

World Para
Swimming

**EUROPEAN OPEN
CHAMPIONSHIPS**



**MADEIRA
2024**

TEAMS GUIDE



CONTENT

1. WELCOME	3	6.3. MASSAGE TABLES.....	13
2. ORGANISATION CONTACTS	4	6.4. ICE BATHS	13
3. GENERAL INFORMATION.....	5	6.5. CHANGING ROOMS.....	13
3.1. CHAMPIONSHIP DATES	5	6.6. NPC FILMING/RACE ANALYSIS.....	13
3.2. TRAVELLING TO MADEIRA	5	6.7. ATHLETE & TEAM OFFICIAL SEATING	13
3.3.1. PASSPORTS AND VISAS.....	5	6.8. SOCIAL MEDIA/WEBSITES.....	13
3.4. ARRIVALS & DEPARTURES.....	5	6.9. Spectator Seating Reservations.....	13
3.5. ACCOMMODATION	6	7. CEREMONIES	14
3.6. ACCOMMODATION TRANSPORT	6	7.1. OPENING CEREMONY.....	14
3.7. MADEIRA AT A GLANCE	6	7.2. MEDAL CEREMONIES	14
4. PRIOR TO THE COMPETITION.....	7	8. MEDICAL & ANTIDOPING INFORMATION.....	14
4.1 Qualification and Entries Timeline	7	8.1. ANTIDOPING.....	14
4.3. COMPETITION FORMAT	8	8.2. MEDICAL SERVICES AT THE VENUE...	14
4.4. MEDALS	8	8.3. INSURANCE.....	15
5.1. COMPETITION VENUE	9	8.6. ADVERTISING.....	15
5.2. UPON ARRIVAL	9	9. COMPETITION PROGRAMME.....	16
5.3. DELEGATION REGISTRATION MEETING (DRM) 9		10. VENUE MAP.....	17
5.4. ACCREDITATION	9		
5.5 CLASSIFICATION.....	10		
5.6. TRAINING.....	10		
5.7. TECHNICAL MEETING	10		
5.8. SWIMSUIT CHECK & EQUIPMENT APPROVAL (ATHLETE UNIFORM)	11		
5.10. CALL ROOMS & COMPETITION	11		
5.11. MIXED ZONE	12		
5.12. LACTATE TESTING	12		
6. NPC SERVICES INFORMATION	12		
6.1. SPORT INFORMATION DESK (SID).....	12		
6.2. TEAM PREPARATION AREAS	12		



1. WELCOME

LOCAL ORGANISING COMMITTEE WELCOME

Dear all,

On behalf of the Madeira 2024 Para Swimming European Open Championships Local Organising Committee, I am delighted to welcome you to Madeira, Portugal for the fourth time, and present to you the Team Leader Manual. We hope that this document provides you with all the important information to come and compete in one of the world's best and most beautiful venue.

With only a few months before the Paris 2024 Paralympic Games, this will be last high level competition before the Games and a great opportunity for swimmers to achieve their personal goals towards the greatest event of the Paralympic sports.

For 2024, we commit ourselves to aim even higher than before and organise the best European Championships you have been part of.

It is with great happiness that Portugal and Madeira are now one of the major routes of Para Swimming in the world as we continue to increase the Paralympic swimming in our country and so we hope all of you may come to share with us such joy in this event where competition will be at its highest level.

We are all looking forward to meet you in Madeira in April!



José Miguel Miranda
Vice-President Portuguese Swimming Federation

INTERNATIONAL PARALYMPIC COMMITTEE

Dear Team Leaders,

Welcome to Madeira for the 2024 Para Swimming European Open Championships.

The Penteadá Swimming Pools Complex has become a regular stop in the World Para Swimming calendar ahead of the Paralympic Games, and it will be no different this year, as the competition takes place three months before the Paris 2024 Paralympics.

The European Open Championships have witnessed the international debut of many of the world's best and I look forward to watching some of them returning to Madeira in April, alongside the young talents who will make headlines in future Games and World Championships.

This guide has been developed by World Para Swimming and the Local Organising Committee (LOC) bringing all the information you need to get ready for the European Open Championships.

Do not hesitate to contact the LOC and World Para Swimming in case you have any question about the Team Leaders Guide.

I wish you all the very best of luck at the Madeira 2024 Para Swimming European Open Championships.



