



International
Paralympic
Committee

Chapter 2.4 - Bylaws standing committees

2.4.8 IPC Paralympic Games Committee bylaws

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International Paralympic Committee

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(Note: references in this bylaw to the Paralympic Games will include the Paralympic Winter Games)

1 Function

1.1 Authority

- 1.1.1 The IPC Paralympic Games Committee is accountable to the IPC Governing Board.
- 1.1.2 The Paralympic Games Committee shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the Paralympic Games Committee. The Paralympic Games Committee may, however, carry out such governance task or monitor performance provided that the IPC Governing Board has specifically delegated this power to the Paralympic Games Committee.

1.2 Role

The Paralympic Games Committee shall provide advice

- to the IPC Governing Board on all policy matters related to Paralympic Games, and
- to the Paralympic Games Department on the operational aspects of the Paralympic Games.

The Paralympic Games Committee shall in particular have the following responsibilities:

- 1.2.1 to provide recommendations regarding the general concepts and strategies related to the Paralympic Games, thus guiding the IPC activities and defining the parameters for the further development of the Paralympic Games;
- 1.2.2 to provide advice on the collaboration and level of integration with the IOC, the Organising Committees and all other stakeholders for any aspects related to the Games;



- 1.2.3 to act as an advisory forum with regards to the Paralympic Clients group's expectations and level of service; and
- 1.2.4 to follow the Games preparation process with all bidding and organising committees. The Games preparation process will include the following:
- advise on the strategies and key concepts used by the OCOGs preparing to stage the Paralympic Games,
 - advise on the key principles and strategic priorities,
 - consider and analyse the responses to the Paralympic Games aspects of the IOC Candidate and Bidding City process,
 - review and advise the strategic direction and key concepts (e.g., ceremonies, look, etc.) of the local organising committees,
 - advice on the development of the key principles that should define the Paralympic sport programme, and
 - all the above 'bullet point' tasks are to be conducted within the framework set by the IPC Governing Board.

2 Structure

2.1 Composition

The Paralympic Games Committee consists of up to ten (10) members, including the position of Chairperson. The IPC Paralympic Games Integration Director shall be an ex-officio member, with speaking rights only.

2.2 Staffing

The Paralympic Games Committee will be assigned a member of the IPC management team to assist in the work of that Paralympic Games Committee.



2.3 Reporting

- 2.3.1 The IPC Paralympic Games Integration Director shall produce written reports/minutes of all Paralympic Games Committee meetings for distribution to the IPC Governing Board and Paralympic Games Committee members; all reports shall be archived at the IPC headquarters. The Chairperson of the Paralympic Games Committee shall approve the reports/minutes prior to distribution.
- 2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from Paralympic Games Committee meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the Paralympic Games Committee.
- 2.3.3 The Chairperson of the Paralympic Games Committee may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.
- 2.3.4 A report on the activities of the Paralympic Games Committee will be developed by the Chairperson of the Paralympic Games Committee and will be included in the overall biennial report to the IPC General Assembly.

3 Membership

3.1 Appointment of members

- 3.1.1 All members of the Paralympic Games Committee shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.
- 3.1.2 The Chairperson of the Paralympic Games Committee shall be appointed by the IPC Governing Board. The Paralympic Games Committee Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the IPC Governing Board when appointing members to the Paralympic Games Committee; this to ensure the appropriate expertise is available.

3.2 Process for appointments



- 3.2.1 The IPC membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the Paralympic Games Committee. Such invitations shall be sent by IPC to its members prior to the election of the IPC Governing Board.
- 3.2.2 In addition to considering candidates suggested by the IPC membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the Paralympic Games Committee includes the best-qualified individuals.
- 3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the Paralympic Games Committee and will then consider the Paralympic Games Committee's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the Paralympic Games Committee.

3.3 Terms of Office

Members of the Paralympic Games Committee shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be re-appointed to serve for a next term; there are no limitations to the number of terms members can be re-appointed to the Paralympic Games Committee.

3.4 Vacancies

Vacancies in the Paralympic Games Committee occurring through resignation, death or any other reason should be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the Paralympic Games Committee.



3.5 Substitutes

No substitutes are allowed for members of the Paralympic Games Committee.

4 Meetings

- 4.1 The Paralympic Games Committee will normally hold at least two (2) meetings per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.
- 4.2 All meetings of the Paralympic Games Committee must be conducted in compliance with the rules outlined in the IPC standing order 'The Conduct of IPC Committee Meetings'.
- 4.3 The IPC President and the CEO are ex-officio members at meetings of the Paralympic Games Committee, with speaking rights only.

5 Motions

- 5.1 The Paralympic Games Committee has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC standing order 'The Administrative Procedures to be followed prior to IPC General Assemblies'.
- 5.2 The IPC Governing Board may make further recommendations to the General Assembly on all motions submitted by the Paralympic Games Committee.

6 Termination of membership

- 6.1 Membership to the Paralympic Games Committee may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full Paralympic Games Committee, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.



- 6.2 Any individual member of the Paralympic Games Committee may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.

7 Finances

7.1 Annual budget

The Chairperson of the Paralympic Games Committee will, in co-operation with the CEO, produce a budget for the Paralympic Games Committee. The Paralympic Games Committee budget will be included in the overall IPC budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.

7.2 Other financial regulations

Any financial regulation for the Paralympic Games Committee shall be in compliance with the financial procedures issued by IPC headquarters from time to time.

8 Dissolution

The Paralympic Games Committee can only be dissolved by a decision of the IPC General Assembly.

9 Amendments of bylaws

Any amendment proposed to the bylaws of the Paralympic Games Committee shall be subject to approval by the IPC Governing Board.