



TEAMS GUIDE

1. WELCOME

World Para Swimming in cooperation with Fédération Française Handisport are pleased to share with you the Teams Guide for the Para Swimming World Series France. Within the Guide, you will find all key information relating to the competition.

We look forward to welcoming you to Paris and should you have any questions, please contact the key contacts below

2. GENERAL INFORMATION

2.1. Dates & General Information

Entries open: 5/02

Classification Entry Deadline: 5/03

Entry Deadline: 19/03

Training/Classification Dates: 28/04 – 30/04

Competition Dates: 1/05 – 3/05

LOC Main Contact: Adrien Vlahovic

a.vlahovic@handisport.org

Team Services (transport, accommodation) : Capucine AUBOUIN

wps-teamservices@spartner-ec.com

World Para Swimming Technical Delegate: Julian Britez

World Para Swimming Contact: Nicole Burns

nicole.burns@worldparaswimming.org

World Para Swimming Classification contact: Kanyali Ilako

kanyali.ilako@worldparaswimming.org

2.2. Venue Overview

The competition will be held at AquaVal - Centre aquatique Alice-Milliat. The 500 seat facility features a 10 lane 50m competition pool, 6 lane 25 m warm up pool.

Location: Rue Théroigne de Méricourt, 95150 Taverny

2.3. Traveling to Taverny, Paris

Airport :

To get to the venue, the nearest airport is Paris Roissy Charles de Gaulle Airport, 35 minutes away from accommodations.

Only airport is approximately 1 hour from the venue.

Train station:

Gare du nord: 45 minutes from the venue (traffic may affect the time of travel)

Gare de l'Est: 45 minutes from the venue (traffic may affect the time of travel)

Gare de Lyon: 1h from the venue (traffic may affect the time of travel)

Spartner is our official agency for accommodation, transport and catering for delegations. If you have any questions, please contact Capucine AUBOUIN:

wps-teamservices@spartner-ec.com

+33 (0)6 59 94 78 79

2.4. Visas

Each team is responsible to ensure they have the proper documentation to enter France

Please use the following link to check if you require an entry VISA: <https://france-visas.gouv.fr/web/france-visas/assistant-visa>

Should you require a visa, you can request a letter of support to a.vlahovic@handisport.org with the following information on all staff and athlete's attending from your NPC:

- Full Name
- Position
- Passport Number
- Passport Expiry Date

2.5. Accommodation and Transportation

Spartner is our official agency for accommodation, transport and catering for delegations.

Accommodation Package will be shared separately to the Teams Guide via email and will be on the World Series page.

The package includes room, breakfast, lunch, dinner and daily shuttle if you book through Spartner Agency.

Shuttles are provided to suit training and competition schedules. Departures will be from the official hotels to the drop-off point at the swimming pool, and from the same drop-off/in point to the official hotels.

A schedule will be available at the hotel with all the timetables day by day.

If you have booked packages with our official agency, you will benefit from all three services.

If you have any questions, please contact Capucine AUBOUIN:

wps-teamservices@spartner-ec.com

+33 (0)6 59 94 78 79

2.6. Competition Fee

Competition Entry fee for athletes: 175€

Entry fee for Staff: 175€

Should an athlete no longer able to attend, withdrawals are as per the WPS Rules and Regulations. Medical Withdrawals require a Medical Withdrawal form submitted to the WPS contact for confirmation.

Please contact wps-teamservices@spartner-ec.com to pay the fees.

Refunds of entry payments will be granted if medical withdrawal is made before 27th March. After 27th March, no refund will be provided.

To request for invoices, please email wps-teamservices@spartner-ec.com with the following details:

- Name of NPC / National Federation
- Billing Address
- Number of Athletes and Team Officials entered
- Contact Details (Name, telephone number, email address)

3. SPORT ENTRIES

3.1. Athlete Eligibility

Swimmers must:

- hold an active World Para Swimming license for the Season 2026.
- be entered by their NPC or NF.
- the NPC being a good standing member of IPC and must have no outstanding invoices with WPS. Any outstanding invoices must be paid prior to entry confirmed
- be 12 years of age or older by 31st December in the year of the competition

To compete in Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).

- Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.

3.1. Entries

All entries must be through WPS Entry system. [SDMS \(ipc-services.org\)](https://sdms.ipc-services.org)

Important Entry dates:

Entries Open: 05/02

Classification Entry Deadline: 05/03

Final Entry Deadline: 19/03

Relay entries are to be made in the Entry by Team section of the SDMS Entry System

Each NPC may request additional relay teams per event. Such request must be made before the final entry deadline to World Para Swimming

- SDMS Only permits one entry per team, so any additional team entry request is to be made manually through the WPS Event lead.

If an NPC has more than one team, note **only one time per NPC will count in the official rankings.**

All teams must follow the eligibility rules for relay entry. All athletes must be internationally classified

All requests are subject to review and confirmation by World Para Swimming any additional entries are not guaranteed and at WPS sole discretion.

No late entries will be accepted.

3.2. Competition Format and Programme

Para Swimming World Series events are run under Multi class competition format for both heats and finals. Points are determined using the World Para Swimming Points System.

For all Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (see Swimming – Rules & Regulations – Rules).

