



Entry Package

Citi Para Swimming World Series GBR

Aberdeen, GBR

2024 Event



1. WELCOME

Hello and welcome to the GBR leg of the Citi Para Swimming World Series 2024 that will be taking place in Aberdeen. We hope that this event will be one of the stepping stones to towards Paris 2024 later in the summer.

This event will be running in conjunction with the British Para-Swimming International Winter Meet 2024. This is one of Great Britain's premier domestic competitions for Para Swimming.

The Citi Para Swimming World Series Great Britain will be hosted by British Swimming in partnership with World Para Swimming.

Thank you in advance for wishing to enter this leg of the Citi Para Swimming World Series. Please take the time to read the entry package to ensure you are able to enter with all the information you will need. If you have any further questions please don't hesitate to contact isobel.griffiths@swimming.org.

Issy Griffiths & Abbie Roberts – GBR LOC

2. GENERAL INFORMATION

2.1. Dates & General Information

Dates	
Entry Opening Date	8 th December 2023
Classification Entry Deadline	15 th December 2023 - no later than 12:00 hours GMT
Entry Deadline	10 th January 2024 - no later than 12:00 hours GMT
Accreditation Deadline	17 th January 2024 - no later than 12:00 hours GMT
Training/Classification Dates	29 th – 31 st January 2024
Competition Dates	1 st – 4 th February 2024

Contacts		
Main LOC Contact	Issy Griffiths	Isobel.Griffiths@swimming.org
LOC Contact	Abbie Roberts	Abbie.Roberts@swimming.org
World Para Swimming Technical Delegate	Mark Rieniets	
World Para Swimming Contact	Xiaoyi Wang	Xiaoyi.Wang@WorldParaSwimming.org
World Para Swimming Classification Contact	Franziska Zenk	Franziska.Zenk@WorldParaSwimming.org
Accommodation and Transport Contact		swim@cseplc.com

2.1 General Conditions

- World Para Swimming (WPS) reserves full powers over the Citi Para Swimming World Series (referred to as ‘World Series Meet’) events
- The British Para-Swimming International Winter Meet (referred to as ‘British Meet’) will be conducted in conjunction with, but under separate conditions to the World Series Meet
- The Citi Swimming World Series competition shall be held under WPS Rules and Regulations – apart from any variations contained in these conditions.
- Where WPS Rules do not provide (e.g., Health & Safety Regulations or Child Safeguarding Guidelines) the requirements of Scotland shall apply to events held.
- This World Series Meet is a WPS Sanctioned Competition.
- WPS International Classifications will be offered for those entered into the World Series only.

2.2 Venue Overview

Venue Address

[Aberdeen Aquatics Centre](#)
[Regent Walk](#)
[Aberdeen](#)
[AB24 1SX](#)



Venue Website

<https://www.aberdeensportsvillage.com/aquatics>

Aberdeen Aquatics Centre is a leisure facility located in Aberdeen, Scotland. The complex contains a 10 lane 50m Pool with a total number of 600 seats for spectators and teams. The centre also includes a Diving Pool repurposed as a Swim-Down/Warm-Up Pool during swimming competitions and is a 6 lane 25m pool)

2.3. Traveling to Aberdeen

Plane

The nearest airports are:

- **Aberdeen International Airport (ABZ)** ([Dyce, Aberdeen AB21 7DU](#)) – this airport is the best option for Aberdeen due to the close proximity to the City Centre. Taxi or Private Transfer are available transport options into Aberdeen with a travel time of approximately 15 minutes, as well as the Jet Service 727 bus, which takes approximately 30 minutes. The airport is located approximately 15 minutes' drive from Aberdeen Aquatics Centre.
- **Edinburgh Airport (EDI)** ([Edinburgh EH12 9DN](#)) – if you fly into Edinburgh Airport the quickest way to get to Aberdeen is via Taxi or Private Transfer. The airport is located approximately 2 hour and 25 minutes' drive from Aberdeen Aquatics Centre.
- **Inverness Airport (INV)** ([Dalcross, Inverness IV2 7JB](#)) – There is a connective train from Inverness Airport Train Station to Aberdeen Train Station. The airport is located approximately a 2 hours and 20 minute drive from Aberdeen Aquatics Centre.

Train

Aberdeen train station is the main train station of the City and is an approximate 34-minute walk/wheel or 10-minute Taxi drive from Aberdeen Aquatics Centre.