Thank you,

Andrew Parsons

President International Paralympic Committee



2. ORGANISATION CONTACTS

LOCAL ORGANISING COMMITTEE

The Portuguese Swimming Federation is situated in Cruz Quebrada, in Lisbon, in Portugal.

ADDRESS	Portuguese Swimming Federation Moradia do Complexo do Jamor Estrada da Costa 1495-688 Cruz Quebrada, Portugal
PHONE	+351 214 158 190
MOBILE	+351 919 292 476
EMAIL	mariett.matias@fpnatacao.pt
WEBSITE	www.fpnatacao.pt



LOC

Event President	António José Silva
Event Manager	Mariett Matias

WORLD PARA SWIMMING

- Nicole Burns – World Para Swimming Manager (Main Contact)
Email: nicole.burns@worldparaswimming.org
- Craig Nicholson – Head of World Para Swimming
Email: craig.nicholson@WorldParaSwimming.org
- Franziska Zenk – World Para Swimming Classification Coordinator
Email: franziska.zenk@WorldParaSwimming.org



3. GENERAL INFORMATION

3.1. CHAMPIONSHIP DATES

17th & 18th April – Team Arrival. Volunteers will welcome you after baggage collection where you will be escorted to official transportation to the official hotels.

18th to 20th April – Training and classification dates

21st April – Opening Ceremony

21st to 27th April – Championships dates

27th April – Closing Ceremony

28th April – Team Departures

The Championships programme (version 1) can be found at the end of this document and updated online on the [event page](#) when available.

3.2. TRAVELLING TO MADEIRA

Cristiano's Ronaldo International Airport is the designated championships airport and situated 20kms to the east of the city. All journey times are between 20-25 minutes from the airport to the hotel and the LOC will have a Welcome Desk here that will be the meeting point for the teams.

3.3.1. PASSPORTS AND VISAS

In addition to their identity card, minors must also present authorisation from their parents to travel. For visits of less than 90 days, a passport valid for at least three months after the end of their stay is necessary.

According to the current Legislation (Visa Code), the citizens of the following nationalities need a Visa: <https://vistos.mne.gov.pt/pt/vistos-schengen/informacao-geral/quem-precisa-de-visto>.

Please contact local Portuguese Embassy or Consulate and let us know if you need any kind of assistance on this matter.

Any official delegation requiring official event invitations from the Portuguese Swimming Federation are requested to submit the Team Delegation – Visa Form (Appendix 1) for all members requiring visas to Mariett Matias at mariett.matias@fpnatacao.pt. This must be done as soon as possible in order for your visa to be processed in time.

3.4. ARRIVALS & DEPARTURES

All NPCs are responsible for submitting their team arrival and departure details at their earliest opportunity using the form <https://forms.gle/ZgiYtE2SjJiBT72o8>.

Changes to your team's arrival and departure details will only be permitted after this date in exceptional circumstances. Should you have any questions, please contact LOC at viagens@fpnatacao.pt

On official arrival and departure days, transport will be provided to official championship hotels from Cristiano Ronaldo's Airport for teams booked onto the package.

The LOC will schedule transport from the airport to the hotels based on the information provided.



3.5. ACCOMMODATION

All teams required to stay in the official Championship Hotels:

- Pestana Casino Park Hotel
- Pestana Studios
- Pestana Royal
- Pestana Grand
- Pestana Ocean Bay
- Pestana Miramar
- Pestana Village
- Pestana Village

For more information, please read the Madeira's 2024 Accommodation Guide published [On the Event Website](#) and contact our accommodation manager at alojamentos@fnatacao.pt.

3.5.1. MEALS

The meal package is included in the accommodation costs and no additional charges will be incurred to the NPCs. The package includes breakfast, a buffet lunch and dinner. All meals are served in the hotels.

In the team's hotels the meals, schedules are as follows:

BREAKFAST	LUNCH	DINNER
06.00 – 10.00	11:30 - 14:30	19:00 - 23:00

3.6. ACCOMMODATION TRANSPORT

Transportation will be provided from the hotel to the venue. Closer to the event a transportation schedule will be published.

The journey time will be no more than 15-20 minutes from all the official hotels. These shuttle services will run on a regular basis taking into consideration the Championships training, classification and competition timetables. [A transport Guide will be shared with NPCs directly in the coming weeks.](#)

3.7. MADEIRA AT A GLANCE

The Autonomous Region of Madeira has about 270,000 inhabitants and a population density of 334.5 inhab./Km². In spite of this population density being higher than the national average, 75% of the population of Madeira dwells in only 35% of the territory, mainly on the south coast. This is where Funchal, capital of Madeira, is located which includes 45% of the population (130,000 inhabitants), with a population of 1,500 inhab./Km². It is here that the majority of the hotels are located.

