



International
Paralympic
Committee

Chapter 2.4 - Bylaws - standing committees

2.4.4 IPC Classification Committee bylaws

November 2007

International Paralympic Committee

Adenauerallee 212-214 Tel. +49 228 2097-200
53113 Bonn, Germany Fax +49 228 2097-209

www.paralympic.org
info@paralympic.org



1 Function

1.1 Authority

1.1.1 The IPC Classification Committee is accountable to the IPC Governing Board.

1.1.2 The IPC Classification Committee shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the IPC Classification Committee. The IPC Classification Committee may, however, carry out such governance tasks or monitor performance provided that the IPC Governing Board has specifically delegated this power to the IPC Classification Committee.

1.2 Role

The IPC Classification Committee shall provide advice

- to the IPC Governing Board on all policy matters in the specific area of classification, and
- to the Medical and Scientific Director on the operational aspects of the classification programme.

The IPC Classification Committee shall in particular have the following roles:

1.2.1 Create strategic recommendations (global and long-term) related to the on-going evaluation and further development of classification systems of all sports in the Paralympic Movement;

1.2.2 Support the implementation of the IPC classification strategy.



- 1.2.3 Support the IFs to reduce athlete evaluation during the Classification Evaluation Period at Paralympic Games.
- 1.2.4 Support the ongoing development of and the revisions to the IPC Classification Code, international standards and models of best Ppractice.
- 1.2.5 Monitor compliance with the IPC Classification Code.
- 1.2.6 Provide consultation directly to the IPC Legal and Ethics Committee Chairperson in matters related to appeals lodged with the Board of Appeal of Classification (BAC), where appropriate, and support the review of all cases following the BAC's decision.
- 1.2.7 Facilitate, through collaboration with other parties, evidence-based research on effective, dynamic and athlete focused classification systems within the Paralympic Movement.
- 1.2.8 Facilitate communication and education about classification in the Paralympic Movement to all stakeholders.
- 1.2.9 Work closely with the heads of classification in all Paralympic sports to achieve harmonious approaches to classification policies, procedures, and systems that are athlete focused and elite competition based.
- 1.2.10 Attend Paralympic Games and designated IPC sanctioned competitions as required.

2 Structure

2.1 Composition

The IPC Classification Committee shall normally consist of up to six (6) members, including the position of Chairperson. The Medical and Scientific Director shall be an ex-officio member, with speaking rights only.

2.2 Staffing

The IPC Classification Committee will be assigned a member of the IPC management team to assist in the work of the IPC Classification Committee.



2.3 Reporting

- 2.3.1 The IPC Medical and Scientific Director shall produce written reports/minutes of all IPC Classification Committee meetings for distribution to the IPC Governing Board and IPC Classification Committee members; all reports shall be archived at the IPC headquarters. The Chairperson of the IPC Classification Committee shall approve the reports/minutes prior to distribution.
- 2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from IPC Classification Committee meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the IPC Classification Committee.
- 2.3.3 The Chairperson of the IPC Classification Committee may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.
- 2.3.4 A report on the activities of the IPC Classification Committee will be developed by the Chairperson of the IPC Classification Committee and will be included in the overall biennial report to the IPC General Assembly.

3 Membership

3.1 Appointment of members

- 3.1.1 All members of the IPC Classification Committee shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.
- 3.1.2 The Chairperson of the IPC Classification Committee shall be appointed by the IPC Governing Board. The IPC Classification Committee Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the IPC Governing Board when appointing members to the IPC Classification Committee; this to ensure the appropriate expertise is available.

3.2 Process for appointments



- 3.2.1 The IPC membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the IPC Classification Committee. Such invitations shall be sent by the IPC to its members prior to the election of the IPC Governing Board.
- 3.2.2 In addition to considering candidates suggested by the IPC membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the IPC Classification Committee includes the best-qualified individuals.
- 3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the IPC Classification Committee, and will then consider the IPC Classification Committee's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the IPC Classification Committee.

3.3 Terms of office

Members of the IPC Classification Committee shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be re-appointed to serve for a next term; there are no limitations to the number of terms members can be re-appointed to the IPC Classification Committee.

3.4 Vacancies

Vacancies in the IPC Classification Committee occurring through resignation, death or any other reason should be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the IPC Classification Committee.

3.5 Substitutes

No substitutes are allowed for members of the IPC Classification Committee.



4 Meetings

- 4.1 The IPC Classification Committee will normally hold at least one (1) meeting per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.
- 4.2 All meetings of the IPC Classification Committee must be conducted in compliance with the rules outlined in the IPC standing order 'The Conduct of IPC Committee Meetings'.
- 4.3 The IPC President and the CEO are ex-officio members at meetings of the IPC Classification Committee, with speaking rights only.

5 Motions

- 5.1 The IPC Classification Committee has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC standing order 'The Administrative Procedures to be Followed Prior to IPC General Assemblies'.
- 5.2 The IPC Governing Board may make further recommendations to the IPC General Assembly on all motions submitted by the IPC Classification Committee.

6 Termination of membership

- 6.1 Membership to the IPC Classification Committee may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full IPC Classification Committee, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.
- 6.2 Any individual member of the committee may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.



7 Finances

7.1 Annual budget

The Chairperson of the IPC Classification Committee will, in co-operation with the CEO, produce a budget for the IPC Classification Committee. The IPC Classification Committee budget will be included in the overall IPC budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.

7.2 Other financial regulations

Any financial regulation for the IPC Classification Committee shall be in compliance with the financial procedures issued by IPC headquarters from time to time.

8 Dissolution

The IPC Classification Committee can only be dissolved by a decision of the IPC General Assembly.

9 Amendments of bylaws

Any amendment proposed to the bylaws of the IPC Classification Committee shall be subject to approval by the IPC Governing Board.