The closest train station to Aberdeen International Airport is Dyce Station which is an approximate 10-minute Bus ride away. For further information on booking trains into Aberdeen from Aberdeen International Airport please follow the link <https://www.crosscountrytrains.co.uk/stations-destinations/airports/aberdeen-airport>

The main train station providing services to Aberdeen, in Edinburgh, is Edinburgh Waverley. This station is easily accessed by the Tram Service that leaves every 7 minutes from Edinburgh. Waverley is a short walk/wheel from the Tram stop St. Andrews Square. For further information on booking trains to Aberdeen from Edinburgh Airport please follow the link <https://www.crosscountrytrains.co.uk/routes/edinburgh-to-aberdeen>

The Train Station is a short walk/wheel from Inverness Airport. For further information on booking trains to Aberdeen from Inverness Airport please follow the link <https://www.scotrail.co.uk/plan-your-journey/stations-and-facilities/iva>

Taxi

Taxis between Aberdeen Airport and Aberdeen can be booked through the link below where further information can be found <https://www.aberdeenairport.com/transport-and-directions/taxis/>

Taxis between Edinburgh Airport and Aberdeen can be booked through the link below where further information can also be found <https://www.edinburghairport.com/transport-links/taxi>

Taxis between Inverness Airport and Aberdeen can be booked through the link below where further information can be found <https://www.hial.co.uk/inverness-airport/airport-information-8/3>

Bus

Regular buses run between Aberdeen International Airport and Aberdeen City Centre. Further information can be found from the below link <https://www.aberdeenairport.com/transport-and-directions/buses-and-coaches/>

Airlink 100 is the bus service that runs between Edinburgh Airport and St Andrew Square for rail connections to Aberdeen from Edinburgh Waverley. Further information can be found from the below link

<https://www.edinburghairport.com/transport-links/buses-and-coaches/edinburgh-city-bus-links>

Stagecoach Inverness provide a direct service, every 30 minutes, between Inverness Airport and Inverness City Centre to allow connections to Aberdeen. Stagecoach also run a Number 11 bus between the Inverness Airport Railway Station and the airport terminal building. For further information please follow the link <https://www.hial.co.uk/inverness-airport/airport-information-8/3>

2.4. Visas

If you require a VISA to enter Great Britain, you can apply online through the link provided:

<https://www.gov.uk/standard-visitor/apply-standard-visitor-visa>

British Swimming will be able to provide VISA invitation letters upon request. Please email isobel.griffiths@swimming.org with the following information on all staff and athlete's attending from your NPC:

- Full Name
- Position
- Passport Number
- Passport Expiry Date

2.5. Transport and Accommodation

Transport and accommodation is being managed by Corporate and Sporting Events (CSE) www.cseplc.com/.

2.5.1 Transport and Accommodation

Transport is available, in conjunction with accommodation, for teams requiring airport transfers between Aberdeen and Aberdeen International Airport. Transfers to and from other airports are available and prices will be provided on request to CSE. The booking form is available on the World Para Swimming website.

2.5.2 Accommodation

An accommodation package provided by CSE is available, in conjunction with transport, for teams during the event for the following hotels. Both options include Hotel Wi-Fi, full board catering, airport transport, regular Shuttle service between the Venue and Aberdeen Aquatics Centre and, VAT.

4* Leonardo Aberdeen

Single room rate: GBP £190.00 per person, per day

Twin room rate: GBP £145.00 per person, per day

3* Park Inn Aberdeen

Single room rate: GBP £185.00 per person, per day

Twin room rate: GBP £135.00 per person, per day

The booking form is available on the World Para Swimming website. Please return your form as soon as possible to: swim@cseplc.com

Terms and Conditions

- Non-refundable 10% deposit required to confirm reservation.
- Balance of 90% due on the 12th January 2024
- 100% cancellation charges apply from the 13th January 2024
- You may cancel 2 rooms per night without charge up until 19th January 2024

Important Notice

Following the final payment deadline (13th January 2024) booking requests for accommodation and travel can be made by contacting swim@cseplc.com from CSE directly. However, please note that booking requests after 13th January 2024 will be subject to availability and therefore booking of accommodation and travel would not be guaranteed.

2.6 Competition Fee

Entry Fee
£20 per individual event

There will be no entry fee charged for relay team entries.

NPCs will be invoiced following final entry deadline for all individual event entry fees.

