



General Information

2017 World Shooting Para Sport Grand Prix Szczecin, Poland

23 – 30 April 2017



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1 Competition information

The 'Start' Sports Club for Athletes with Disabilities and World Shooting Para Sport invite you to the 2017 World Shooting Para Sport Grand Prix Szczecin. The competition will be held in Szczecin, Poland from 23 – 30 April 2017.

1.1 Dates of Competition

The 2017 World Shooting Para Sport Grand Prix Szczecin will be a **Programme 2** competition (Air events only).

| | |
|--------------------------------------|-------------------------------------|
| Arrivals | 23-24 April 2017 |
| International Classification* | 24-25 April 2017 (*To be confirmed) |
| Equipment Control | 24-25 April 2017 |
| Technical Meeting | 25 April 2017 |
| Competition Dates | 26-29 April 2017 |
| Departures | 30 April 2017 |

1.1.1 Preliminary schedule

The provisional timetable and events programme is attached in draft form. Please note there may be changes to the timetable once entries close. The programme will be finalised and published following the final entries revision.

Finals will be conducted under current World Shooting Para Sport and ISSF rules in all events (except P5).

Please note: there will be no Pre-Event Training (PET) included in the schedule; however multiple opportunities for unofficial training will be available.

1.2 Venue

All events will be held at the following venue:

SPORTS OBJECT
Litewska Street 20
Szczecin
Poland
Website: www.start-shooting.com.pl

SIUS Ascor electronic targets will be used for all events (Qualification and Finals). The range is equipped with 16 firing points.



1.3 Rules and Regulations

The competition will be conducted under ISSF and World Shooting Para Sport Rules and Regulations. If you require further information, please visit:

- [World Shooting Para Sport](#)
- [ISSF](#)

1.4 Viability of Events

Individual events are considered viable if there are athletes from a minimum of four (4) countries entered through the Entry by Name.

Team events will be considered viable if a minimum of three (3) eligible NPCs have entered teams through the Entry by Name (note: in cases where only 3 teams participate, medals will be awarded according to the minus-one rule).

If an event fails to meet the above minimum viability criteria, the event is not considered viable and will be cancelled.

1.5 International Classification

NOTE: After the revision of the final entries by World Shooting Para Sport it will be confirmed if International Classification will be offered, should there be a viable number of participants requiring classification.

If confirmed, International Classification will be conducted on 24-25 April 2017.

At least 4 weeks prior to classification the athlete's completed IPC Medical Information Form and Classification Consent Form must have been uploaded to the athlete's SDMS profile, these forms can be found on the World Shooting Para Sport website: [Here](#).

1.6 Results, Rankings & Records

After the competition is finished, results will be reviewed and published on the World Shooting Para Sport website and the Ranking and Records lists will be updated accordingly.

Only athletes that are licensed, have a sport class status Review (R) or Confirmed (C) and reach the rankings cut-off standard for the relevant event, will have their results recognised for ranking purposes.

For further information see the World Shooting Para Sport Rules and Regulations: [Here](#).



2 Registration Process

2.1 Athlete Eligibility

All entered athletes in the 2017 World Shooting Para Sport Grand Prix Szczecin must be licensed by the final entry deadline. Athlete entries not meeting this criterion will be rejected by World Shooting Para Sport.

2.2 Authorised Organisation for Entry Registration

All athletes must be entered by their respective NPCs or authorised organisations by the NPC and accepted by World Shooting Para Sport.

2.3 Entry restrictions

2.3.1 Maximum number of athlete entries per NPC per event

The maximum entry per NPC is four (4) 'full' participants per event (athletes eligible to progress to the final, and to obtain records and ranking).

NPCs may additionally enter an unlimited number of 'MQS-only' athletes (athletes are eligible to obtain qualification scores to be recognised for MQS, but cannot progress to the event final or obtain records or rankings). However, in case of insufficient firing points this number may be restricted by World Shooting Para Sport, in a timely manner.

When entering more than 4 athletes to an event via the Online Entry System, the NPC should contact World Shooting Para Sport after making the online entries, confirming which athletes are to be entered as 'full' entry and which as 'MQS-only'.

2.3.2 Maximum number of starts per event

The maximum number of starts per event is the number of athlete entries that can be accepted per event; this calculation is based upon range capacity and the competition schedule.

If the maximum number of starts is reached during the Final Entry Process: (1) the number of 'MQS-only' entries may be limited to allow space for entry of 'full' participants; (2) a 'waiting list' may be established, and in case of subsequent entry cancellations, entries from the waiting list will be accepted on a first-come-first-served basis.



