

CHAPTER 2.4 - BYLAWS STANDING COMMITTEES

2.4.10 IPC MEDICAL COMMITTEE (MC) BYLAWS

1. FUNCTION

1.1 Authority

1.1.1 The IPC Medical Committee (MC) is accountable to the IPC Governing Board.

1.1.2 The MC shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the MC. The MC may, however, carry out such governance task or monitor performance provided that the IPC Governing Board has specifically delegated this power to the MC.

1.2 Role

The MC shall provide advice

- to the IPC Governing Board on all policy matters related to the medical care of Paralympic athletes;
- to the IPC Governing Board on all policy matters related to the IPC Anti-Doping Code, section 4.4 ('Therapeutic Use Exemptions') and the World Anti-Doping Code International Standard for Therapeutic Use Exemptions, and
- to the IPC Medical & Scientific Director on the operational aspects of the IPC Medical Care programme and TUE Programme.

The MC shall in particular have the following role(s):

1.2.1 to promote the education of athletes and athlete support personnel of the impact of health and safety on Paralympic athletes and their performances, including on the risks and consequences related to the use of Prohibited Substances and Methods and the IPC TUE Management for otherwise Prohibited Substances and Methods;

1.2.2 to serve as medical advisors to the IPC to develop and implement prevention programmes in areas that affect health and safety of Paralympic athletes, and to develop and monitor the implementation of medical services programmes at IPC Sanctioned Events;



- 1.2.3 to review TUE applications submitted in accordance with the IPC Anti-Doping Code.

2. STRUCTURE

2.1 Composition

- 2.1.1 The MC shall normally consist of up to six (6) members, including the position of Chairperson. The IPC Medical & Scientific Director shall be an ex-officio member, with speaking rights only.
- 2.1.2 A majority of the members of the MC should not have any official responsibility in the IPC.
- 2.1.3 The MC may seek whatever medical or scientific expertise they deem appropriate in support of their mandate, including for reviewing the circumstances of any application for a TUE.

2.2 Staffing

The IPC Medical & Scientific Director is the assigned member of the IPC Management Team to assist in the work of the MC.

2.3 Reporting

- 2.3.1 The IPC Medical & Scientific Director shall produce written reports/minutes of all MC meetings for distribution to the IPC Governing Board and MC members; all reports shall be archived at the IPC Headquarters. The Chairperson of the MC shall approve the reports/minutes prior to distribution.
- 2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from MC meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the MC.
- 2.3.3 The Chairperson of the MC may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.
- 2.3.4 A report on the activities of the MC will be developed by the Chairperson of the MC and will be included in the overall biennial report to the IPC General Assembly.



3. MEMBERSHIP

3.1 Appointment of members

- 3.1.1 All members of the MC shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.
- 3.1.2 The Chairperson of the MC shall be appointed by the IPC Governing Board. The Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the IPC Governing Board when appointing members to the MC; this to ensure the appropriate expertise is available.

3.2 Process for appointments

- 3.2.1 The IPC Membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the MC. Such invitations shall be sent by IPC to its members prior to the election of the IPC Governing Board.
- 3.2.2 In addition to considering candidates suggested by the IPC Membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the MC includes the best-qualified individuals.
- 3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the MC, and will then consider the MC's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the MC.

3.3 Terms of office

Members of the MC shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be re-appointed to serve for a next term; there are no limitations to the number of terms members can be re-appointed to the MC.

3.4 Vacancies

Vacancies in the MC occurring through resignation, death or any other reason should be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the MC.

3.5 Substitutes



No substitutes are allowed for members of the MC.

4. MEETINGS

- 4.1 The MC will normally hold at least one (1) meeting per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.
- 4.2 All meetings of the MC must be conducted in compliance with the rules outlined in the IPC Standing Order 'The Conduct of IPC Committee Meetings'.
- 4.3 The IPC President and the CEO are ex-officio members at meetings of the MC, with speaking rights only.

5. MOTIONS

- 5.1 The MC has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC Standing Order 'The Administrative Procedures to be followed prior to IPC General Assemblies'.
- 5.2 The IPC Governing Board may make further recommendations to the IPC General Assembly on all motions submitted by the MC.

6. TERMINATION OF MEMBERSHIP

- 6.1 Membership to the MC may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full MC, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.
- 6.2 Any individual member of the MC may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.

7. FINANCES

7.1 Annual budget

The Chairperson of the MC will, in co-operation with the CEO, produce a budget for the MC. The MC budget will be included in the overall IPC Budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.



7.2 Other financial regulations

Any financial regulation for the MC shall be in compliance with the financial procedures issued by IPC Headquarters from time to time.

8. DISSOLUTION

The MC can only be dissolved by a decision of the IPC General Assembly.

9. AMENDMENTS OF BYLAWS

Any amendment proposed to the bylaws of the MC shall be subject to approval by the IPC Governing Board.