The archipelago is located in the African Plate in the Atlantic Ocean between latitude 30 ° and 33 °N, basically at the same latitude as Casablanca, 978 km southwest of Lisbon, about 700 km west of the African coast, and 450 km north of the Canary Islands.

This archipelago is formed by the Madeira Island with an area of 740.7 km², Porto Santo with 42.5 km², the Desertas Islands with a total of 14.2 km² comprising the three uninhabited islands, and by the Selvagens Islands whose set of 3 islands and sixteen uninhabited islets make up an area of 3.6 km².



Of the eight islands, only the two largest (Madeira and Porto Santo) are inhabited and can be accessed via the Madeira Airport in Funchal and Porto Santo Airport.

Funchal, the capital city of Madeira, has access by sea, through a port with a modern station that stands out on the national scene, with regard to cruising. More than half a million passengers disembark here per year. The remaining islands are nature reserves.

For hundreds of years, Funchal was the only city of the Autonomous Region of Madeira, until 5 other cities gained this status between the end of the twentieth century and the beginning of the next century: Câmara de Lobos, Caniço, Machico, Santana and Vila Baleira.

The island of Madeira has a very rugged terrain, with the highest point being Pico Ruivo (1,862 m), the Pico das Torres (1,851 m) and Pico do Arieiro (1,818 m), respectively the third, fourth and fifth highest points of Portugal. The northern coast is dominated by high cliffs and in the western part of the island you find a plateau region, the Paul da Serra with altitudes between 1,300 and 1,500 m.

ADDITIONAL INFORMATION:

- Tap water may be used for drinking as well as general hygiene and domestic purposes.
 - ELECTRICAL SUPPLY: The standard voltage throughout Portugal is 230v, 50 Hz, two pin plug.
 - LANGUAGE: Portuguese is the official language spoken throughout Portugal.
 - CURRENCY: Euro is the accepted currency. Credit cards are widely used.
 - DIALLING CODES: To call another country from inside Portugal, first dial 00 then the country code. To call Portugal from outside of the country, first dial your international access code, then the Portugal code 351.
 - SMOKING REGULATIONS: In Portugal it is illegal to smoke in any enclosed public place.
- Funchal Olympic Swimming Pools Complex is strictly a non-smoking venue.

Want to find out more about Funchal and Madeira Islands? Go to: <http://www.visitmadeira.pt/en-gb>.

4. PRIOR TO THE COMPETITION

4.1 Qualification and Entries Timeline

1 January 2023	Start of the period for swimmers to achieve MQS performances
29 November 2023	Open of online Preliminary Entry by Number
20 December 2023	Deadline to submit Entry by Number
15 January 2024	Start to apply for Wild Cards
22 January 2024	Open of Online Entry System for Entry by Number per Event
8 February 2024	Opening of Online NPC Accreditation System



8 February 2024	Deadline for Entry by Number per Event (NPCs will be invoiced based on the number provided in this entry, no withdrawal is possible after this entry deadline, with the exceptions outlined in the qualification criteria) The accurate Entry by Number by event data is very important for accurate planning of Championships services and programme; therefore, please enter accurate numbers (= qualified athletes) both for women and men events.
15 February 2024	Opening of Online Entry System for Entry by Name (final entry) Please ensure Relay entries are included.
26 February 2024	End of the period for swimmers to achieve MQS performances
28 February 2024	Deadline to apply for Wild Cards (including for relay only athletes)
8 March 2024	Deadline for Online Entry by Name per Event (final entry deadline). No changes to entries will be accepted after this date.
15 March 2024	Deadline for Competition Fee Payment
22 March 2024	Deadline to accredit NPC delegations via online Accreditation System and enter Arrival and Departure information

Reminder-Following the deadline of Entry by Number by Event (8 February 2024) there will be no reimbursement for withdrawals of any team members, unless it's of an athlete entered into a non-viable event after close of entries or due to a medical reason (in this case official medical documents are required).

The Online Entry forms are available through the IPC Online Entry System. <https://db.ipc-services.org/sdms/app/login> Please check the entry reports prior to the deadline to ensure all entries are in the system correctly.

