



Vacancy

GAMES DELIVERY SENIOR MANAGER (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time **Games Delivery Senior Manager (f/m/x)** in an international and multicultural team at the IPC Headquarters in Bonn, Germany, starting in early 2025 or as agreed with the successful applicant.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC, a purpose-driven non-profit association, is the global governing body of the Paralympic Movement. We oversee the delivery of the Paralympic Games and Paralympic Winter Games and serve as International Federation for five Para sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically elected every four years by the IPC General Assembly. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

ROLE

The **Games Delivery Senior Manager (f/m/x)** is accountable to the Chief Paralympic Games Officer and will work within a dynamic and growing team. The role will be responsible for liaising within the IPC and with the Organising Committee for the Olympic and Paralympic Games (OCOG) and its delivery

INTERNATIONAL PARALYMPIC COMMITTEE

Dahlmannstraße 2, 53113 Bonn, Germany / paralympic.org

ParalympicGamesJobs@paralympic.org / Tel: +49 228 2097-200 / Fax: +49 228 2097-209

partners in the oversight of the successful delivery of specific Paralympic Games edition(s).

CORE RESPONSIBILITIES

- Supporting all aspects of Games delivery by acting as a key liaison between the IPC and the OCOG of specific Olympic and Paralympic Games editions, its delivery partners, and the International Olympic Committee (IOC).
- Fostering collaborative relationships with the relevant executives and staff within the IPC, the OCOG(s), the IOC, and other delivery partners, to ensure smooth integration throughout the Games lifecycle.
- Supporting the IPC Games Management Team in developing a holistic view of the project and priorities by maintaining oversight of Games-wide planning across all IPC functional areas and stakeholder owners, while continuously monitoring for and anticipating opportunities, risks, and issues, and escalating them as necessary.
- Establishing objectives and preparing for, delivering, participating in, and following-up on regularly planned meetings (i.e. Delivery Partner Meetings) and ad-hoc meetings concerning the delivery of the Games.
- Facilitating the delivery of integrated Games-time operations across the IPC and partner organisations, including the establishment of the IPC's Games Delivery Office during the Paralympic Games.
- Managing selected functional areas by developing strategies, tracking key deliverables, and working with the OCOG(s), the IOC, and other delivery partners on detailed planning as required.

CORE REQUIREMENTS

For the **Games Delivery Senior Manager (f/m/x)** position, we are looking for a candidate who has:

- A deep passion to work within the Paralympic Movement and shares the IPC's vision, mission and values.
- At least 5-7 years of professional experience in the area of sport management, including the delivery of an Olympic and Paralympic Games or another mega sporting event.
- High attention to detail while maintaining a holistic view of the project and cross-functional impacts.

- Demonstrated experience in respectfully collaborating with and motivating others in an international, multi-cultural team environment.
- Able to adapt and maintain a positive, solution-oriented attitude to adjusting plans and processes in complex and evolving situations in order to propose solutions, support decision-making processes and successfully navigate change.
- Excellent verbal and written command of the English language and able to present complex information to varied audiences in an inclusive and understandable way.
- Flexibility in working hours and ability to travel regularly.
- Confident, professional, and calm when under pressure in the lead-up to and during the Paralympic Games.

DESIRED REQUIREMENTS

- Knowledge of and experience in areas related to Games operations and services.
- Proficiency in other languages is considered an asset.
- Experience with project management software such as Smartsheet is considered an asset.

Do you want to **apply**?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf to ParalympicGamesJobs@paralympic.org.

For this position, we will review applications and interview candidates on a rolling basis.

The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under www.paralympic.org.

We look forward to your application!

INTERNATIONAL PARALYMPIC COMMITTEE

Dahlmannstraße 2, 53113 Bonn, Germany / paralympic.org
ParalympicGamesJobs@paralympic.org / Tel: +49 228 2097-200 / Fax: +49 228 2097-209