



Entry Package

2024 Citi Para Swimming World Series Mexico

World Para Swimming

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1. WELCOME

The Comité Paralímpico Mexicano (COPAME) is pleased to welcome all nations to the **2024 Citi Para Swimming World Series Mexico**.

We feel honoured and committed to deliver a great event for every Para Swimmer and NPC attending, we deeply thank World Para Swimming (WPS) for its confidence in our team. We are ready, Mexico is ready.

Organised by the COPAME, this event has the support of the Comisión Nacional de Cultura Física y Deporte (CONADE) and the Consejo Estatal Para el Fomento Deportivo (CODE Jalisco).

2. GENERAL INFORMATION

2.1. Dates & General Information

- **Entries Opening: 15/08**
- **Classification Entry Deadline: 26/09**
- **Final Entry Deadline: 24/10**
- **Accreditation Deadline: 1/11**
- **Official Arrivals: November 17th.**
- **Accreditation- Pick Up dates: November 18th and November 20th.**
- **Training Dates/Times: November 18-20th / Times TBD.**
- **Classification Dates: November 18-20th / Classification schedule will be sent by WPS.**
- **Competition Dates: November 21-24th**
- **Official Departures: November 25th.**

LOC Main Contact: Emanuel Franco Garibay Gomez emanuel.garibay@copame.org.mx

LOC Logistics Contact: Gabriela Sánchez Guzman gerenciadesarrollo@copame.org.mx

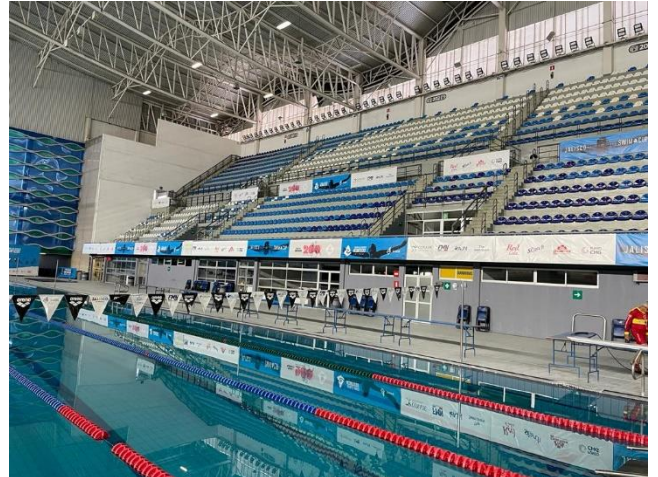
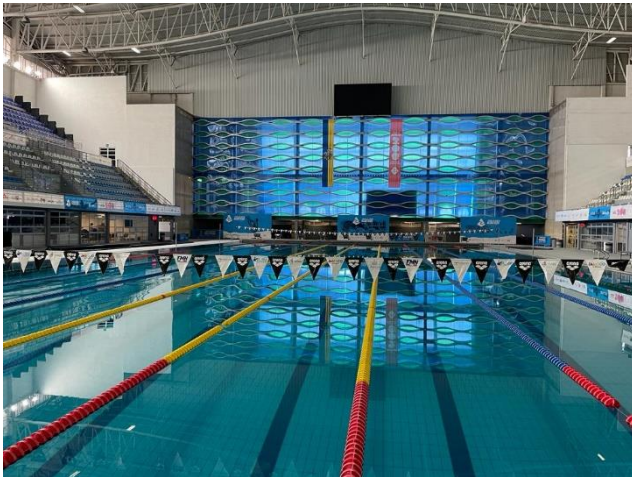
World Para Swimming Technical Delegate: Alexandre Garaffa

World Para Swimming Contact: Nicole Burns Nicole.Burns@worldparaswimming.org

World Para Swimming Classification contact: Franziska Zenk
franziska.zenk@worldparaswimming.org

2.2. Venue Overview

- Olympic pool of the Centro Acuático Metropolitano, with address in Av. Económicos 6600, Parque Metropolitano, 45010 Zapopan, Jalisco.
- This competition venue hosted the 2011 Guadalajara Pan American and Parapan American Games.



2.3. Travelling to Guadalajara

- The local currency is the Mexican Peso MXN\$.
- Competition venue is located 52 minutes by car or shuttle van from Guadalajara International Airport.

2.4. Visas

- If participants need a special document to enter Mexico, please reach out to the LOC logistics contact: Gabriela Sanchez Guzmán gerenciadesarrollo@copame.org.mx
- Please provide the following information:
 - Full name
 - Nationality.
 - Passport number.
 - Role in the competition.
 - Passport photo.