- Heats
 - 8 lanes will be used
 - Heats will be seeded by entry time
 - Warm up time: 7:30am
 - Heats start time: 9am
- Finals
 - 8 lanes will be used
 - Finals will be seeded by Points
 - Warm up time: 3:30pm
 - Finals start time: 5pm
 - The highest points scoring athletes in each event as determined by WPS Points system will be eligible for finals

Finals shall be formatted and prioritized in the following order:

- World Series Final A (1-8 Placed on Points)
- World Series Youth Final (1-8 placed on points scores of Youth athletes not in the A final).
- B Final (9-16 placed on points scores of athletes not involved in youth final)
 - Youth and B finals will only take place if more than four (4) athletes are eligible and available for the start list of the respective final, excluding those already places in the A final.
 - Youth Final age group eligibility is 18 years and under (age at 31st December of competition year)

Finals priority order is outlined below

- Where a swimmer has made the A finals and Youth Final, they will only be entered into the A final. The A final will be prioritised over Youth and B final.
- Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final

If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress

Where possible there will be 2 reserve swimmers for A Finals only.

Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1.

- WPS have implemented an exception to this rule for 50m Breaststroke and 150m Individual medley events to support development of a heat opportunity for lower class athletes.

Version 1 competition programme will be in place for the Para Swimming World Series France. Competition programme below;

Day 1	Day 2	Day 3
100 Freestyle M/F (S1-14) 150 IM M/F (SM1-4) 50m Butterfly M/F (S2-7) 200m Freestyle M/F (S1-5, S14) Mixed 4x100 Medley 49pt Relay Mixed 4x100 Medley 34pt Relay Mixed 4x100 Medley S14 Relay	400m Freestyle M/F (S6-14) 50 Backstroke M/F (S1-5) 100m Breaststroke M/F (SB4-9, 11-14) 50m Breaststroke M/F (SB1-3) Mixed 4x100 Freestyle S14 Relay Mixed 4x100 Freestyle 34pt Relay Mixed 4x50 Freestyle 20pt Relay	100m Backstroke M/F (S1-2, 6-14) 50m Freestyle M/F (S1-13) 200 IM M/F (SM5-14) 100m Butterfly M/F (S8-14) Mixed 4x50 Medley 20pt Relay Mixed 4x100 Freestyle 49pt Relay

4. COMPETITION INFORMATION

4.1. Competition Venue

AquaVal - Centre aquatique Alice-Milliat

Rue Théroigne de Méricourt, 95150 Taverny

General Venue plan is shown in Appendix 1, a detailed plan for the competition will be shared in the technical meeting presentation.

4.2. Training

Training on will take place at AquaVal - Centre aquatique Alice-Milliat

Open training from 9am to 6pm

Lane markings will be clearly displayed on the poolside outlining specific classification lanes, e.g. VI lane, S1-4 Lane.

In the competition pool on training days, lanes 0 and 9 are reserved for classification.

4.3. Warm Up/Swim Down

Warm up on competition days for heats and finals is available in the competition pool and warm up pool.

Warm up times in the competition pool are below:

- Heats: 7am
- Finals: 3pm

All athletes must follow the warm up signage in place for the safety of all swimmers. Warm up lane allocations will also be shared in the technical meeting.

Swim down in the Warm up pool will close half an hour following the finish of the session.

4.4. Technical Meeting

The Technical Meeting will take place 30th April at 6pm in the Event room.

The Technical Meeting presentation will be circulated to attending NPCs in advance of the meeting to prepare any questions.

Any equipment that is required to be checked by Technical Officials can either be checked at the venue at the referees table or be taken to the technical meeting and checked at the end of the meeting.

4.5. Call Rooms & Competition

There will be one (1) call room:

- 1- Call Room located at the Diving pit poolside area

It is the responsibility of the athlete to report to the Call Room in line with WPS Rules and Regulations.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck.

4.6. Sport Information Desk (SID)

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form);
- Liaison between teams and LOC / World Para Swimming.

4.7. Accreditation

All athletes and team staff require accreditation in order to enter the venue and competition areas.

Accreditation registration is through the SDMS system at the following link <https://db.ipc-services.org/accreditation> .

Accreditation system open: 5 February

Accreditation registration deadline: 2 April

4.8. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) – 28th, 29th, 30th April at the venue.
- Vision Impairment (VI) – 28th, 29th, 30th April Location TBC

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming for the 2026 Season
- Has been entered into the competition by the classification entry deadline;
- The NPC has submitted their athlete priority list prior to the classification entry deadline

It is NPC responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which minimum events can be used for observation are below:

Physical Impairment (PI):

At least 100m S stroke (Freestyle, Backstroke or Butterfly) and

100m Breaststroke for SB4-9 classes or 50m Breaststroke for SB1-3 classes

Intellectual Impairment (II):

200m Freestyle or 100m Backstroke and
100m Breaststroke

Official posting of Classification results will be printed and posted in venue at a designated area. The classification team will notify NPCs of this location upon check in to classification. Results will be emailed to Team leaders for a secondary notification, however, please note the official posting time will be in venue.

5. VICTORY CEREMONIES

Medal ceremonies will take place at the end of each finals session.

World Series Medals to be awarded to the three highest points scorers in the World Series A final per event.

World Series Youth Medals to be awarded to the three highest points scorers of youth athletes across all finals per event.

WPS Minus one rule will be implemented where applicable as per the WPS Rules and Regulations.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

Lifeguards, medical team and ambulance will be on site for teams.

Medical team (with 1 competition doctor and 2 First aid) and first aid will be on site for teams.

6.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

The following details relate to emergency medical services:

Hopital Simone Veil, 14 Rue de Saint-Prix, 95600 Eaubonne -
0134066000

Emergency number : 15

Appendix 1 : Venue Plan