2.4 Late Entries

Late Entry Requests (submitted after the Final Entry by Name deadline) will only be considered if they are received by World Shooting Para Sport no later than **three (3) days before the official arrival day** (ISSF Rule 3.7.3.4).

Such entries may be accepted at the discretion of the LOC and World Shooting Para Sport; however a Late Entry Fee of **EUR 50** will be charged per additional athlete entered.

2.5 Entry Changes

2.5.1 **Replacement entries** may be accepted in the same event only due to injury or medical reason. The NPC must submit support documents to World Shooting Para Sport office for approval. The Organising Committee must also approve if such late changes can be accommodated (e.g. firearms import arrangements).

2.5.2 **Substitution of an athlete** (in a team event only) by another athlete already registered in that event can be made not later than 30 minutes before the scheduled start time for that event (ISSF Rule 6.6.5.b), but *only* if the requested change *does not cause any conflict* with ISSF Rules 6.6.6.g (if more than one relay is used in team competitions, then team members must be distributed equitably between the relays) and therefore 6.6.5.a (Start lists with firing point and relay allocations must be published and distributed not later than 16:00 hrs on the day before Pre-Event Training for any event).

2.6 Online Entry Process

The online entry system can be accessed via the following link: www.paralympic.org/entries

The log-in details are the same username and password used for the SDMS account.

If you do not have access to the SDMS/Online Entry System, please contact your NPC. The NPC will be able to make the online entry on your behalf.



2.7 Registration deadlines

The Registration deadlines (midnight 'Bonn-time' on the dates given) for the competition shall be as follows:

| | |
|---------------------------|---|
| 03 February 2017 | First Entry (by number) Deadline , via the IPC Online Entry System (www.paralympic.org/entries). NPCs must submit the total number of athletes and team officials participating, and the number of entries estimated per individual and team event. |
| 04 February 2017 | Opening of the Final Entry (by name) , via the IPC Online Entry System (www.paralympic.org/entries). |
| 10 March 2017 | Final Entry (by name) Deadline , including submission of the Final Entry Booking Forms (including Accommodation, Travel information and Firearms information) and visa support form (if applicable). |
| 24 - 26 April 2017 | Deadline to pay the full registration fee. (<i>Fees must be paid to the Organiser upon arrival at the competition.</i>) |

2.8 Final Entry Booking Form

In order to make your necessary accommodation booking, and ensure transport and accreditation for your team, you must submit your **Final Entry Booking Form** by the final entry deadline (**10 March 2017**) to the LOC (on **BOTH** e-mails: start-szczecin@post.pl & shooting.szczecin@gmail.com) and World Shooting Para Sport (ipcshooting@paralympic.org)

The Final Entry Booking Form must contain the following, fulfilled information for your team:

- **Page 1:** Accreditation List;
- **Page 2:** Accommodation Booking Request;
- **Page 3:** Transport Information;
- **Page 4:** Firearms and Ammunition Information.



3 Entry Package

3.1 Entry Fees

3.1.1 Basic Entry Fee

The basic entry fee for the 2017 World Shooting Para Sport Grand Prix Szczecin is **EUR 150** per person (athletes & team officials), this cost includes:

- Optional: Transfer from/to Goleniów Airport to/from Szczecin
- Daily transport shuttle (hotel-venue);
- Closing Banquet;
- Competition operation costs.

3.1.2 Event Entry Fees

In addition to the entry fee, the following competition event entry fees will be charged:

- **Individual events:** EUR 10 per athlete entry per individual event
- **Team events:** EUR 20 per team entry per team event

The Event Entry Fees will be invoiced to NPCs following the Final Entry Deadline. Invoice for Event Entry Fees will be sent by World Shooting Para Sport and should be paid to the LOC office upon arrival at the competition.

3.1.3 Payment

Fees must be paid to the Organiser **upon arrival at the competition.**

3.1.4 Cancellation/Refunds Policy

| | |
|---|--|
| Cancellations until the Final Entry Deadline (10 March 2017) | Teams are not liable to pay the basic entry fee for any cancelled participants. |
| Cancellations between 11 March 2017 and 2 April | Teams are liable to pay <u>50%</u> of the basic entry fee and <u>50%</u> of accommodation costs for any of cancelled participants. |
| Cancellations from 3 April 2017 | Teams are liable to pay <u>100%</u> of the basic entry and <u>100%</u> of accommodation costs fee for any of cancelled participants. |

Any outstanding fees due to cancellation must be paid to the Organiser upon arrival at the competition. In case of cancelling a whole team after 10 March 2017 (and therefore when there would be no possibility for the team to pay at the LOC office), the LOC will issue an invoice for the relevant to the NPC for payment by bank transfer.