2.5. Transport

- Ground transportation from Guadalajara’s airport to the hosting hotels will be provided on November 17th and November 20th.
- The LOC will provide local transportation for teams staying at the hosting hotels to the competition venue.
- Ground transportation from hosting hotels to Guadalajara’s airport will be provided only on November 25th.
- To be able to arrange transportation we kindly request you to submit information in the attached form.
- If any participant is not staying at the hosting hotels, we recommend using travel agencies that are based at Guadalajara’s airport, as Uber (or other app services) or agencies outside are not allowed by local authorities.

1. Accommodation

- The Accommodation Package will be shared in the coming weeks.

2.7. Competition Fee

Entry fee will cover the accreditation which is mandatory to enter the competition venue.

- Athletes: \$90 USD
- Each Staff (Trainer, competition partner, medic, team leader): \$60 USD.
- If any team need an invoice, this can always be requested in the mail gerenciadesarrollo@copame.org.mx
- Payment deadline is November 2nd.
 - Before November 2nd 50% of payment will be refunded for any amendments or cancellations.
 - After November 2nd: No payment can be refunded for any amendments or cancellations.

Beneficiary Bank Name	COMITE PARALIMPICO MEXICANO A.C.
Bank Name	BBVA BANCOMER
Beneficiary Account Number	0110822884
Swift-Code	BCMRMXMMPYM
ABA	121000358

3. SPORT ENTRIES

3.1. Entries

- Link to entry system www.paralympic.org/entries, all entries must be through WPS Entry system.
- Important dates
 - **Opening date: 15/08**
 - **Classification deadline: 26/09**
 - **Entry Deadline: 24/10**

Note: Registrations will not be accepted after the entry deadline. And no withdrawals are possible following the entry deadline.

3.2. Competition Format and Schedule

- A World Para Swimming Technical Delegate and an International Technical Official (ITO) have been appointed for the event.
- Prelims and finals:
 - Morning: Multi-class heats.
 - Afternoon: Finals will be swam in the following order-A Final, Youth Final (where numbers allow), B Final (where numbers allow),
 - A final: best 8-point results in the morning heats.
 - Youth Final: Where there are more than 4 entries on the youth category, there will be a Youth Final including the best 8-point results from morning heats by youth athletes not in the A final.
 - Youth Final age group eligibility is according to the WPS Rules and Regulations.
 - B final: from 9 to 16 best point results in the morning heats not involved in the Youth final if applicable.
 - B final will be swam only if 4 or more athletes seeded in a B final
 - Finals Priority order is outlined below.
 - Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final.

- Where a swimmer has made the A finals and Youth final, the A final will be prioritised over the Youth Final.
- Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1. Except for the 50m Breaststroke and 150m Individual medley events to support development of a heat opportunity for lower class athletes
- Finals will be seeded by points.
- The World Para Swimming Points System will be used.
- Medals to be awarded to the winners of the A finals and Youth Final.
- Competition programme is outlined in Appendix A.

3.3. Athlete Eligibility

- Registration is open to athletes of NPCs from all nations in good standing with the IPC.
- Athletes must be licensed by World Para Swimming for the year 2024.
- Athletes classification
 - To compete in Citi Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).
 - Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.
- Registration must be made by their own NPC through the SDMS System <https://db.ipc-services.org/sdms/app/login>

3.4. Event Viability Criteria

- Individual events will be considered viable if they have a minimum of four (4) eligible athletes from two (2) NPC 's entered through the Entry by Name.
- Events may be exempt from viability criteria with prior permission from World Para Swimming.
- There is no minimum Event viability criteria for Relay events, but the minus 1 rule may apply
- In case an event is non-viable after final entries the event may be swum for performance only. NPCs will be informed about non-viable events after final entries.

3.5. Rules & Regulations

- For all Citi Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (see Swimming – Rules & Regulations – Rules).
- Regarding call room regulations, athletes must attend what is stated in the 10.8.1 and 10.8.2 of the current Rules and Regulations of World Para Swimming.
- Fines and technical protest fees as per WPS Rules and Regulations.

4. COMPETITION VENUE

4.1. Competition Venue

- See Competition Venue Layout in Annex B.

4.2. Training

- Training will be on November 18 to 20th.
- Training Schedule to be confirmed once the entry period is closed.

4.3. Technical Meeting

- Technical meeting will be on November 20th at 19:00 hrs., at the competition venue.
- Meeting presentation to be circulated to attending NPCs in advance of the meeting to prepare any questions.
- It is recommended that a representative from all clubs/countries with swimmers entered in this Meet to attend the Technical Meeting. Teams are reminded to bring any tapping and starting devices and modified swimsuits for approval.
- The Technical Meeting will be delivered in English, if you wish to bring a translator in addition to the maximum 2 team officials that is accepted.

