



Entry Package

Citi Para Swimming World Series Singapore

2023 Event

World Para Swimming

Adenauerallee 212-214
53113 Bonn, Germany
www.WorldParaSwimming.org

Tel. +49 228 2097-200
Fax +49 228 2097-209
info@WorldParaSwimming.org





1. WELCOME

The Singapore Disability Sports Council (SDSC) is pleased to welcome you to our shores for the first Asian edition of the Citi Para Swimming World Series.

As every country ramps up its game for the 2023 World Para Swimming Championships and Paris 2024 Paralympic Games, we hope that this competition will provide you an excellent opportunity to achieve acclimatisation and qualification.

To accommodate different needs, we have prepared two packages for your selection:

- All-in Entry Package - competition fee + full-board accommodation + transportation
- Basic Entry Package - competition fee only

The Singapore 2023 Citi Para Swimming World Series is hosted by the SDSC in partnership with World Para Swimming, Singapore National Paralympic Council and Sport Singapore. We look forward to curating an exciting experience with you in April and May 2023.

2. GENERAL INFORMATION

2.1. Dates & General Information

- **Entry Open:** 2 February 2023
- **Accreditation Open:** 9 February 2023
- **Classification Entry Deadline:** 2 March 2023
- **Accommodation Deadline:** 19 March 2023
- **Entry Deadline:** 31 March 2023
- **Accreditation Deadline:** 31 March 2023
- **Training Dates/Times:** 26 - 28 April 2023
- **Classification Dates:** 26 - 28 April 2023
- **Competition Dates:** 29 April - 1 May 2023
- **Contact information**
 - LOC Main Contact: sgp2023wps@sdsc.org.sg
 - World Para Swimming Technical Delegate: Sheila Guenther
 - World Para Swimming Contact: Nicole Burns
Nicole.Burns@WorldParaSwimming.org
 - World Para Swimming Classification contact: Saloni Gupta
Saloni.Gupta@WorldParaSwimming.org
 - Event & LOC contact: sgp2023wps@sdsc.org.sg

2.2. Venue Overview

The competition will be held at OCBC Aquatic Centre, a world-class facility launched in July 2015 that has since played host to many well-known international competitions such as the FINA Swimming World Cup, and ASEAN Para Games 2015.

The 3,000-seat indoor facility features a 10-lane 50m competition pool, an 8-lane 50m training pool and a 25m wide diving / multi-purpose pool. The pools are temperature-controlled and kept at an optimal 27°C to 28°C.

The facility - the top venue for elite swimmers in Singapore - is also close to the city centre, enabling teams to easily access it using the public train service.

Location: 7 Stadium Drive, Singapore Sports Hub, Singapore 397632

Nearest train station: Stadium

Venue website: <https://www.sportshub.com.sg/venues-facilities/ocbc-aquatic-centre>

2.3. Travelling to Singapore

The Singapore Changi Airport, currently ranked the world's 3rd best airport by Skytrax, serves airlines flying to some 400 cities in about 100 countries and territories worldwide.

Visitors can enjoy the sights of this Garden City during the journey from the airport to the competition venue and city centre, which takes approximately 30 minutes.

Nearest train station: Changi Airport

Website: <http://www.changiairport.com/>

2.4. Visas

Teams are responsible to ensure that they have the proper documentation to enter Singapore. Should you require a visa, you can request a letter of support to sgp2023wps@sdsc.org.sg. You will be required to send through a copy of the applicant's passport before receiving the letter of support.

2.5. Transport

Public transportation such as taxis and trains are easily found and can provide convenient access to the competition venue.

The Mass Rapid Transit (MRT) system is a network of trains that spans most of our city-state. The competition venue is located along the Stadium MRT Station (CC6) on the Circle Line.



Basic Entry Package: Teams will be responsible for their own accommodation, meals & transportation to and from the airport and in and around Singapore.

All-in Entry Package: Teams will be provided with airport transfers to their hotel during arrival and departure, as well as prepaid MRT cards for their daily commute to and for the competition venue. The competition venue is 2 train stops away from the accommodation, which takes an estimated 20 minutes' travelling time (5 min walk to train + 6-8 min on the train + 5 min walk to competition venue). Please refer to 2.8 for details.

2.6. Accommodation

Basic Entry Package: Teams will be responsible for their own transport, accommodation and meals in Singapore.

All-in Entry Package: Full-board accommodation (inclusive of breakfast, lunch, dinner; twin sharing; 7 nights) at Pan Pacific Singapore.



Nested in the heart of the city centre, the Pan Pacific Singapore is a 5-star luxury hotel offering breath-taking views of the city skyline and historic landmarks. Guests can indulge in a variety of leisure and entertainment options at the three shopping malls that are directly connected to the hotel. Iconic attractions such as Singapore Flyer, National Gallery and Esplanade are within walking distance and other amenities are also easily accessible via Promenade MRT station.