3 SPORT ENTRIES

3.1 Entries

- All World Series entries must be submitted by their NPC through the IPC SDMS online entry system and require payment of the entry fee for the entry to be accepted. Please find the link to the entry system [HERE](#).
- NPCs may only enter one (1) relay team per relay event.
- Split Times, either intermediate distance or first leg of a relay race, are not acceptable for entry into individual events.
- No late entries will be accepted.
- All entries shall be received by the following dates:
- Entries from competitors who require classification:
 - i. All competitors who require classification must submit entries no later than 12:00 hours GMT 15th December 2023. Entries after this deadline will not be considered for classification
- All other World Series Entries
 - i. Entries for the Citi Para Swimming World Series competition shall be received no later than 12:00 hours GMT on 10th January 2024.

3.2 Competition Format and Schedule

- All Events will be competed as Multi-Classification (MC) events.
- All Events Heats up to 10 lanes will be used, 8 lanes will be used for finals.
- All Results will be determined by the highest points score utilising the

British Para-Swimming Points (BPSP) system.

- The competition schedule can be found in Appendix A and on the event page once live.
- The Following events are open for entry by both male and female swimmers and will be swum as separate male and female events:

Freestyle	Backstroke	Breaststroke	Butterfly	Individual Medley	Relays
50m S1 – S13	50m S1 – S13	50m SB1 – SB13	50m S1 – S13	150m SM1 – SM4	Mixed 4x50m Freestyle 20pts
100m S1 – S14	100m S1 – S14	100m SB1 – SB14	100m S5 – S14	200m SM5 – SM14	Mixed 4x100m Freestyle 34pts
200m S1 – S14					Mixed 4x100m Freestyle 49pts
400m S6 – S14					Mixed 4x100m Freestyle S14
					Mixed 4x50m Medley 20pts
					Mixed 4x100m Medley 34pts

3.2.1. Heats

- Heats will be seeded by entry time.
- Heats will be conducted with the Citi Para Swimming World Series and British Meet heats combined within the Heats session.
- Lane allocation in all heats will be, slowest entered swimmer/team in lane 0 (or lowest numbered lane where there are less than 10 lanes occupied) through to fastest entered swimmer/team in lane 9 or highest numbered occupied lane.

3.2.1.1 Withdrawal from Heats

No withdrawals are possible other than Medical Withdrawal as per WPS Rules and Regulations under 6.3.

3.2.2. Finals

- The highest points scoring competitors/teams in each event as determined by BPSP will be eligible for the Finals.
- The qualifying finalists will be seeded by time for a place in one of the Finals
 - A Finals, Youth Final (where numbers allow) B Final (where numbers allow)
- **A final:** highest point scoring 8 competitors/teams in the morning heats.
- **B final:** 9 to 16 highest point scorers in the morning heats.
- B final will be swam only if 12 or more athletes were entered into the event.
- **Youth Final:** Where there are more than 4 entries on the youth category, there will be a Youth Final. Youth Final age group eligibility is 18 years old and under (Age at 31st December of competition year).
- **Team Final:** highest point scoring 8 teams in the morning heats
- Finals Priority order is outlined below:
 - Where a swimmer has made the A finals and Youth Final, they will only be entered into the A final. The A final will be prioritised over Youth and B final.
 - Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final
- If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress
- If necessary, a swim-off may be used to determine teams for a relay final, where points scores are equal
- Finals will be swum in the order of British Meet Final, World Series Final A, World Series Youth Final, World Series Final B
- There will be 2 reserve swimmers for Finals. Swimmers will progress to a faster final as necessary. Should there be more than 2 swimmers withdraw on medical grounds the slowest final will compete with empty lanes.
- Lane allocation in all Finals will be seeded by qualification time each final in accordance with WPS rule 10.9.1.3.1.

- Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1.
 - WPS have implemented an exception to this rule for 50m Breaststroke and 150m Individual medley events in 2024 to support development of a heat opportunity for lower class athletes.

3.2.2.1 Withdrawal from Finals

No withdrawals are possible other than Medical Withdrawal as per WPS Rules and Regulations under 6.3.

3.3 Athlete Eligibility

- All competitors must hold an active 2024 WPS license to be eligible to enter.
- To compete in Citi Para Swimming World Series Finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).
- Any athletes on a New (N) status not undergoing classification in the competition may swim in heats and not progress to finals.
- Should an entered swimmer not be able to complete the classification process, they will be removed from all entries in the World Para-Swimming competition

3.4 MQS

There will be no MQS required for entering into this event.