Once in SDMS navigate to the "IPC Online Entries System".

4.2. RULES & REGULATIONS

For the Madeira 2024 Para Swimming European Open Championships the World Para Swimming Rules and Regulations apply.

They can be found on the WPS website: <https://www.paralympic.org/swimming/rules>.

4.3. COMPETITION FORMAT

The Madeira 2024 Para Swimming European Open Championships will be conducted by Single Class competition format. More detail on the competition format, Event Viability and athlete eligibility can be found on our website here under [Qualification Criteria](#).

4.4. MEDALS

There will be two sets of medals: European Medals and Championships Medals.

The European medals will be awarded to the first three (3) athletes/teams from the European Region finishing the event; these will be presented during a Victory Ceremony on the Field of Play.

Madeira 2024 Para Swimming European Open Championships

Official e-mail: mariett.matias@fpnatacao.pt



Additionally, there will be a second complete set of Championships medals available to athletes (from all countries) finishing in an overall medal position out of the Championships Finalists.

These medals can be collected from the Sports information desk and will not be formally presented. A medal backdrop will be available in the Spectator hallway for Championships Medallists to have official photographs.

5. COMPETITION INFORMATION

5.1. COMPETITION VENUE

The competition will be held at the Funchal's Olympic Swimming Pools Complex. The complex is set over an impressive five floors and includes an Olympic sized competition pool, a diving pool, and a 25 meters training pool.

The full address for the pool is:

Complexo de Piscinas Olímpicas do Funchal
Beco dos Álamos, Santo António
9020-021 Funchal - Madeira - Portugal

5.2. UPON ARRIVAL

All teams and delegates who have entered their travel details in travel form <https://forms.gle/ZgiYtE2SjjiBT72o8> will be provided with transport from Cristiano Ronaldo's Airport.

The timing of the Delegation Registration Meeting (DRM) will be confirmed to the Team Leader on arrival and everybody will be taken to their accommodation. It is hoped to align the DRM with the first training session of the NPC at the competition venue.

All financial obligations must be met before receiving accreditation for athletes and team officials, including accommodation fees.

5.3. DELEGATION REGISTRATION MEETING (DRM)

The Delegation Registration Meeting will be scheduled with each participating NPC by the NPC Services Team and will take place at the venue. This meeting will take place at a time agreed in advance of the championships with each NPC.

During the DRM the following key information will be confirmed with each Team Leader:

- Contact details
- Venue overview of key spaces and flow
- Accreditation allocation
- Transport information
- Training information
- Classification information
- Other relevant information

Each team's DRM must be conducted before the first training session of the relevant NPC. To schedule DRMs please contact mariett.matias@fpnatacao.pt.

5.4. ACCREDITATION

Accreditation for all NPCs is via the IPC Accreditation System. NPCs must register all members of their Delegation within the accreditation system (athletes, coaches, officials, medical supports, etc.).



All team accreditation profiles must be completed by 22nd March 2024, and must match the competition fee invoice total number of attendees. The accreditation cards will be provided to the Team Leader once the DRM is completed.

As the access to all Championship Zones will be controlled, it is mandatory to wear accreditation cards visibly at all times, during both the training and competition period. The accreditation card is a personal belonging, transferring it to another person is prohibited.

All athletes and approved support staff must present their accreditation card when checking into the Call Room prior to their event.

Any person who has lost an accreditation pass will need to go immediately to the LOC Room and fill out a 'Lost Card Declaration'. A valid passport or identity card will be required to replace the lost card, and a 30€ fee will be required to be paid upon replacement of the accreditation card.

For questions regarding accreditation, please contact the WPS office: | **E-mail:** info@worldparaswimming.org

5.5 CLASSIFICATION

Classification will be conducted in accordance with the World Para Swimming Classification Rules and Regulations. From 18-20th April 2024 for physical (PI) intellectual (II) and Visual Impairment (VI). Dates to be confirmed following the close of entry and review of classification requests.

Classification for PI and II swimmers will be conducted at the Funchal's Olympic Pool Complex, while the VI it will be in a Clinic in Funchal city.

The classification schedules will be circulated to the NPCs after the final entries are closed and athletes who are required to be classified should schedule their travel to be present on the first day of classification. In case of any questions please contact Franziska Zenk at Franziska.Zenk@worldparaswimming.org

NPCs can check their athletes' classification information online here: <https://www.paralympic.org/swimming/classified-athletes>

The classification schedules will be emailed to each NPC Team contact provided to WPS prior to the competition.