3.2 Accommodation

The official competition hotel:

Hotel RADISSON BLU
Rodla 10 Square
PL-70-419 Szczecin Poland
Tel: +48 91 35 95 595
Web: www.radissonblu.com

Please note that above hotel is only official hotel for competition and no other hotels are permitted to use by competition participants.

The accommodation fee, including all meals are:

- **Double room:** 100 EUR per person per night
- **Single room:** 120 EUR per person per night

All accommodation fees must be paid to the Organiser upon arrival.

For the organisation of accommodation for early arrivals and days outside of the Grand Prix, please contact the LOC to make arrangements.

All accommodation bookings and payments must be made directly with the LOC, not to the Hotel. The hotel will be in charge only to collect any necessary extra costs incurred during your stay (i.e. laundry, telephone, mini bar, etc).

3.3 Catering

Entry fees include breakfast, lunch and evening meal during the following period:

- *First Meal* – Due to arrival time
- *Last Meal* – Due to departure time

Teams will be provided by meals prepared respectively as much as it would be possible, to their arrival/departure time.

Teams will have breakfast and dinner at the hotel, and meal vouchers will be presented to collect lunch at the competition venue for the duration of the event.

Specific dietary requirements should be advised to the LOC by the Final Entry deadline. Every effort will be made to cater to your requirements, if sufficient notice is given.



3.4 Transport

3.4.1 Airport transfers

The official airport for the 2017 World Shooting Para Sport Grand Prix Szczecin is:

- **Goleniów Airport (Poland)**

Transfers to and from this airport, during the official competition period at 23 - 30 April 2017, are included in the Basic Entry fee.

- **Berlin Airports (Germany)**

Transfers for NPCs arriving to Berlin or other airports can be provided, but at an additional cost as follows:

| Bus/car size | One-way <i>(Szczecin - Berlin- Szczecin)</i> | Two-ways <i>(2x Szczecin - Berlin- Szczecin)</i> |
|---------------------|--|--|
| 4-people car | EUR 100 | EUR 160 |
| 8-people van | EUR 200 | EUR 350 |
| 50-people bus | EUR 600 | EUR 1100 |

NPCs must notify the organisers of their arrival and departure details by the final entry deadline (10 March 2017). Transfers cannot be guaranteed for information sent after this date.

3.4.2 Hotel-venue daily shuttle

A timetabled shuttle service will operate between the hotel and the venue, and is included in the Basic Entry Fee.

Additional transport can be arranged but the cost must be met by the requesting team.



4 Other important information

4.1 Firearms

All participants are responsible to transport their own firearms and ammunition. The Organiser is unable to write Permission for Carriage, but at your request can prepare documents confirming your participation in the competition and the destination of using those weapons.

Competitors and teams arriving with firearms from countries belonging to European Union are advised to obtain necessary EU firearms certificate. Citizens of countries from outside of European Union should contact polish embassy or consulate in country they belong to, in order to fill out the necessary documents for importing the firearms to Poland for competition purposes. All weapons imported to Poland should be also included in firearms declaration for the competition, which should be delivered to organizer by e-mail. Organizer provides the confirmation of participation to competition, official invitation and firearms declaration.

4.2 Visas

Information about passport holders who can enter without a visa is available at:

<http://bazateleadresowa2.poland.gov.pl/index.php?ty=3.5.1.11.15.7.12.19&documentName=wPlacowki>

To request an Official Letter of Invitation from the LOC, to aid with your visa application process, please send the visa support form to the LOC with the following details:

1. Full name as in passport
2. Function in the team
3. Passport number
4. Passport expiry date
5. Copy of Passport (Clear to see)

4.3 Insurance

Please note that all participants (athletes and team officials) attending this event must ensure they have the appropriate personal, medical and travel insurance, as the event will not indemnify individual claims.

4.4 Doping Control

Doping control will be conducted according to the IPC Anti-Doping Code.



4.5 Climate

The average temperature in April in Szczecin is max. 20^o, min 10^o.

5 Contact details

Should you require further information please do not hesitate to contact us:

Local Organising Committee (LOC)

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World Shooting Para Sport

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