3.5 Event Viability Criteria

World Series individual events will be considered viable if they have a minimum of four (4) eligible swimmers from two (2) National Paralympic Committees (NPCs) entered through the Entry by Name.

Events may be exempt from viability criteria with prior permission from World Para Swimming.

All relay events will be viable but the minus 1 rule will be implemented if necessary.

3.6 Rules & Regulations

For all Citi Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the [World Para Swimming website](#)

Fines and technical protest fees as per WPS Rules and Regulations. Only card payments will be accepted.

Warm-up/Swim down requirements must be compiled with.

4 COMPETITION INFORMATION

4.1 Competition Venue

Aberdeen Aquatics Centre

Accessible car parking spaces are available immediately next to the entrance to Aberdeen Aquatics Centre (free for blue badge holders).

A lift is available within Reception to reach the upper level Spectator Balcony.

Accessible toilets, showers and cubicles are available in the Changing Rooms. There is also a hoist to assist users into and out of the swimming pool.

4.2 Training

Training will take place at Aberdeen Aquatics Centre on 29th – 31st January. Training times will be made available closer to the event. If a training booking system is used, information on how to booking time slots and the daily quantity that can booked per NPC will be communicated in due course.

4.3 Technical Meeting

It is recommended that a representative from all NPCs with swimmers entered in this Meet to attend the Technical Meeting. Details of the time and location of the meeting will be confirmed as soon as possible. Teams are reminded to bring any tapping and starting devices and modified swim suits for approval. The meeting presentation will be circulated to attending NPCs in advance of the meeting to provide any questions.

4.4 Warm-up & Swim-down

Competition Warm-up will take place in the 10 lane x 50m Competition Pool and 6 lane x 25m Diving Pool. Additional warm-up and swim-down will take place in the 6-lane x 25m Dive Pool throughout each session.

Warm-up details will be shared in the technical meeting.

4.5 Ice Baths, Massage Tables, Race analysis

Confirmation on whether Ice Baths, Massage Tables and Race Analysis requests can be made will be communicated to NPCs as soon as possible.

4.6 Changing Rooms

Accessible changing rooms and toilets are available in the Changing Village.

4.7 Call Rooms & Competition

Location of the call rooms will be published in due course.

For heats and finals, swimmers must report to the first call-room in accordance with WPS Rules no later than fifteen (15) minutes prior to the published start time of their respective event. For events with 4 or more heats the call room times could be adjusted at the event with prior permission from the TD.

Swimmers must report to the competition stewards in the call room for heats and finals and follow their direction. It is the swimmer's responsibility to report on time.

Swimmers must enter the Call Room 'race ready' as under normal circumstances having entered the Call Room they should remain in its confines until lead onto the pool deck for their race.

Coaches/chaperones will not be allowed in the call room area at any time, except for those swimmers with the relevant classification and exception code allowing Support Staff.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Citi Para Swimming World Series Cap requirements apply.

4.8 Competition Programme

The Competition Programme is available in Appendix A.

4.9 Sport Information Desk (SID)

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information (i.e., Official communication with teams and liaison between teams and LOC/ World Para Swimming. Please note that Start Lists and Medical Withdrawal forms will only be available online.

The Sport Information Desk will be located in the Reception Foyer of Aberdeen.

The opening times of the Sport Information Desk will be confirmed prior to the event.

4.10 Athletes & Team Officials Seating

Athletes and Team Officials seating and Team areas will be located in a designated section(s) of the Spectator seating. No seating will be allowed on the poolside except, for additional Accessible seating in a designated area.

4.11 Accreditation

Accreditation passes will be issued via the IPC accreditation system through the following link [SDMS \(ipc-services.org\)](https://sdms.ipc-services.org).

Team Staff Accreditation will be charged at £26 each. NPCs will be invoiced following the final accreditation deadline for all team staff accreditations.

The deadline for submitting accreditation information is **no later than 12:00 hours GMT on 17th January 2024**.

Athlete and Team Staff accreditation will be printed off by the LOC prior to the event and they will be available for collection from on arrival from the Sport Information Desk (SID) by **ONE** representative from the NPC.