If a competitor does not attend classification, he/she will be removed from the competition.

Classification Outcomes will be published physically at the venue at the end of each classification session – once in the morning before the Lunch break, once in the evening after the final classification of the day by the WPS Staff.

5.6. TRAINING

Training will take place in the Competition venue from 17th-20th April 07:30 – 20:30. The schedule will be shared with nations closer to the championships.

5.7. TECHNICAL MEETING

The meeting will take place in Casino Park Hotel, on the 19th April at 18.00h.



At least Two weeks prior to the technical meeting, World Para Swimming will send the technical meeting presentation to the NPCs/Team Leaders. Please read through it carefully and familiarise yourself with the content.

It is the Team Leaders responsibility to consider the information provided in the presentation and if there are questions or clarity on a topic/item required, these questions must be submitted in advance to World Para Swimming.

Team Leaders will have until 12:00 on 16th April to submit any questions in writing to World Para Swimming, indicating which NPC is submitting the question/query. Please send your questions to info@WorldParaSwimming.org. Additional details will be provided around this process closer to the technical meeting.

At the technical meeting the Technical Delegate (TD) will only answer the questions or queries submitted by teams in advance, no other questions will be accepted. The list of team questions and TD answers will be provided to NPCs at the technical meeting and no print copies of the presentation will be provided to the NPCs.

5.8. SWIMSUIT CHECK & EQUIPMENT APPROVAL (ATHLETE UNIFORM)

NPCs are requested to present the starting and tapping devices for approval to World Para Swimming Technical officials.

Technical Officials will be available to check swimwear modifications, tapping and starting devices at the competition venue during training days.

Equipment checks will also be possible at the Technical meeting.

All team uniforms and personal equipment must follow the World Para Swimming Rules and Regulations.

5.9. WARM-UP & SWIM DOWN

The competition pool and warm-up pool will be available for warm-up for a minimum of 2 hours prior to each session as follows:

Before the heats – 07:00 to 9:15

Before the finals – 15:00 to 17:15

For the safety of all swimmers, please ensure everyone follows the guidelines for the lanes and the instructions of the pool marshals.

The warm-up pool will be available for warm-up/swim-down during and after the sessions, until 30 minutes after the competition session ends daily. During warm up and swim down on competition days athletes will not be allowed to use any hard training devices such as fins, hand paddles, resistance cords. Pull-buoys, snorkels and kickboards will be allowed. It is at the discretion of the TD if usage might be prohibited if causing problems.

5.10. CALL ROOMS & COMPETITION

There will be two call rooms in place for the Championships. The 50m call room for all 50m/150m races and a call room process for all other races. These spaces will be highlighted to NPC Team Leaders during the venue overview session of the DRM.

It is the responsibility of the athlete to report to the first call room no later than 15 minutes prior to the scheduled start of their event.

It is the responsibility of the NPC to ensure their athletes are correctly attired and where necessary tattoos blocked out.

There will be no equipment in the Call Room to block out Tattoos.

Athletes must bring their accreditation passes.



Swimwear, (caps, goggles, swimsuit) will also be checked in accordance with World Para Swimming Rules and Regulations. Athletes will be escorted from the Final Call Room onto the pool deck. After their event, upon exiting the pool deck, athletes are required to pick up their accreditation passes from the Collection Area.

5.11. MIXED ZONE

All athletes must go through the mixed zone following their event(s). The Mixed Zone is located along the diving pool on the window side.

5.12. LACTATE TESTING

Lactate testing will be possible in accordance with World Para Swimming Rules and Regulations. Only NPCs approved by WPS in advance will be eligible to conduct lactate testing. Completed forms are to be submitted to info@worldparaswimming.org by 20th March 2024.

Testing will only be possible in the designated area within the medical space inside the venue. The designated area will be highlighted to the approved NPC during the venue overview section of the DRM. Medical waste bins and sharps containers will be provided by the LOC to dispose of used medical materials in the appropriate and prescribed manner.

6. NPC SERVICES INFORMATION

6.1. SPORT INFORMATION DESK (SID)

The Sport Information Desk will operate on the competition days, as well as during any scheduled training sessions. It is the primary and only point of distribution for all Championship related information including the following:

- Official communication with teams
- Protest Form
- Relay declaration
- Medical withdrawals

Liaison between teams and LOC Access to the Sport Information Desk will be restricted to two accredited team officials per NPC via their "Sport Information Collection Pass" (e.g. Team Leader and Coach) This pass is authorising the bearer to collect official information and mailings from the Sport Information Desk on behalf of their NPC.

