



International
Paralympic
Committee

Chapter 2.4 - Bylaws standing committees

2.4.6 IPC Education Committee bylaws

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International Paralympic Committee

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1 Function

1.1 Authority

1.1.1 The IPC Education Committee is accountable to the IPC Governing Board.

1.1.2 The IPC Education Committee shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the IPC Education Committee. The IPC Education Committee may, however, carry out such governance task or monitor performance provided that the IPC Governing Board has specifically delegated this power to the IPC Education Committee.

1.2 Role

The IPC Education Committee shall provide advice

- to the IPC Governing Board on all policy matters in the specific area of education, and
- to the responsible management team staff person on the operational aspects of the education programme.

The IPC Education Committee shall in particular have the following roles:

1.2.1 Develop a strategic plan for long term Paralympic education;

1.2.2 Establish policies and guidelines for all IPC education activities according to the philosophy of the Paralympic education programme;

1.2.3 Initiate and co-ordinate the development of Paralympic education materials;

1.2.4 Facilitate international Paralympic education activities through IPC member organisations and organising committees of IPC sanctioned events;



- 1.2.5 Promote and disseminate the educational activities of the Paralympic Movement through partnerships with organisations, institutions, and individuals in the field of education.

2 Structure

2.1 Composition

The IPC Education Committee shall normally consist of up to six (6) members, including the position of Chairperson. The responsible management team staff person shall be an ex-officio member, with speaking rights only.

2.2 Staffing

The IPC Education Committee will be assigned a member of the IPC management team to assist in the work of the IPC Education Committee.

2.3 Reporting

- 2.3.1 The responsible management team staff member shall produce written reports/minutes of all IPC Education Committee meetings for distribution to the IPC Governing Board and IPC Education Committee members; all reports shall be archived at the IPC headquarters. The Chairperson of the IPC Education Committee shall approve the reports/minutes prior to distribution.
- 2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from IPC Education Committee meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the IPC Education Committee.
- 2.3.3 The Chairperson of the IPC Education Committee may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.



- 2.3.4 A report on the activities of the IPC Education Committee will be developed by the Chairperson of the IPC Education Committee and will be included in the overall biennial report to the IPC General Assembly.

3 Membership

3.1 Appointment of members

- 3.1.1 All members of the IPC Education Committee shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.
- 3.1.2 The Chairperson of the IPC Education Committee shall be appointed by the IPC Governing Board. The IPC Education Committee Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the IPC Governing Board when appointing members to the IPC Education Committee; this to ensure the appropriate expertise is available.

3.2 Process for appointments

- 3.2.1 The IPC membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the IPC Education Committee. Such invitations shall be sent by IPC to its members prior to the election of the IPC Governing Board.
- 3.2.2 In addition to considering candidates suggested by the IPC membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the IPC Education Committee includes the best-qualified individuals.
- 3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the IPC Education Committee, and will then consider the IPC Education Committee's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the IPC Education Committee.

3.3 Terms of office



Members of the IPC Education Committee shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be reappointed to serve for a next term; there are no limitations to the number of terms members can be reappointed to the IPC Education Committee.

3.4 Vacancies

Vacancies in the IPC Education Committee occurring through resignation, death or any other reason should be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the IPC Education Committee.

3.5 Substitutes

No substitutes are allowed for members of the IPC Education Committee.

4 Meetings

- 4.1 The IPC Education Committee will normally hold at least one (1) meeting per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.
- 4.2 All meetings of the IPC Education Committee must be conducted in compliance with the rules outlined in the IPC standing order 'The Conduct of IPC Committee Meetings'.
- 4.3 The IPC President and the CEO are ex-officio members at meetings of the IPC Education Committee, with speaking rights only.

5 Motions

- 5.1 The IPC Education Committee has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC standing order 'The Administrative Procedures to be followed prior to IPC General Assemblies'.



- 5.2 The IPC Governing Board may make further recommendations to the IPC General Assembly on all motions submitted by the IPC Education Committee.

6 Termination of membership

- 6.1 Membership to the IPC Education Committee may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full IPC Education Committee, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.
- 6.2 Any individual member of the IPC Education Committee may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.

7 Finances

- 7.1 Annual budget

The Chairperson of the IPC Education Committee will, in co-operation with the CEO, produce a budget for the IPC Education Committee. The IPC Education Committee budget will be included in the overall IPC budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.

- 7.2 Other financial regulations

Any financial regulation for the IPC Education Committee shall be in compliance with the financial procedures issued by IPC headquarters from time to time.

8 Dissolution



The IPC Education Committee can only be dissolved by a decision of the IPC General Assembly.

9 Amendments of bylaws

Any amendment proposed to the bylaws of the IPC Education Committee shall be subject to approval by the IPC Governing Board.