4.12 Classification

This competition offers international classification for the following impairment types:

- **Physical Impairment (PI)** – 29th – 31st January, Aberdeen Aquatics Centre
- **Intellectual Impairment (II)** – 29th – 31st January, Aberdeen Aquatics Centre

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations;
- Has been entered into the competition by the classification entry deadline;
- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) **by the final entry**

deadline (10th January 2024)

It is the responsibility of the NPC to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](https://www.paralympic.org/para-swimming/classification-rules)

5 VICTORY CEREMONIES

Medals will be awarded to the:

- 3 highest BPSP points scoring swimmers across the World Series Final A competed in each Event.
- 3 highest BPSP points scoring WPS Youth swimmers across the World Series Finals competing in each Event.
- highest BPSP points GBR Swimmer across all Finals competed in each Event.
- highest BPSP points scoring GBR Junior Swimmer across all Finals competed in each Event.

A WPS Youth Swimmer will be 18 years old or younger (Age at 31st December of competition year).

A GBR Junior Swimmer will be 16 years old or younger (Age at 31st December of competition year).

6 ANTI-DOPING AND MEDICAL INFORMATION

6.1 Anti-Doping

Competitors taking part in the Meet may be subject to random doping control. They must ensure that they have their accreditation with them always for identification purposes.

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2 Medical Services at the Venue

On duty lifeguards will be available at the Venue.

External medical assistance will be provided. A medical doctor will be on site during training and competition (except during the Finals Session on 4th February) as well as a Paramedic, Emergency Medical Technician and Ambulance during competition.

All medical withdrawal forms must be signed by the doctor on-site.

The location of the medical team will be communicated prior to the event.

Please note that repeat prescriptions of regular medications cannot be provided therefore, please ensure sufficient medication is brought to cover the duration of the event and extra in case they are needed.

6.3 Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4 Medical Attention

The closest hospital to both Aberdeen Aquatics Centre and the accommodation providing Accident and Emergency services is:

Local Hospital
Aberdeen Royal Infirmary Foresterhill Health Campus Foresterhill Rd Aberdeen AB25 2ZN

Great Britain's primary emergency call service is 999. British Sign Language (BSL) speakers can make a free video call to 999 using the [999 BSL website or app](#).

You can contact the emergency services via SMS if you're deaf, hearing impaired or have a speech impediment. Visit the [emergencySMS website](#) for more information or to register your phone.

Appendix A.

Thursday 1st February	Friday 2nd February	Saturday 3rd February	Sunday 4th February
HEATS	HEATS	HEATS	HEATS
Session 1: 09:30	Session 3: 09:30	Session 5: 09:30	Session 7: 09:30
W 100m Freestyle M 100m Freestyle W 200m Individual Medley M 200m Individual Medley W 150m Individual Medley M 150m Individual Medley X 4x100m Freestyle Team 34pts X 4x100m Freestyle Team 49pts	W 100m Backstroke M 100m Backstroke W 50m Breaststroke M 50m Breaststroke W 100m Breaststroke M 100m Breaststroke W 50m Backstroke M 50m Backstroke X 4x100m Freestyle Team S14	W 50m Butterfly M 50m Butterfly W 400m Freestyle M 400m Freestyle W 200m Freestyle M 200m Freestyle X 4x100m Medley Team 34pts X 4x50m Freestyle Team 20pts	W 50m Freestyle M 50m Freestyle W 100m Butterfly M 100m Butterfly X 4x50m Medley Team 20 pts
FINALS	FINALS	FINALS	FINALS
Session 2: 17:00	Session 4: 17:00	Session 6: 17:00	Session 8: 17:00
W 100m Freestyle M 100m Freestyle W 200m Individual Medley M 200m Individual Medley W 150m Individual Medley M 150m Individual Medley X 4x100m Freestyle Team 34pts X 4x100m Freestyle Team 49pts	W 100m Backstroke M 100m Backstroke W 50m Breaststroke M 50m Breaststroke W 100m Breaststroke M 100m Breaststroke W 50m Backstroke M 50m Backstroke X 4x100m Freestyle Team S14	W 50m Butterfly M 50m Butterfly W 400m Freestyle M 400m Freestyle W 200m Freestyle M 200m Freestyle X 4x100m Medley Team 34pts X 4x50m Freestyle Team 20pts	W 50m Freestyle M 50m Freestyle W 100m Butterfly M 100m Butterfly X 4x50m Medley Team 20 pts