6.2. TEAM PREPARATION AREAS

There is limited space available at the training pool. However, a separate dedicated area on the upper level of the venue will be separated for teams to use as preparation & recovery. This is a dry preparation/recovery area, and no ice baths will be permitted.

Space within the athlete preparation area must be booked and paid for in advance by any NPC who wishes to reserve this space. These spaces will cost 500€ and will include:

- 9m² dedicated space
- 4 x chairs
- Wi-fi

For additional information or to book one of these spaces please contact the LOC at mariett.matias@fpnatacao.pt to receive a Team Preparation Area booking form. Forms must be complete at your earliest convenience but no later than March 25th2024.



6.3. MESSAGE TABLES

Teams are requested to bring their own massage tables. The LOC will have a very limited number of massage tables available, and they will be allocated on a first come – first served basis. It is highly recommended that teams bring their own. Should you have any questions, please contact the LOC at mariett.matias@fpnatacao.pt

6.4. ICE BATHS

NPCs can bring their own ice baths to be placed in a designated area close in the training pool. This area will be highlighted to NPCs during the venue overview section of the DRM meeting. There is very limited space for ice baths, so you will need to apply for a space by contacting mariett.matias@fpnatacao.pt by no later than 25th March 2024.

6.5. CHANGING ROOMS

Changing rooms are available for athletes at the venue. Please respect the separation of changing areas for male and female athletes.

6.6. NPC FILMING/RACE ANALYSIS

Race analysis will be possible in accordance with World Para Swimming Rules and Regulations. Only NPCs approved in advance by World Para Swimming will be eligible to conduct race analysis. Filming will be highlighted to NPC Team Leaders during the venue overview session of the DRM and it will be possible only from the designated area.

Completed forms are to be submitted to info@worldparaswimming.org by 20th March 2024.

Two accreditation cards will be provided for each approved NPC to access the designated area. The application form approval will be circulated in advance.

6.7. ATHLETE & TEAM OFFICIAL SEATING

A specified number of seats for accredited NPC team members will be made available on the stands. We kindly ask the teams to respect the need of a clear pool deck during the competition times by ensuring that only competing athletes and their support staff are on the pool deck.

6.8. SOCIAL MEDIA/WEBSITES

The official hashtags for the event are **#Madeira2024** **#ParaSwimming**. When posting through social accounts please use the official hashtag. The official social media accounts for the event are:

Facebook	@FPNatacao @Paraswimming
Twitter	@fpnatacao @Para_swimming
Instagram	Federação Portuguesa de Natação Paraswimming
Website	www.fpnatacao.pt www.paralympic.org/swimming

6.9. Spectator Seating Reservations

Please use the following link for the spectator ticket booking for Madeira.

Tickets are free of charge however a booking reservation must be made due to the limited seating capacity for each session. <https://madeira2024.rproaudio.com/>



7. CEREMONIES

7.1. OPENING CEREMONY

The Opening Ceremony will be held on Sunday 21st April 2024. Further information will be provided to teams during the Technical Meeting.

7.2. MEDAL CEREMONIES

It is the Team Leader's responsibility to ensure the athlete is in the Ceremony Room in a timely manner to attend the medal ceremony. Athletes will be briefed about the Medal Ceremony procedure in the Ceremony Room.

All athletes and support staff are requested to wear their full team uniform when participating in Medal Ceremonies including long pants and closed shoes are required (no shorts, flip-flops, clogs, etc. are allowed). No flags or other national symbols (other than the team uniform) are allowed on the medal podium.

8. MEDICAL & ANTIDOPING INFORMATION

8.1. ANTIDOPING

The Anti-Doping control/process will be carried out in full accordance with the IPC Anti-Doping Code & Regulations and in conjunction with the IPC Doping Control Agreement in place with the LOC and National Anti-Doping Agency (ADOP).

All athletes may be subject to in and out of competition Doping Control sample collection and testing throughout the Championships in accordance with the regulations above.

If an athlete is selected for testing in competition, a chaperone will escort the athlete and be in possession of the athlete's accreditation card until the testing has been completed.

