



## Entry Package

2023 Citi Para Swimming World Series Mexico

### World Para Swimming

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## 1. WELCOME

The Comité Paralímpico Mexicano (COPAME) is pleased to welcome all nations to the **2023 Citi Para Swimming World Series Mexico**.

We feel honoured and committed to deliver a great event for every Para Swimmer and NPC attending, we deeply thank World Para Swimming (WPS) for its confidence in our team. We are ready, Mexico is ready.

Organised by the COPAME, this event has the support of the Comisión Nacional de Cultura Física y Deporte (CONADE) and the Consejo Estatal Para el Fomento Deportivo (CODE Jalisco).

## 2. GENERAL INFORMATION

### 2.1. Dates & General Information

- **Classification Entry Deadline:** August 18<sup>th</sup>.
- **Entries Opening:** July 18<sup>th</sup>.
- **Final Entry Deadline:** September 07<sup>th</sup>.
- **Accreditation Deadline:** September 14<sup>th</sup>.
- **Official Arrivals:** October 01<sup>st</sup>.
- **Accreditation- Pick Up dates:** October 03 and October 05.
- **Training Dates/Times:** October 02-04<sup>th</sup> / Times TBD.
- **Classification Dates:** October 02-04<sup>th</sup> / Classification schedule will be sent by World Para Swimming (WPS).
- **Competition Dates:** October 05-08<sup>th</sup>.
- **Official Departures:** October 09<sup>th</sup>.

**LOC Main Contact:** Emanuel Franco Garibay Gomez [emanuel.garibay@copame.org.mx](mailto:emanuel.garibay@copame.org.mx)

**LOC Logistics Contact:** Gabriela Sánchez Guzman [gerenciadesarrollo@copame.org.mx](mailto:gerenciadesarrollo@copame.org.mx)

**World Para Swimming Technical Delegate:** Julian Britez

**World Para Swimming Contact:** Xiaoyi Wang [xiaoyi.wang@worldparaswimming.org](mailto:xiaoyi.wang@worldparaswimming.org)

**World Para Swimming Classification contact:** Saloni Gupta  
[saloni.gupta@worldparaswimming.org](mailto:saloni.gupta@worldparaswimming.org)

### 2.2. Venue Overview

- Olympic pool of the Centro Acuático Metropolitano, with address in Av. Económicos 6600, Parque Metropolitano, 45010 Zapopan, Jalisco.

- This competition venue hosted the 2011 Guadalajara Pan American and Parapan American Games.



### 2.3. Travelling to Guadalajara

- The local currency is the Mexican Peso MXN\$.
- Competition venue is located 52 minutes by car or shuttle van from Guadalajara International Airport.

### 2.4. Visas

- If participants need a special document to enter Mexico, please reach out to the LOC logistics contact: Gabriela Sanchez Guzmán [gerenciadesarrollo@copame.org.mx](mailto:gerenciadesarrollo@copame.org.mx)
- Please provide the following information:
  - Full name
  - Nationality.
  - Passport number.
  - Role in the competition.
  - Passport photo.

### 2.5. Transport

- Ground transportation from Guadalajara's airport to the hosting hotels will be provided from October 01<sup>st</sup> to October 04<sup>th</sup>.
- The LOC will provide local transportation for teams staying at the hosting hotels to the competition venue.
- Ground transportation from hosting hotels to Guadalajara's airport will be provided only on October 08<sup>th</sup> and October 09<sup>th</sup>.
- To be able to arrange transportation we kindly request you to submit information in the attached form.

- If any participant is not staying at the hosting hotels, we recommend using travel agencies that are based at Guadalajara's airport, as Uber (or other app services) or agencies outside are not allowed by local authorities.

## 2.6. Accommodation

- Two hosting hotels and one more hotel is offered, so participants can choose the best option for accommodation.
- Please do not forget to mention you will be attending the **2023 Citi Para Swimming World Series Mexico**.
- Catering will be in respective hotels or where participants wish to.
- In case participants decide to choose other options for accommodation, we kindly ask to notify the LOC beforehand.

