and any changes made to the pre-set menu that exceed the negotiated rate are the responsibility of the team and will be charged directly to the respective team. The same applies to "Extras" at the hotel during the tournament – e.g. for the meals bottled water is available free of charge. All other drinks must be paid for.

Breakfasts, lunch and dinner will be served at the Accommodation. Snacks will be available at in your locker rooms. Please inform the LOC of any vegetarian/vegan need, halal, kosher or intolerance/allergies.

14 Extra Days

In case of early arrival or late departure, extra need for transportation and/or ice renting, all costs are to be covered 100% by the NPC/team itself. Please contact the LOC with a copy to info@WorldParaIceHockey.org for more information about extra days.

15 Accommodation

The official competition hotels are listed in the Accommodation Guide:

The LOC offers to participants the option to stay in either double or single room accommodations. As part of the Covid Management plan, teams are strongly encouraged to select the single room option for their team contingent as the goal is to assure the safety of all during the tournament and to mitigate the risks of Covid-19 outbreaks.

Please note that single room for participants is a recommendation at the time. The LOC and WPIH will continue to follow the directive of the German Government and the City of Berlin and will inform the teams if the recommendation becomes mandatory.

Booking

Bookings for the accommodation have to be made through the LOC. Submit the accommodation information directly to the LOC and please follow the deadlines listed below:

Deadline for reservation:	31 October 2021
Deadline for final payment:	12 November 2021

Bank Information

The Accommodation Fees should be transferred to the following bank account according to the terms of payment:

IBAN number	DE39 3705 0198 1901 7648 35
SWIFT / BIC	COLSDE33XXX
Account Number	1901 764 835
Name of Bank	Sparkasse KölnBonn, Hahnenstraße 57 50667 Köln
Organization	Deutscher Behindertensportverband
Under indication of	<your country > WPIHQ2021 (example SLOVAKIA WPIHQ2021)

16 Host City

Berlin is the capital of Germany and at the same time one of its federal states. It is the largest city in Germany and has over 3,7 million inhabitants. Berlin has already hosted numerous sports events, including the World Para Athletics European Championships 2018 and the 2018 World Para Ice Hockey Championships B Pool.

<i>Location</i>	Germany
<i>Population Germany</i>	82.521.653 (31.12.2016)
<i>Population Berlin</i>	3.748.148 (31.12.2018)
<i>Climate</i>	maritime temperate climate
<i>Language</i>	German
<i>Form of Government</i>	Federal parliamentary constitutional republic
<i>Religion</i>	59,3% Christianity 34,4% Irreligion 5,5% Islam 0,8% Other
<i>Capital</i>	Berlin
<i>Local Time</i>	UTC+1; UTC+2, MESZ (Summer)
<i>Electricity</i>	230 V, 50 Hz, plug type: C/F
<i>Driving</i>	right
<i>International Calls</i>	+49
<i>Currency</i>	Euro (EUR)
<i>Altitude</i>	34m (112 ft)
<i>Water Quality</i>	Very Good (http://www.bwb.de/de/20459.php)
<i>Business Hours</i>	Open for business around the clock from Monday to Saturday. Shops on major shopping miles remain open Monday to Saturday from 10 am to 8 pm Apart from exceptions (airport & railway stations) all shops are closed on Sundays

17 Immigration and Customs

All visitors must have a valid passport to enter Germany. Passports must be valid at least three (3) months after the expected departure date from Germany. For example, if the departure date is 2 December 2021, the passport must be valid until 2 March 2022. Individuals will be asked to have all documents in hand and ready for presentation at the primary inspection point prior to arriving at the Immigration & Customs booth.

18 Visitor Visa

If required, please forward a complete invitation list of each person travelling with your group to the Germany via e-mail to LOC responsible person no later than 29th October.

The list must include the following:

- Legal Given Name as it appears in the passports
- Passport issuing country
- Passport number
- Passport expiry date
- Date of birth
- Passport issuing date

19 Insurance

Each National Federation and/or National Paralympic Committee must ensure that all members of their delegation are appropriately insured, including coverage for accidents, health, travel, property and liability.

Each team will need to provide evidence of insurance cover at the first Directorate Meeting at the latest. Please send a copy to info@WorldParaIceHockey.org.

20 Medical Information

Treatment

No medical insurance for accidents will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

Medical services

The LOC will do its best to guarantee the safety of all participants and will provide emergency ambulance and first aid services for the teams during the entire duration of the tournament. Medical personnel will be present at all events at the tournament venue.

Covid Risk Assessment and Restrictions

A detailed Covid-19 Management Plan will be sent separately and will be updated as required to ensure it reflects the latest developments.

Every NPC will be required to appoint a dedicated COVID-19 Team Officer. This person will be the key contact for all matters related to COVID-19 with the LOC / WPIH before and during the Championships. The COVID-19 Team Officer will be responsible for ensuring all team participants understand and follow the Championships COVID-19 Management Plan.

The COVID-19 Team Officer should be confirmed no later than 1 November 2021 by contacting directly the LOC.

Please, take into consideration that the action of your team before they travel and throughout your stay in Germany, will be crucial to the safety and success of the event.

21 Accreditation

All accreditation details for athletes and team officials are dealt with in the IPC Accreditation online entry system. All accreditation cards will be handed out upon arrival to the Team Manager.

22 Contact details

Should you require further information please do not hesitate to contact us.

Organising committee

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World Para Ice Hockey

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