8.2. MEDICAL SERVICES AT THE VENUE

The LOC will ensure the implementation of all necessary and appropriate on-site medical, emergency ambulance and first aid services during the Championships training and competition dates. Transportation will be provided to a local hospital only in an emergency; the closest hospital to the venue is Funchal Hospital, which is a 10-minute journey from the Pool Complex.

Medical services will be provided at the official competition venue. The Chief Medical Officer will be responsible for medical arrangements for the competition and will supervise medical support, which includes recording all injuries and diseases. They will also supervise the emergency medical room including all essential first aid equipment and materials. The Chief Medical Officer will act as liaison for visiting NPC doctors with laboratory facilities, emergency treatment, necessary hospitalisation and obtaining necessary medications.

First aid and limited medical facilities will be available at the First Aid room located on the pool deck level. Details of any special medical emergency plan arrangements will be given at the technical meeting. Information on location of medical facilities and notification of required team support will be outlined in the DRM and will be available at the SID.



NPCs that have medical personnel travelling with them are reminded to ensure that NPC's medical staff have appropriate medical insurance and are enabled to conduct medical treatment within Portugal.

Lifeguards will be on duty during all competition and training sessions.

8.3. INSURANCE

The NPCs delegation members are obliged to have their own travel and medical insurance for the duration of their stay in Portugal, including repatriation coverage as each NPC will be responsible for any medical expenses resulting from participation in the event. Organizers will provide only basic medical services in the official venue of the championship.

8.6. ADVERTISING

Regulations outlined in the World Para Swimming Rules and Regulations will apply.

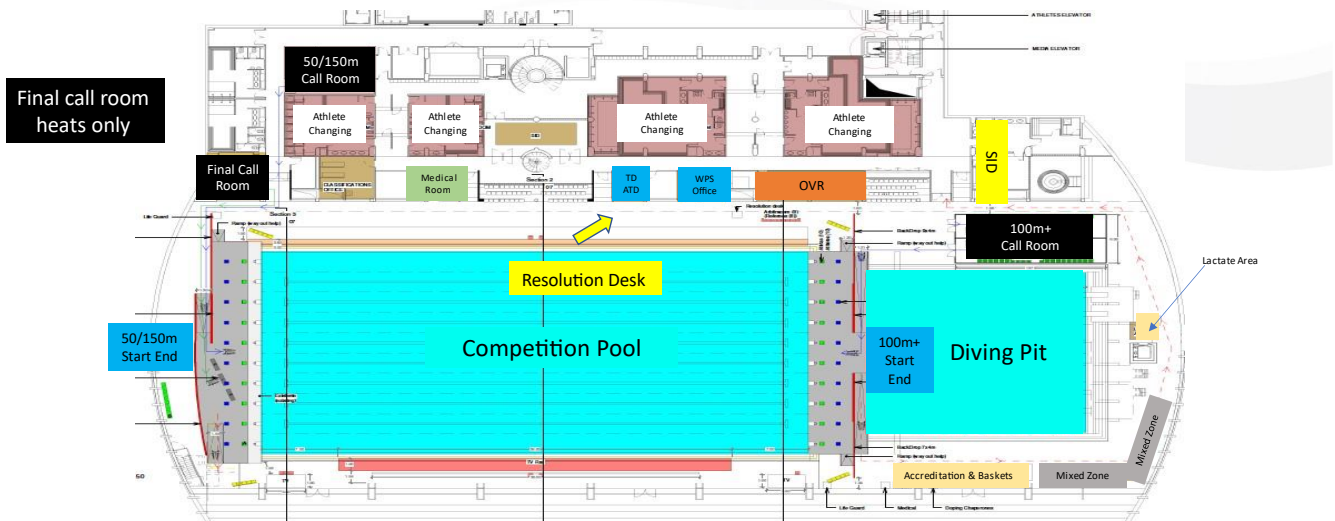
For swim caps, please refer to: **Madeira 2024 Para Swimming European Open Championships Swim Caps Guidelines.**

WPS caps will be available for purchase and approved to be used for competing at 6 Euro Each. Please contact info@worldparaswimming.org in case you have further questions or wish to pre order caps for the competition.



10. VENUE MAP

Competition Pool





TEAM DELEGATION – VISA FORM

Federation: _____

Country
Code: _____

Phone:

E-mail:

Person of contact:

Please type or use block letters

Team Delegation						
First Name	Family Name	DOB	M/F	Passport Nr.	Valid to	Function

Date: ____/____/____

Federation Stamp and Signature: