



Entry Package

Citi Para Swimming World Series Singapore

2024 Event

World Para Swimming

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1. WELCOME

The Singapore Disability Sports Council (SDSC) is pleased to welcome you to our shores for the first Asian edition of the Citi Para Swimming World Series.

As every country ramps up its game for the Paris 2024 Paralympic Games, we hope that this competition will provide you an excellent opportunity to achieve acclimatisation and qualification.

To accommodate different needs, we have prepared two packages for your selection:

- All-in Entry Package - competition fee + full-board accommodation + transportation
- Basic Entry Package - competition fee only

The Singapore 2024 Citi Para Swimming World Series is hosted by the SDSC in partnership with World Para Swimming, Singapore National Paralympic Council and Sport Singapore. We look forward to curating an exciting experience with you in May 2024.

2. GENERAL INFORMATION

2.1. Dates & General Information

- **Entry Open:** 22 February 2024
- **Accreditation Open:** 27 February 2024
- **Classification Entry Deadline:** 21 March 2024
- **Accommodation Deadline:** 18 April 2024
- **Entry Deadline:** 18 April 2024
- **Accreditation Deadline:** 18 April 2024
- **Training Dates/Times:** 14 - 16 May 2024
- **Classification Dates:** 14 - 16 May 2024
- **Competition Dates:** 17 - 19 May 2024
- **Contact information**
 - LOC Main Contact: sgpwps@sdsc.org.sg
 - World Para Swimming Technical Delegate: Margaret Chamberlain
 - World Para Swimming Contact: Nicole Burns Nicole.Burns@WorldParaSwimming.org
 - World Para Swimming Classification contact: Franziska Zenk
Franziska.Zenk@WorldParaSwimming.org

2.2. Venue Overview

The competition will be held at OCBC Aquatic Centre, a world-class facility launched in July 2015 that has since played host to many well-known international competitions such as the FINA Swimming World Cup, and ASEAN Para Games 2015.

The 3,000-seat indoor facility features a 10-lane 50m competition pool, an 8-lane 50m training pool and a 25m wide diving / multi-purpose pool. The pools are temperature-controlled and kept at an optimal 27°C to 28°C. The facility - the top venue for elite swimmers in Singapore - is also close to the city centre, enabling teams to easily access it using the public train service.

Location: 7 Stadium Drive, Singapore Sports Hub, Singapore 397632

Nearest train station: Stadium

2.3. Travelling to Singapore

The Singapore Changi Airport, currently ranked the world's 3rd best airport by Skytrax, serves airlines flying to some 400 cities in about 100 countries and territories worldwide.

Visitors can enjoy the sights of this Garden City during the journey from the airport to the competition venue and city centre, which takes approximately 30 minutes.

Nearest train station: Changi Airport

Website: <http://www.changiairport.com/>

2.4. Visas

Teams are responsible to ensure that they have the proper documentation to enter Singapore. Check if you need an Entry Visa through the link provided: https://www.ica.gov.sg/enter-transit-depart/entering-singapore/visa_requirements.

Should you require a visa, you can request a letter of support to sgpwps@sdsc.org.sg. You will be required to send through a copy of the applicant's passport before receiving the letter of support with the following information on all staff and athlete's attending from your NPC:

- Full Name
- Position
- Passport Number
- Passport Expiry Date

2.5. Transport

Public transportation such as taxis and trains are easily found and can provide convenient access to the competition venue.

The Mass Rapid Transit (MRT) system is a network of trains that spans most of our city-state. The competition venue is located along the Stadium MRT Station (CC6) on the Circle Line.



Basic Entry Package: Teams will be responsible for their own accommodation, meals & transportation to and from the airport and in and around Singapore.

All-in Entry Package: Teams will be provided with airport transfers to their hotel during arrival and departure, as well as prepaid MRT cards for their daily commute to and from the competition venue. The competition venue is 2 train stops away from the accommodation, which takes an estimated 20 minutes' travelling time (5 min walk to train + 6-8 min on the train + 5 min walk to competition venue). Please refer to 2.8 for details.

2.6. Accommodation

Basic Entry Package: Teams will be responsible for their own transport, accommodation and meals in Singapore.

