



International
Paralympic
Committee

Vacancy:

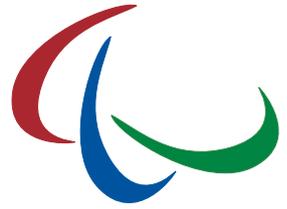
IPC Anti-Doping Co-ordinator (f/m)

The International Paralympic Committee (IPC) is the global governing body of the Paralympic Movement. The IPC supervises the organisation of the Summer and Winter Paralympic Games, and serves as International Federation for ten sports, for which it supervises and co-ordinates the World Championships and other competitions. The IPC is committed to enabling Paralympic athletes to achieve sporting excellence and to developing sport opportunities for all persons with an impairment from the beginner to elite level. In addition, the IPC aims to promote the Paralympic values, which include courage, determination, inspiration and equality.

The IPC offers the position of a **full-time IPC Anti-Doping Co-ordinator (f/m)** in an international and multicultural team at the IPC Headquarters in Bonn, Germany, **starting January 2017**.

Reporting to the IPC Anti-Doping Senior Manager, these will be your **tasks and responsibilities**:

- Assist the strengthening of the overall compliance to the World Anti-Doping Code and IPC Anti-Doping Code for members of the Paralympic Movement
- Manage the day-to-day administration of the IPC's Anti-Doping Programme, including In- and Out-of-competition testing programmes at IPC sanctioned competitions and the Athlete Whereabouts Programme
- Assist the delivery of the Anti-Doping Programme at IPC sanctioned competitions and events
- Execute tasks associated with the development of a comprehensive Anti-Doping education programme, with particular emphasis on Outreach programmes, follow-up on sanctioned athletes
- Support the work of the IPC Anti-Doping Committee



You should meet our **requirements**:

- Experience in the field of Anti-Doping (working knowledge of the WADA-ADAMS application is an asset) and interest in Paralympic Sports
- Exceptional attention to detail abilities
- Excellent organisational skills and experience using MS Office programs (Word, Excel, PowerPoint, Outlook)
- Excellent English verbal and written skills (knowledge of other languages is an advantage)
- Proven ability to meet deadlines, to operate with limited supervision and to multitask in a fast changing environment

Do you want to **apply**?

If you are interested in the position and your profile meets our requirements, please send your CV and cover letter in English via e-mail to the IPC Human Resources Senior Manager Alexandra Schnurr (alexandra.schnurr@paralympic.org) by 31 August 2016.

Please state your earliest possible starting date and your salary expectations (please give a precise figure in Euro).

We especially encourage individuals with impairments to apply.

If you have any further questions, do not hesitate to contact us or see detailed information on the IPC and the Paralympic Movement on our website under **www.paralympic.org**.

We are looking forward to your application!

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