



Vacancy

WORLD PARA SWIMMING COMPETITIONS COORDINATOR (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time **World Para Swimming Competitions Coordinator (f/m/x)** in a multi-cultural team at the IPC Headquarters in Bonn, Germany, starting August 2022.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is to make for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

The IPC is the global governing body of the Paralympic Movement. We supervise the organisation of the Paralympic Games and Paralympic Winter Games and serve as International Federation for 10 Para sports.

World Para Swimming (WPS) is the department within the IPC responsible for the administration and growth of Para swimming worldwide. Para swimming is one of the biggest sports within the Paralympic Movement in terms of the number of participating athletes and countries. It was one of eight sports included in the first Paralympic Games in Rome, Italy, in 1960 and has remained on the programme ever since, growing into one of the biggest and most attractive sports. WPS aims to inspire Para swimmers from around the world through opportunities to develop and perform on the international stage.

WPS is at the start of an exciting period, with new ideas and initiatives that will see the sport connect further with the membership and the athletes through the

INTERNATIONAL PARALYMPIC COMMITTEE

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expansion of the World Series, the rollout of a Learn to Swim programme, and the Manchester 2023 World Championships.

ROLE

The World Para Swimming Competitions Coordinator will be supporting the delivery of the WPS global competition portfolio.

Core responsibilities include:

- Supporting LOCs in the planning and delivery of WPS sanctioned competitions and championships;
- Maintaining the WPS competition calendar and handling the process for competition approvals;
- Maintaining the world and regional rankings;
- Coordinating the appointment of technical officials and monitoring their performance;
- Maintaining the Sports Database Management System (SDMS) and the WPS website;
- Supporting the development of competition technical requirements;
- Liaising with all National Paralympic Committees, National Federations, LOCs, and other stakeholders on competition related queries; and
- Providing assistance in the delivery of WPS World Series and major competitions.

Core requirements include:

- A strong work ethic with a positive, 'can do' attitude, humility, and a passion for providing Para athletes with opportunities to showcase their abilities;
- Excellent organisational & administrative skills, and able to work across multiple projects and maintain deadlines in a fast paced environment;
- Confident and able to maintain positive attitude when under pressure and long working days in the lead-up and during competitions;
- Able to work in an international, multi-cultural environment, with respect and in the spirit of collaboration;
- Exceptional written and verbal communication and interpersonal skills;
- Relevant experience or equivalent university degree in sport management, event management, or similar; and
- Ability to travel internationally as required.

Desired requirements include:

- Experience as a Para athlete would be highly advantageous;
- Experience delivering Para swimming or swimming competitions;
- Experience working in Para sport; or
- Proficiency in other languages considered an asset.

Do you want to **apply**?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf format to worldparaswimmingjobs@paralympic.org

For this position, we will review applications and interview candidates on a rolling basis, with a final deadline of 30th June 2022.

The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under www.paralympic.org.

We look forward to your application!

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