All-in Entry Package: Full-board accommodation (inclusive of breakfast, lunch, dinner; twin sharing; 7 nights) at Pan Pacific Singapore.



Nested in the heart of the city centre, the Pan Pacific Singapore is a 5-star luxury hotel offering breath-taking views of the city skyline and historic landmarks. Guests can indulge in a variety of leisure and entertainment options at the three shopping malls that are directly connected to the hotel. Iconic attractions such as Singapore Flyer, National Gallery and Esplanade are within walking distance and other amenities are also easily accessible via Promenade MRT station.

A unique package has been put together with Pan Pacific Singapore to provide our guests an opportunity to rest in comfort at this iconic hotel. Please note that this is a special rate extended to only guests of the Singapore 2024 Citi Para Swimming World Series, and bookings will be accepted through the LOC only. Please refer to 2.8 for details.

2.7. Competition Fee

Basic Entry Package: Every participant (athletes and team staff) will be charged a fee of SGD 200.

All-in Entry Package: Included as part of package (see 2.8)

There is no cap on the number of events an athlete can participate in.

2.8. Booking of All-in Entry Package

Cost: SGD 2,400 per person

Package includes:

- Competition Fee
- Transportation: Airport Transfer (2-way) + prepaid travel card for MRT
- Accommodation: 7 nights' accommodation in twin rooms at Pan Pacific Singapore (Check-in on 13 May 2024 and check-out on 20 May 2024)
- Meals (catered buffet at hotel): Breakfast, Lunch, Dinner

Terms and Conditions:

Rates are based on twin-room sharing only. Should there be an odd number of guests, this will have to be a single occupancy room at an extra cost (SGD 1200). Single-room requests shall only be accepted if the team tops up the excess for single occupancy (SGD 1200).

Please kindly note that accommodation bookings must be received by 18 April 2024 and payments must be received by 30 April 2024. Should payments not be received by then, the LOC will cancel the requests made for accommodations, meals and transportation.

Check-in time will be from 3pm on 13 May 2024, and check-out by 11am on 20 May 2024.

Meals will commence from 13 May 2024, lunch, and end on 20 May 2024, breakfast.

Guests shall be responsible for all incidental charges incurred in excess of those covered by the package. Incidental charges can include in-room food and beverage bar, telephone use and other hotel charges.

The LOC reserves the right to substitute the accommodation with comparable bedding accommodations at a hotel of similar standard, in the event of unforeseen circumstances. This shall be informed to the team prior to confirmation of booking, and teams shall have the option to withdraw their package bookings in such cases. Should this arise, payments in excess of competition fees would be refundable.

Please submit **Annex A** to sgpwps@spsc.org.sg to book the all-in entry package for your team by the closing date of **18 April 2024**. An invoice will be sent to you for payment.

2.9. Payments

Payments must be received by **30 April 2024**.

Refunds of payments will be granted if withdrawal is made before 18 April 2024. After 18 April 2024, no refund will be provided.

To request for invoices, please email sgpwps@sdsc.org.sg with the following details:

- Name of NPC / National Federation
- Billing Address
- Number of Athletes and Team Officials entered
- Contact Details (Name, telephone number, email address)

Payment can be made by bank transfer.

Bank Name: DBS Bank

Bank Address: DBS Building Tower 2, 6 Shenton Way Singapore (068809)

Swift Code: DBSSSGSG

Bank Code: 7171

Branch Code: 033

Account Name: Singapore Disability Sports Council

Account Number: 033-021741-2

(Please indicate your transaction as "SGPWPS <Name of team/country>")

3. SPORT ENTRIES

3.1. Entries

All entries must be through the WPS Entry system. Link to entry system [SDMS \(ipc-services.org\)](https://sdms.ipc-services.org)

- **Important dates**

- Entries Open: 22 February 2024
- Classification Entries Deadline: 21 March 2024 5pm CET
- Entries Close: 18 April 2024 5pm

Please contact the LOC at sgpwps@sdsc.org.sg and World Para Swimming at info@worldparaswimming.org for late entry consideration. Athletes entered after the classification entry deadline will not receive a slot on the classification schedule.