4.4. Warm-up & Swim-down

- Warm up prior to competition is possible in both the warm up pool and competition pool.

- The pool to be used as warm-up and swim-down during competition will be the additional 50m pool located next to the competition pool.

4.5. Ice Baths, Massage Tables, Race analysis

- It is the responsibility of each team to bring their own massage tables.
- Teams will have an assigned area to set their massage tables.
- No ice baths will be allowed at this competition to avoid problems with power, ice requirements and space constraints.

4.6. Changing Rooms

- Changing rooms are available as well as showers and toilets.

4.7. Call Rooms & Competition

- There will be a 50m and 150m Call Room and a 100m, 200m and 400m Call Room.
- It is the responsibility of the athlete to report to the Call Room no later than 15 minutes prior to the scheduled start of their event, unless otherwise stated at the Technical Meeting
- Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck. Citi Para Swimming World Series Cap Guidelines apply.

4.8. Competition Programme

- The Competition program and events are included in Annex A of this document.
 - Program per day will be sent after the entry closing date.
 - Start lists will be produced after the technical meeting and classification outcomes.

4.9. Sport Information Desk (SID)

- A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:
 - Distribution of start lists for the NPCs.
 - Official communication with teams.
 - Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form).
 - Liaison between teams and LOC / World Para Swimming.

4.10. Athletes & Team Officials Seating

- Athletes and Teams seating in the stands area.

4.11. Accreditation

- Accreditation will be through the IPC accreditation system that can be access in the SDMS system <https://db.ipc-services.org/sdms/app/login>
- Please reach your NPC to make this registration.
- Accreditation deadline is 01/11
- If you have any problems, please contact gerenciadesarrollo@copame.org.mx

4.12. Classification

- This competition offers international classification for the following impairment types:
- Physical Impairment (PI) – November 18 to 20th, at the competition venue.
- Vision Impairment (VI) – November 18 to 20th. Venue to be confirmed.
- Intellectual Impairment (II) – November 18 to 20th at the competition venue.

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations.
- Has been entered into the competition by the classification entry deadline.

- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) by the final entry deadline.

It is NPC responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](https://www.paralympic.org/para-swimming/classification-rules)

All athletes who require classification should be available for all classification days.

Classification results will be published in venue only.

5. VICTORY CEREMONIES

- Medals to be awarded to the winners of the A finals and Youth Finals.
- Athletes must be at the victory ceremony area at least 10 minutes before the start of the victory ceremony of their respective event.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

- The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.
- <https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

- Appropriate and full medical services will be available at the venue to attend incidents.
- Medics, lifeguards and ambulances will be available at all moments during training and competitions.

6.3. Insurance

- We recommend teams to have their own medical personnel in case of any specific incidents.

- Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents, and repatriation. All delegation members must have appropriate accident and health insurance accepted to compete. The LOC will provide only basic medical services in the venue.
- No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

- Hospital Real San José
 - **Address:** Calz. Lázaro Cárdenas 4149, Jardín de San Ignacio, 45040 Zapopan, Jal.
 - **Phone:** +33 1078 8900
 - **Distance from Competition venue:** 5.7 km
- Santa María Chapalita Hospital
 - **Address:** Av. Niño Obrero 1666, Chapalita Oriente, 45040 Zapopan, Jal.
 - **Phone:** +33 3678 1400
 - **Distance from Competition venue:** 4.1 km

Appendix A

Competition program, subject to event entry and viability.

Day 1	Day 2	Day 3	Day 4
100 Freestyle M/F (S1-S14)	200 m Freestyle M/F (S1-S5, S14)	400m Freestyle M/F (S6-S14)	100m Butterfly M/F (S8-S14)
150 IM M/F (SM1-SM4)	100m Breaststroke M/F (SB4-SB9, SB11-SB14)	100m Backstroke M/F (S1-S2, S6-S14)	200 IM M/F (SM5-SM14)
50m Butterfly M/F (S2-S7)	50m Backstroke M/F (S1-S5)	50 Breaststroke M/F (SB1-SB3)	50m Freestyle M/F (S1-S13)
Mixed 4x100 Freestyle 49pt Relay	Mixed 4x100 Medley 34pt Relay	Mixed 4x100 S14 Medley Relay	Mixed 4x50 Freestyle 20pt Relay
Mixed 4x100 Freestyle S14 Relay	Mixed 4x50 Medley 20 pt Relay	Mixed 4x100 Medley 49pt Relay	Mixed 4x100 Freestyle 34pt Relay

Appendix B