A unique package has been put together with Pan Pacific Singapore to provide our guests an opportunity to rest in comfort at this iconic hotel. Please note that this is a special rate extended to only guests of the Singapore 2023 Citi Para Swimming Series, and bookings will be accepted through the LOC only. Please refer to 2.8 for details.

2.7. Competition Fee

Basic Entry Package: Every participant (athletes and team staff) will be charged a fee of SGD 200.

All-in Entry Package: Included as part of package (see 2.8)

There is no cap on the number of events an athlete can participate in.

2.8. Booking of All-in Entry Package

Cost: SGD 2,400 per person

Package includes:

- Competition Fee
- Transportation: Airport Transfer (2-way) + prepaid travel card for MRT
- Accommodation: 7 nights' accommodation in twin rooms at Pan Pacific Singapore (Check-in on 25 April 2023 and check-out on 2 May 2023)
- Meals (catered buffet at hotel): Breakfast, Lunch, Dinner

Terms and Conditions:

Rates are based on twin-room sharing only. Should there be an odd number of guests, this will have to be a single occupancy room at an extra cost (SGD 1200). Single-room requests shall only be accepted if the team tops up the excess for single occupancy (SGD 1200).

Please kindly note that accommodation bookings must be received by 19th March 2023 and payments must be received by 31 March 2023. Should payments not be received by then, the LOC will cancel the requests made for accommodations, meals and transportation.

Check-in time will be from 3pm on 25 April 2023, and check-out by 11am on 2 May 2023.

Meals will commence from 25 April 2023, lunch, and end on 2 May 2023, breakfast.

Guests shall be responsible for all incidental charges incurred in excess of those covered by the package. Incidental charges can include in-room food and beverage bar, telephone use and other hotel charges.

The LOC reserves the right to substitute the accommodation with comparable bedding accommodations at a hotel of similar standard, in the event of unforeseen circumstances. This shall be informed to the team prior to confirmation of booking, and teams shall have the option to withdraw their package bookings in such cases. Should this arise, payments in excess of competition fees would be refundable.



Please submit **Annex A** to sgp2023wps@sdsc.org.sg to book the all-in entry package for your team by the entry closing date of **31 March 2023**. An invoice will be sent to you for payment.

2.9. Payments

Payments must be received by **31 March 2023**.

Refunds of payments will be granted if withdrawal is made before 31 March 2023. After 31 March 2023, no refund will be provided.

To request for invoices, please email sgp2023wps@sdsc.org.sg with the following details:

- Name of NPC / National Federation
- Billing Address
- Number of Athletes and Team Officials entered
- Contact Details (Name, telephone number, email address)

Payment can be made by bank transfer.

Bank Name: DBS Bank

Bank Address: DBS Building Tower 2, 6 Shenton Way Singapore (068809)

Swift Code: DBSSSGSG

Bank Code: 7171

Branch Code: 033

Account Name: Singapore Disability Sports Council

Account Number: 033-021741-2

(Please indicate your transaction as "SGWPS <Name of team/country>")

3. SPORT ENTRIES

3.1. Entries

All entries must be through the WPS Entry system. Link to entry system [SDMS \(ipc-services.org\)](https://sdms.ipc-services.org)

- **Important dates**

- Entries Open: 2 February 2023
- Classification Entries Deadline: 2 March 2023 5pm CET
- Entries Close: 31 March 2023 5pm CET

*Non-WPS-registered athletes should go through your NPC for approval and submission of entries to WPS.

Late entries may be accepted at the discretion of the LOC and World Para Swimming but will be assessed a late fee of \$50 SGD per individual in addition to the competition fee. Please contact the LOC at sgp2023wps@sdsc.org.sg and World Para Swimming at info@worldparaswimming.org for late entry consideration. Athletes entered after the entry deadline will not receive a slot on the classification schedule.

3.2. Competition Format and Schedule

The meet will be run in the Multi-Class Format for both heats and finals, with the World Para Swimming Point System. It will be ruled by World Para Swimming Rules and Regulations.

Heats

Warm Up: 0700-0845

Start: 0900

Finals

Warm up: 1530-1715

Start: 1730

Day 1	Day 2	Day 3
<u>Men's and Women's</u>	<u>Men's and Women's</u>	<u>Men's and Women's</u>
100 Freestyle M/F (S1-14)	400m Freestyle M/F (S6-14)	100m Backstroke M/F (S1-2, 6-14)
150 IM M/F (SM1-4)	50 Backstroke M/F (S1-5)	50m Freestyle M/F (S1-13)
50m Butterfly M/F (S2-7)	100m Breaststroke M/F (SB4-9, 11-14)	200 IM M/F (SM5 -14)
200m Freestyle M/F (S1-5, S14)	50m Breaststroke M/F (SB1-3)	100m Butterfly M/F (S8 -14)
Mixed 4x100 Medley 49pt Relay	Mixed 4x100 Freestyle S14 Relay	Mixed 4x50 Medley 20pt Relay
Mixed 4x100 Medley 34pt Relay	Men 4x100 Freestyle Relay 34pt Relay	Mixed 4x100 Freestyle 49pt Relay
Mixed 4x100 Medley S14 Relay	Mixed 4x50 Freestyle 20pt Relay	

3.3. Athlete Eligibility

Swimmers must:

- hold an active World Para Swimming license for the 2023 Season.
- have obtained International Classification or scheduled for International Classification at this competition. Information can be found at <https://www.paralympic.org/swimming/classification>
- To compete in Citi Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).
 - Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.