3.2. Competition Format and Schedule

The meet will be run in the Multi-Class Format for both heats and finals, with the World Para Swimming Point System. It will be ruled by World Para Swimming Rules and Regulations.

- All Events Heats up to 10 lanes will be used, 8 lanes will be used for finals.
 - Morning: Multi Class Heats competing by classes
 - Afternoon: Multi-class A, Youth and B finals

3.1.1. Heats

- Heats will be seeded by entry time.

3.1.2. Finals

- The highest points scoring competitors/teams in each event as determined by World Para Swimming Point System will be eligible for the Finals.
- **World Series A final:** 1-8 placed on points scores
- **B final:** 9-16 placed on points scores that are not involved in the Youth final
*B final will be swam only if 12 or more athletes were entered into the event.
- **Youth Final:** 1-8 placed on points scores of Youth athletes that are not in the A final. Where there are more than 4 entries on the youth category, there will be a Youth Final. Youth Final age group eligibility is 18 years old and under (Age at 31st December of competition year).
- **Team Final:** highest point scoring 8 teams in the morning heats

- Finals Priority order is outlined below:
 - Where a swimmer has made the A finals and Youth Final, they will only be entered into the A final. The A final will be prioritised over Youth and B final.
 - Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final

- If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress
- Finals will be swum in the order of World Series Final A, World Series Youth Final, World Series Final B
- There will be 2 reserve swimmers for Finals.
- Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1.
 - WPS have implemented an exception to this rule for 50m Breaststroke and 150m Individual medley events in 2024 to support development of a heat opportunity for lower class athletes.

Competition Schedule

Day 1	Day 2	Day 3
<u>Men's and Women's</u>	<u>Men's and Women's</u>	<u>Men's and Women's</u>
100m Freestyle M/F (S1-14)	400m Freestyle M/F (S6-14)	100m Backstroke M/F (S1-2, 6-14)
150m IM M/F (SM1-4)	50m Backstroke M/F (S1-5)	50m Freestyle M/F (S1-13)
50m Butterfly M/F (S2-7)	100m Breaststroke M/F (SB4-9, 11-14)	200m IM M/F (SM5 -14)
200m Freestyle M/F (S1-5, S14)	50m Breaststroke M/F (SB1-3)	100m Butterfly M/F (S8 -14)
Mixed 4x100m Medley 49pt Relay	Mixed 4x100m Freestyle S14 Relay	Mixed 4x50m Medley 20pt Relay
Mixed 4x100m Medley 34pt Relay	Mixed 4x100m Freestyle Relay 34pt Relay	Mixed 4x100m Freestyle 49pt Relay
Mixed 4x100m Medley S14 Relay	Mixed 4x50m Freestyle 20pt Relay	

Heats

Warm Up: 0700-0845

Start: 0900

Finals

Warm up: 1530-1715

Start: 1730

3.3. Athlete Eligibility

Swimmers must:

- hold an active World Para Swimming license for the 2024 Season.
- have obtained International Classification or scheduled for International Classification at this competition. Information can be found at <https://www.paralympic.org/swimming/classification>
- To compete in Citi Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).
 - Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.
 - Should an entered swimmer not be able to complete the classification process, they will be removed from all entries at the competition.

3.4. MQS

No MQS will be implemented for this meet.

3.5. Event Viability Criteria

Individual events will be considered viable if they have a minimum of four (4) eligible swimmers from two (2) NPCs entered through the Entry by Name.

Events may be exempt from viability criteria with prior permission from World Para Swimming.
All relay events will be viable but the minus 1 rule will be implemented if necessary.

In case an event is non-viable after final entries the event may be swum for performance only. NPCs will be informed about non-viable events after final entries.

3.6. Rules & Regulations

For all World Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the [World Para Swimming website](#).

Fines and technical protest fees are possible as per WPS Rules and Regulations. Only card payments will be accepted.