### Hotel One (Hosting hotel)

- **Address:** Periférico Poniente # 7306 Fracc, Anillo Perif. Pte., Granja, 45010 Zapopan, Jalisco.
- **Contact**
  - **Email:** [ventas1gdpv@posadas.com](mailto:ventas1gdpv@posadas.com)
  - **Phone:** +494 943 3076
- **Costs:** This can be consulted directly with the hotel.
- **Distance from competition venue:** 2.7 km

### Hotel Fiesta Inn (Hosting hotel)

- **Address:** Av. Perif. Pte. Manuel Gómez Morin 3176, Granja, 45010 Zapopan, Jalisco.
- **Contact**
  - **Email:** [ventas1gdpv@posadas.com](mailto:ventas1gdpv@posadas.com)
  - **Phone:** +494 943 3076
- **Costs:**
- **Distance from competition venue:** 2.7 km

### Holiday Inn Express Guadalajara Vallarta

- **Address:** Carretera Guadalajara-Nogales, No. 440, San Juan de Ocotán, 45019 Guadalajara, Jalisco.
- **Contact**
  - **Email:** [lorenzo.guzman@hiexgdlponiente.com](mailto:lorenzo.guzman@hiexgdlponiente.com)
  - **Phone:** 33 1893 0309 o 33 2994 1020 ext. 134
- **Costs:** This can be consulted directly with the hotel.
- **Distance from competition venue:** 5 km

## 2.7. Competition Fee

Entry fee will cover the accreditation which is mandatory to enter the competition venue.

- Athletes: \$80 USD
- Each Staff (Trainer, competition partner, medic, team leader): \$50 USD.

\*Please consider the international transfer charge

- Payment deadline is September 15<sup>th</sup>.
  - Before September 15<sup>th</sup>: 50% of payment will be refunded for any amendments or cancellations.
  - After September 15<sup>th</sup>: No payment can be refunded for any amendments or cancellations.

## 3. SPORT ENTRIES

### 3.1. Entries

- Link to entry system [www.paralympic.org/entries](http://www.paralympic.org/entries), all entries must be through WPS Entry system.
- Important dates
  - **Opening date:** July 18<sup>th</sup>.
  - **Classification deadline:** August 18<sup>th</sup>.
  - **Entry Deadline:** September 7<sup>th</sup>.

**Note:** Registrations will not be accepted after the deadline.

### 3.2. Competition Format and Schedule

- A World Para Swimming Technical Delegate and an International Technical Official (ITO) have been appointed for the event.
- An athlete is allowed to compete max. 3 events per day.
- Prelims and finals:
  - Morning: Multi-class heats.
  - Afternoon: Youth Final (where numbers allow), B Final (where numbers allow), A Finals.
  - A final: best 8-point results in the morning heats.
  - B final: from 9 to 16 best point results in the morning heats.
    - B final will be swam only if 12 or more athletes were entered into the event.
  - Youth Final: Where there are more than 4 entries on the youth category, there will be a Youth Final. Youth Final age group eligibility is according to the WPS Rules and Regulations.
  - Finals Priority order is outlined below.
    - Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final.

- Where a swimmer has made the A finals and Youth final, the A final will be prioritised over the Youth Final.
- The World Para Swimming Points System will be used.
- Medals to be awarded to the winners of the A finals and Youth Final.
- Protests will as per World Para Swimming Rules and Regulations.
- Competition programme is outlined in Appendix A.

### **3.3. Athlete Eligibility**

- Registration is open to athletes of NPCs from all nations in good standing with the IPC.
- Athletes must be licensed by World Para Swimming for the year 2023.
- Athletes classification
  - To compete in Citi Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).
  - Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.
- Registration must be made by their own NPC through the SDMS System <https://db.ipc-services.org/sdms/app/login>

### **3.4. Event Viability Criteria**

- Individual events will be considered viable if they have a minimum of four (4) eligible athletes from two (2) NPC's entered through the Entry by Name.
- No viability requirement for relay events.
- Events may be exempt from viability criteria with prior permission from World Para Swimming.
- In case an event is non-viable after final entries the event may be swum for performance only. NPCs will be informed about non-viable events after final entries.

### **3.5. Rules & Regulations**

- For all Citi Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (see Swimming – Rules & Regulations – Rules).
- Regarding call room regulations, athletes must attend what is stated in the 10.8.1 and 10.8.2 of the current Rules and Regulations of World Para Swimming.
- Fines and technical protest fees as per WPS Rules and Regulations.

## **4. COMPETITION VENUE**



#### **4.1. Competition Venue**

- See Competition Venue Layout in Annex B.

#### **4.2. Training**

- Training will be on October 02-04<sup>th</sup>.
- Training Schedule to be confirmed once the entry period is closed.

#### **4.3. Technical Meeting**

- Technical meeting will be on October 04<sup>th</sup> at 19:00 hrs., at the competition venue.
- Meeting presentation to be circulated to attending NPCs in advance of the meeting to prepare any questions.

#### **4.4. Warm-up & Swim-down**

- The pool to be used as warm-up and swim-down will be the additional 50m pool located next to the competition pool.