3.4. MQS

No MQS will be implemented for this meet.

3.5. Event Viability Criteria

Individual events will be considered viable if they have a minimum of four (4) eligible swimmers from two (2) NPCs entered through the Entry by Name.

Events may be exempt from viability criteria with prior permission from World Para Swimming.

In case an event is non-viable after final entries the event may be swum for performance only. NPCs will be informed about non-viable events after final entries.

3.6. Rules & Regulations

For all World Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the [World Para Swimming website](https://www.worldparaswimming.org/).

Fines and technical protest fees are possible as per WPS Rules and Regulations



4. COMPETITION INFORMATION

4.1. Competition Venue

- OCBC Aquatic Centre
- Singapore Sports Hub, 7 Stadium Dr, Singapore 397632

4.2. Training

- 26 April 2023, 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)
- 27 April 2023, 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)
- 28 April 2023 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)

* Training slots will be allocated upon request on a first-come-first-serve basis.

Please send in your requests via email to sgp2023wps@sdsc.org.sg.

Please note that Lanes 0 & 9 will be reserved for classification from 26 - 28 April 2023. Participants should follow the official signages when training at the pool.

4.3. Technical Meeting

- Date: 28 April 2023
- Time: 5:00pm @ OCBC Aquatic Centre

More information will be provided by email prior to the technical meeting. Any queries on the competition will be answered during the meeting.

4.4. Warm-up & Swim-down

The competition & training pools are available for warm-up & swim-down. The competition pool will not be available when competition commences.

4.5. Massage Tables, Race analysis

Availability of space and process to apply for areas, include direct email address for applications. Ice baths will not be permitted at this event.

4.6. Changing Rooms

All changing rooms are accessible and located next to the pool.

4.7. Call Rooms & Competition

There will be two (2) call rooms.

It is the responsibility of the athlete to report to the call room no later than 15 minutes prior to the scheduled start of his or her event.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the call room onto the pool deck.

4.8. Sport Information Desk (SID)

A Sport Information Desk (SID) will operate at the competition venue on the days of competition, as well as during any scheduled training sessions.

It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form);
- Liaison between teams and LOC / World Para Swimming.

4.9. Athletes & Team Officials Seating

Participants are advised to sit at the seating gallery if they are not competing. The training pool areas are available for teams to rest. However, kindly note that space is limited.

4.10. Accreditation

Accreditation passes will be provided to athletes and officials who are registered in the Accreditation system. The IPC Accreditation System will be used. NPCs need to enter their athletes and team officials into the accreditation system. NPCs are required to register here : <https://db.ipc-services.org/sdms/app/login>

The accreditation system will open on 9 February 2023 and close on 31 March 2023.

4.11. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) – 26-28 April 2023, OCBC Aquatic Centre
- Vision Impairment (VI) – 26-28 April 2023, OCBC Aquatic Centre
- Intellectual Impairment (II) – 26-28 April 2023, OCBC Aquatic Centre

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations;
- Has been entered into the competition by the classification entry deadline;
- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) by the final entry deadline

It is the NPC's responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](https://www.paralympic.org/para-swimming-classification-rules-info-for-npcs/nfs)

5. VICTORY CEREMONIES

Medals will be awarded to the top three highest-ranked athletes based on their WPS Points in A Finals for Male & Female. As per WPS rules the Minus 1 rule will be implemented where applicable.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

Lifeguards and first aid officers will be available at the Pool.

6.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

Singapore's primary emergency call number is 995 for ambulance and fire. Non-emergency ambulances may be reached at 1777.

The Singapore General Hospital is about 15 minutes' drive from the competition venue.
Address: Singapore General Hospital, Outram Road, Singapore 169608

6.5. COVID 19 Protocol

- Please refer to the following link for the entry requirements entering Singapore including COVID-19 requirements.
<https://www.ica.gov.sg/enter-transit-depart/entering-singapore>

Annex A

NPC / National Federation Name	
Mailing Address of NPC / National Federation	
Team Leader's Full Name	
Phone Contact	
Total Team Size (Athletes + Officials)	
Number of Wheelchair Users	
Number of Twin Rooms Requested	
Number of Single Rooms Requested (Single Occupancy excess rate will be charged)	
^Flight Number	
^Arrival Date and Time	
^Departure Date and Time	

^Can be provided at a later date

Payments must be received by 31 March 2023 or any bookings shall be released by the LOC.

*Teams are responsible for their own accommodation, meal and transportation arrangements if they are not booking the All-In Entry package