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4. COMPETITION INFORMATION

4.1. Competition Venue

- OCBC Aquatic Centre
- Singapore Sports Hub, 7 Stadium Dr, Singapore 397632

4.2. Training

- 14 May 2024, 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)
- 15 May 2024, 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)
- 16 May 2024, 9:00am - 1:00pm, 2:00pm - 6:00pm (Competition Pool & Training Pool)

* Training slots will be allocated upon request on a first-come-first-serve basis.

Please send in your requests via email to sgpwps@sdsc.org.sg.

Please note that Lanes 0 & 9 will be reserved for classification from 14 - 16 May 2024. Participants should follow the official signages when training at the pool.

4.3. Technical Meeting

- Date: 16 May 2024
- Time: 2:00pm @ OCBC Aquatic Centre

More information will be provided by email prior to the technical meeting. Any queries on the competition will be answered during the meeting.

4.4. Warm-up & Swim-down

The competition & training pools are available for warm-up & swim-down. The competition pool will not be available when competition commences.

4.5. Ice Bath, Massage Tables, Race analysis

Please request and advise if you wish to bring equipment or conduct analysis or lactate testing during the competition. All requests must be submitted to sgpwps@sdsc.org.sg by 18 April 2024. Requests on site may not be accepted.

4.6. Changing Rooms

All changing rooms are accessible and located next to the pool.

4.7. Call Rooms & Competition

There will be two (2) call rooms.

It is the responsibility of the athlete to report to the call room no later than 15 minutes prior to the scheduled start of his or her event.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the call room onto the pool deck. The Citi Para Swimming World Series Cap guidelines apply for this competition.

4.8. Sport Information Desk (SID)

A Sport Information Desk (SID) will operate at the competition venue on the days of competition, as well as during any scheduled training sessions.

It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Declaration Form, Protest Form, Medical Form);
- Liaison between teams and LOC / World Para Swimming.

4.9. Athletes & Team Officials Seating

Participants are advised to sit at the seating gallery if they are not competing. The training pool & the space behind team seating gallery areas are available for teams to rest. However, kindly note that space is limited.

4.10. Accreditation

Accreditation passes will be provided to athletes and officials who are registered in the Accreditation system. The IPC Accreditation System will be used. NPCs need to enter their athletes and team officials into the accreditation system. NPCs are required to register here: <https://db.ipc-services.org/sdms/app/login>

The accreditation system will open on 27 February 2024 and close on 18 April 2024.

4.11. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) – 14-16 May 2024, OCBC Aquatic Centre
- Vision Impairment (VI) – 14-16 May 2024, Singapore Disability Sports Council
- Intellectual Impairment (II) – 14-16 May 2024, OCBC Aquatic Centre

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations;
- Has been entered into the competition by the classification entry deadline;
- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) by the final entry deadline

It is the NPC's responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](https://www.paralympic.org/swimming/rules-and-regulations/anti-doping)

5. VICTORY CEREMONIES

Medals to be awarded:

- 3 best performances of Finals A and;
- 3 best Youth performances for each event, in any final they have swum.

As per WPS rules the Minus 1 rule will be implemented where applicable.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

Lifeguards and first aid officers will be available at the Pool.

6.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

Singapore's primary emergency call number is 995 for ambulance and fire. Non-emergency ambulances may be reached at 1777.

The Singapore General Hospital is about 15 minutes' drive from the competition venue.

Address: Singapore General Hospital, Outram Road, Singapore 169608

6.5. COVID 19 Protocol

- Please refer to the following link for the entry requirements entering Singapore including COVID-19 requirements.

<https://www.ica.gov.sg/enter-transit-depart/entering-singapore>

Annex A

Accommodation Package Request Form

NPC / National Federation Name	
Mailing Address of NPC / National Federation	
Team Leader's Full Name	
Phone Contact	
Total Team Size (Athletes + Officials)	
Number of Wheelchair Users	
Number of Twin Rooms Requested	
Number of Single Rooms Requested (Single Occupancy excess rate will be charged)	
^Flight Number	
^Arrival Date and Time	
^Departure Date and Time	

^Can be provided at a later date

Payments must be received by 30 April 2024 or any bookings shall be released by the LOC.

*Teams are responsible for their own accommodation, meal and transportation arrangements if they are not booking the All-In Entry package