#### **4.5. Ice Baths, Massage Tables, Race analysis**

- It is the responsibility of each team to bring their own massage tables.
- Teams will have an assigned area to set their massage tables.
- No ice baths will be allowed at this competition to avoid problems with power, ice requirements and space constraints.

#### **4.6. Changing Rooms**

- Changing rooms are available as well as showers and toilets.

#### **4.7. Call Rooms & Competition**

- There will be a 50m and 150m Call Room and a 100m, 200m and 400m Call Room.
- It is the responsibility of the athlete to report to the Call Room no later than 15 minutes prior to the scheduled start of their event.
- Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck.

- Citi Para Swimming World Series Cap Guidelines apply.

#### **4.8. Competition Programme**

- The Competition program and events are included in Annex A of this document.
  - Program per day will be sent after the registration closing date.
  - Start lists will be produced after the technical meeting and classification outcomes.

#### **4.9. Sport Information Desk (SID)**

- A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:
  - Distribution of start lists for the NPCs.
  - Official communication with teams.
  - Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form).
  - Liaison between teams and LOC / World Para Swimming.

#### **4.10. Athletes & Team Officials Seating**

- Athletes and Teams seating in the stands area.

#### **4.11. Accreditation**

- Accreditation will be through the IPC accreditation system that can be access in the SDMS system <https://db.ipc-services.org/sdms/app/login>
- Please reach your NPC to make this registration.
- Accreditation deadline is September 14<sup>th</sup>.
- If you have any problems, please contact [gerenciadesarrollo@copame.org.mx](mailto:gerenciadesarrollo@copame.org.mx)

#### **4.12. Classification**

- This competition offers international classification for the following impairment types:
- Physical Impairment (PI) – October 02-04<sup>th</sup>, at the competition venue.
- Vision Impairment (VI) – To be Confirmed by WPS via email as soon as possible.
- Intellectual Impairment (II) – October 02-04<sup>th</sup>, at the competition venue.



World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations.
- Has been entered into the competition by the classification entry deadline.
- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) by the final entry deadline.

It is NPC responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](http://www.paralympic.org/swimming/rules-and-regulations/anti-doping)

## **5. VICTORY CEREMONIES**

- Medals to be awarded to the winners of the A finals and Youth Finals.
- Athletes must be at the victory ceremony area at least 10 minutes before the start of the victory ceremony of their respective event.

## **6. ANTI-DOPING AND MEDICAL INFORMATION**

### **6.1. Anti-Doping**

- The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.
- <https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

### **6.2. Medical Services at the Venue**

- Appropriate and full medical services will be available at the venue to attend incidents.
- Medics, lifeguards and ambulances will be available at all moments during training and competitions.

### **6.3. Insurance**

- It is the responsibility of each team to have their members attending with medical insurance that can cover higher costs, including COVID.

- We recommend teams to have their own medical personnel in case of any specific incidents.
- Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted to compete. The LOC will provide only basic medical services in the venue.
- No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

#### 6.4. Medical Attention

- Hospital Real San José
  - **Address:** Calz. Lázaro Cárdenas 4149, Jardín de San Ignacio, 45040 Zapopan, Jal.
  - **Phone:** +33 1078 8900
  - **Distance from Competition venue:** 5.7 km
- Santa María Chapalita Hospital
  - **Address:** Av. Niño Obrero 1666, Chapalita Oriente, 45040 Zapopan, Jal.
  - **Phone:** +33 3678 1400
  - **Distance from Competition venue:** 4.1 km

## Appendix A

Competition program, subject to event entry and viability.

Day 1	Day 2	Day 3	Day 4
100 Freestyle M/F (S1-S14)	200 m Freestyle M/F (S1-S5, S14)	400m Freestyle M/F (S6-S14)	100m Butterfly M/F (S8-S14)
150 IM M/F (S1-S3)	100m Breaststroke M/F (SB4-SB9, SB11-SB14)	100m Backstroke M/F (S1-S2, S6-S14)	200 IM M/F (SM4-SM14)
50m Butterfly M/F (S2-S7)	50m Backstroke M/F (S1-S5)	50 Breaststroke M/F (SB1-SB3)	50m Freestyle M/F (S1-S13)
Mixed 4x100 Freestyle 49pt Relay	Mixed 4x100 Medley 34pt Relay	Mixed 4x100 S14 Medley Relay	Mixed 4x50 Freestyle 20pt Relay
Mixed 4x100 Freestyle S14 Relay	Mixed 4x50 Medley 20 pt Relay	Mixed 4x100 Medley 49pt Relay	Mixed 4x100 Freestyle 34pt Relay

