



International  
**Paralympic**  
Committee

## **Chapter 2.4 - Bylaws standing committees**

### **2.4.11 IPC Women in Sport Committee bylaws**

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**International Paralympic Committee**

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# 1 Function

## 1.1 Authority

- 1.1.1 The IPC Women in Sport Committee is accountable to the IPC Governing Board.
- 1.1.2 The Women in Sport Committee shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the Women in Sport Committee. The Women in Sport Committee may, however, carry out such governance task or monitor performance provided that the IPC Governing Board has specifically delegated this power to the Women in Sport Committee.

## 1.2 Role

The Women in Sport Committee shall provide advice

- to the IPC Governing Board on policy matters in its specific area of responsibility, namely with respect to gender equity in Paralympic sport, and
- to the management team staff member responsible for the Women in Sport Committee on the operational aspects of the Women in Sport Committee programme.

The Women in Sport Committee shall in particular have the following roles:

- 1.2.1 Advocate for the full inclusion of girls and women at all levels of Paralympic sport;
- 1.2.2 Identify barriers that restrict participation, recommend policies and initiatives that address these barriers; and
- 1.2.3 Oversee the implementation of initiatives to increase participation.

# 2 Structure

## 2.1 Composition



The Women in Sport Committee shall normally consist of up to six (6) members, including the position of Chairperson. The management team staff member responsible for the Women in Sport Committee shall be an ex-officio member, with speaking rights only.

## 2.2 Staffing

The Women in Sport Committee will be assigned a member of the IPC management team to assist in the work of the Women in Sport Committee.

## 2.3 Reporting

- 2.3.1 The member of the IPC management team shall produce written reports/minutes of all Women in Sport Committee meetings for distribution to the IPC Governing Board and Women in Sport Committee members; all reports shall be archived at the IPC headquarters. The Chairperson of the Women in Sport Committee shall approve the reports/minutes prior to distribution.
- 2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from Women in Sport Committee meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the Women in Sport Committee.
- 2.3.3 The Chairperson of the Women in Sport Committee may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.
- 2.3.4 A report on the activities of the Women in Sport Committee will be developed by the Chairperson of the Women in Sport Committee and will be included in the overall biennial report to the IPC General Assembly.

# 3 Membership

## 3.1 Appointment of members



- 3.1.1 All members of the Women in Sport Committee shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.
- 3.1.2 The Chairperson of the Women in Sport Committee shall be appointed by the IPC Governing Board. The Women in Sport Committee Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the IPC Governing Board when appointing members to the Women in Sport Committee; this to ensure the appropriate expertise is available.

### 3.2 Process for appointments

- 3.2.1 The IPC membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the Women in Sport Committee. Such invitations shall be sent by IPC to its members prior to the election of the IPC Governing Board.
- 3.2.2 In addition to considering candidates suggested by the IPC membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the Women in Sport Committee includes the best-qualified individuals.
- 3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the Women in Sport Committee, and will then consider the Women in Sport Committee's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the Women in Sport Committee.

### 3.3 Terms of office

Members of the Women in Sport Committee shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be re-appointed to serve for a next term; there are no limitations to the number of terms members can be re-appointed to the Women in Sport Committee.



### 3.4 Vacancies

Vacancies in the Women in Sport Committee occurring through resignation, death or any other reason shall be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the Women in Sport Committee.

### 3.5 Substitutes

No substitutes are allowed for members of the Women in Sport Committee.

## 4 Meetings

- 4.1 The Women in Sport Committee will normally hold one (1) meeting per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.
- 4.2 All meetings of the Women in Sport Committee must be conducted in compliance with the rules outlined in the IPC standing order 'The Conduct of IPC Committee Meetings'.
- 4.3 The IPC President and the CEO are ex-officio members at meetings of the Women in Sport Committee, with speaking rights only.

## 5 Motions

- 5.1 The Women in Sport Committee has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC standing order 'The Administrative Procedures to be followed prior to IPC General Assemblies'.
- 5.2 The IPC Governing Board may make further recommendations to the IPC General Assembly on all motions submitted by the Women in Sport Committee.



## **6 Termination of membership**

- 6.1 Membership to the Women in Sport Committee may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full Women in Sport Committee, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.
- 6.2 Any individual member of the Women in Sport Committee may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.

## **7 Finances**

- 7.1 Annual budget

The Chairperson of the Women in Sport Committee will, in co-operation with the CEO, produce a budget for the Women in Sport Committee. The Women in Sport Committee budget will be included in the overall IPC budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.

- 7.2 Other financial regulations

Any financial regulation for the Women in Sport Committee shall be in compliance with the financial procedures issued by IPC headquarters from time to time.

## **8 Dissolution**



The Women in Sport Committee can only be dissolved by a decision of the IPC General Assembly.

## **9 Amendments of bylaws**

Any amendment proposed to the bylaws of the Women in Sport Committee shall be subject to approval by the IPC Governing Board.