



Vacancy

BUSINESS APPLICATIONS MANAGER (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time **Business Applications Manager (f/m/x)** in an international and multicultural team at the IPC Headquarters in Bonn, Germany, starting as soon as possible.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC, a purpose-driven non-profit association, is the global governing body of the Paralympic Movement. We oversee the delivery of the Paralympic Games and Paralympic Winter Games and serve as International Federation for five Para sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically elected every four years by the IPC General Assembly. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

ROLE

The **Business Applications Manager (f/m/x)** is accountable to the Director of IT and will be responsible for managing requirements collection, design, implementation, deployment, maintenance, documentation and decommissioning of the Business Applications at the International Paralympic Committee. The focus

INTERNATIONAL PARALYMPIC COMMITTEE

Dahlmannstraße 2, 53113 Bonn, Germany / paralympic.org
ITJobs@paralympic.org / Tel: +49 228 2097-200 / Fax: +49 228 2097-209

will be on the applications that support business functions of the organisation while also supporting the productivity and collaboration tools across the IPC.

This role is responsible for managing the implementation project and the lifecycle of IPC Connect.

CORE RESPONSIBILITIES

- Manage the lifecycle of the Business Applications from conception to decommissioning.
- Support stakeholders to identify, analyse and review software solutions that may improve efficiency or effectiveness of business needs of the organisation.
- Lead the requirements collection phase and setup a process to manage functional changes in the existing solutions.
- Coordinate the implementation and deployment of new Business Applications. Manage the technical relationship and act as primary point of contact with solution providers. Customize the relevant software solutions according to the needs of functional units at the IPC.
- Ensure that deployed system meet digital accessibility requirements. Create and publish guidelines and toolkits to support digital accessibility for internal and external stakeholders.
- Perform administrative task on Business Applications such as software updates, database maintenance, user management, clean-up, and solution optimisation. Support the Business IT Team in Backup and Restore procedures.
- Manage the interfacing and integration between Business Applications and Reporting Solutions.
- Manage the user training process for the Business Applications including deployment of new solutions or staff joining the organisation.
- Manage the documentation and provision of knowledge process for the relevant Business Applications. Setup user guidelines and supporting materials.
- Manage decommissioning of discontinued Business Applications and support the data migration and retention processes within these applications.
- Administration and support of collaboration and productivity tools in the Microsoft 365 suite including SharePoint, Teams and Dynamics 365. Increase usage of Microsoft 365 by deploying solutions based on cloud technologies.
- Support Business Applications users by responding to second level service requests or requests for information related to Business Applications or Microsoft 365 solutions.

CORE REQUIREMENTS

- Passion for the IPC's vision, mission and values.
- Successful completion of a university degree or vocational training with a focus on IT as well as multiple years of professional experience in the relevant field.
- Knowledge of IT architecture, software engineering, middleware databases and interfaces.
- Understanding of complex software architectures in hybrid and cloud IT infrastructures.
- Enthusiasm for complex problems, initiative, and good communication skills.
- Experience and very good knowledge in Microsoft technologies and applications, esp. in customising and operation (SharePoint, Microsoft 365, .NET).
- Experience with ERP, CRM and Reporting solutions and confidence in understanding the relevant Business Processes.
- Familiarity in working with cloud technologies (Microsoft Azure) and databases (SQL) and researching errors and the associated (process) analysis.
- Familiarity with Digital Accessibility tools.
- Project management experience.
- Reliable, self-reliant way of working combined with a high level of commitment, flexibility, and ability to work in a team.
- Enthusiasm for and involvement with the latest technologies and trends.
- Fluency in English both verbal and written, with excellent communication and interpersonal skills.

Do you want to [apply](#)?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in PDF to ITJobs@paralympic.org.

For this position, we will review applications and interview candidates on a rolling basis.

The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For

further information on the IPC, please contact us or visit our website at www.paralympic.org/careers.

We look forward to your application!

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