



Vacancy

# WORLD PARA SPORT PROJECT MANAGER (F/M/X)

The International Paralympic Committee (IPC) offers the newly created position of a full-time **World Para Sport Project Manager (f/m/x)** in an international and multicultural team at the IPC Headquarters in Bonn, Germany.

## ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

The IPC is the global governing body of the Paralympic Movement. We oversee the delivery of the Paralympic Games and Paralympic Winter Games and serve as International Federation for six Para sports, known as the World Para Sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically elected every four years by the IPC General Assembly.

The IPC is a purpose-driven non-profit association. Our mission is to lead the Paralympic Movement, oversee the delivery of the Paralympic Games and support members to enable Para athletes to achieve sporting excellence. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

## ROLE

On 11 December 2021, the IPC General Assembly adopted a revised constitution and resolved to cease its role as an international federation for Para sports by the

**INTERNATIONAL PARALYMPIC COMMITTEE**

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end of 2026. To manage this process and ensure the continued success of the sports currently governed by the IPC, a new internal division called World Para Sport Unit (WPS) is being established. It will be operationally independent of the IPC with its own board and staff.

The **WPS Project Manager** is accountable to the Managing Director of World Para Sports, and will be responsible for managing the separation process and transfers of governance of the World Para Sports.

### **CORE RESPONSIBILITIES**

- Oversee the due diligence required for the separation of each individual World Para Sport. Build sport-specific project plans and monitor progress against agreed milestones, ensuring deliverables are performed to high standards and on schedule;
- Coordinate internal resources, and keep all relevant stakeholders informed throughout the separation process;
- Support the Managing Director in contract negotiations, prepare presentations and agreements, and administer the disclosure process and contract approval process;
- In consultation with the Managing Director, solve issues that arise during the separation process;
- Evaluate each separation process and identify practical learnings to be applied in remaining transfers of governance;
- Assist the Managing Director of World Para Sports with governance-related matters of the Unit, including drafting reports to the board and membership, and following up on action items related to the governance of World Para Sports; and
- Build rapport with internal and external stakeholders, including the WPS Unit management team and the World Para Sports staff.

### **CORE REQUIREMENTS**

- Passion for the IPC's vision, mission and values;
- A team player, able to bring the best out in everyone and embrace diverse identities, backgrounds and ways of thinking;
- A humble and curious individual, energised by a clear sense of purpose;
- A bachelor's degree in business administration, project management, similar qualifications, or equivalent experience in a related field;
- Ability to work with integrity, taking ownership of the work according to objectives and their priorities;
- Superior organisational and analytical skills with a demonstrated ability to work well under pressure; and
- Excellent verbal and written communication skills.

## DESIRED REQUIREMENTS

- A Para athlete, especially a Paralympian is highly desirable;
- Experience with transfers of governance, mergers and acquisitions;
- Experience working or volunteering in Para sport; and
- Proficiency in multiple languages.

Do you want to [apply](#)?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf to [WorldParaSportsJobs@paralympic.org](mailto:WorldParaSportsJobs@paralympic.org).

For this position, we will review applications and interview candidates on a rolling basis.

The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under [www.paralympic.org](http://www.paralympic.org).

**We look forward to your application!**