



GENERAL INFORMATION

All information is available on the following websites:

www.paralympic.org/shooting

www.fitav.it

www.trapconcoverde.it

All Preliminary and Final Entries for Athletes and Officials can be done directly online through SDMS (see additional information packet)

1. Invitation

The Invitation is attached to this General Information.

2. Dates and Schedule

Arrivals	12 SEP 2017
International Classification	13 – 14 SEP 2017
Equipment Control	13 – 14 SEP 2017
PET – Pre-event Training	14 SEP 2017
Technical Meeting	14 SEP 2017
Competitions	15 – 16 SEP 2017
Official Departure	17 SEP 2017

The Preliminary Competition Schedule of the World Shooting Para Sport (WSPS) World Cup is attached to this General Information.

Pre-Event Training will take place one day before the competition. Unofficial Training: 3-4 days before PET.

The Final Competition Schedule (including Training Schedule) will be distributed after the Official Entry Deadline (30 days before the Official Arrival day) in accordance with ISSF and World Shooting Para Sport Rules and Regulations.

The latest Schedule updates will be provided at the Technical Meeting.

3. Rules and Regulations

The competition will be conducted under ISSF and World Shooting Para Sport Rules and Regulations. Detailed information is available on the ISSF website www.issf-sports.org and on the World Shooting Para Sport website www.paralympic.org/shooting/rules-and-regulations/technical-rules





4. Participation

Viability of Events

Individual events are considered viable if there are athletes from a minimum of four (4) countries entered through the Entry by Name.

Team events will be considered viable if a minimum of three (3) eligible NPCs have entered teams through the Entry by Name (note: in case where only 3 teams participate, medals will be awarded according to the minus-one rule).

If an event fails to meet the above minimum viability criteria, the event is not considered viable. For this event the events will not be cancelled.

International Classification

International Classification will be conducted on 12-14 or 13 -14 SEP 2017 (depending on entries). A detailed classification schedule will follow after the revision of the final entries by World Shooting Para Sport. At least four (4) weeks prior to classification, the athlete's completed IPC Medical Diagnostics Form (MDF) and Classification Consent Form must have been uploaded to the athlete's SDMS profile, these forms can be found on the World Shooting Sport website:

www.paralympic.org/shooting/rules-and-regulations/classification

Results, Rankings and Records

After the competition is finished, results will be reviewed and published on the World Shooting Para Sport website and the Ranking and Records list will be updated accordingly.

Only athletes that are licensed, have a sport start status Review (R) or Confirmed (C) and reach the rankings cut-off standard for the relevant event, will have their results recognized for ranking purposes.

For further information refer to the World Shooting Para Sport Rules and Regulations

www.paralympic.org/shooting/rules-and-regulations/technical-rules

5. Entry Process

Athlete Eligibility

All entered athletes in the Lonato 2017 World Shooting Para Sport World Cup must be licensed by the final entries deadline. An athlete that does not meet this criteria will be rejected by the World Shooting Para Sport.

Authorized Organization for Entry Registration

All athletes must be entered by their respective NPC's or organizations authorized by the NPC and accepted by World Shooting Para Sport

Entry Restrictions

1) Maximum number of athlete entries per NPC event

The maximum entry per NPC is four (4) "full" participants per event (athletes eligible to progress to the final, and to obtain records and ranking).

NPCs may additionally enter an unlimited number of "MQS-only" athletes (athletes are eligible to obtain qualification scores to be recognized for MQS, but cannot progress to the event final or obtain records or rankings).

However, in case of insufficient firing points this number may be restricted by the World Shooting Para Sport, in a timely manner.





When entering more than 4 athletes to an event via the Online Entry System, the NPC should contact World Shooting Para Sport after making the online entries, confirming which athletes are to be entered as “full” entry and which as “MQS” only.

2) Maximum number of starts per event

The maximum number of starts per event is the number of the athlete entries that can be accepted per event; this calculation is based upon range capacity and the competition schedule.

Event	Max number of squads	Max number of starts
Trap 1	30	180
Trap 2	30	180
Trap 3	30	180

Preliminary Entries

IPC Member Federations entering the Para Trap World Cup must submit the Preliminary Entries not later than 13 JUL 2017.

Please use the World Shooting Para Sport Online Registration Service outlined in the SDMS information packet.

Final Entries

World Shooting Sport Member Federations must submit their Final Entries directly into SDMS. The Final Entry Deadline is **10 AUG 2017**.

All entries must be done through SDMS.

Late Entries

Late Entries (submitted after the Final Entry by Name deadline) will only be considered if they are received by the World Shooting Para Sport at least one (1) week before the Official Arrival day.

A Late Entry Fee of EUR 50,00 will be charged per each additional athlete entered. The amount will be invoiced to NPC by Local Organizing Committee.

Entry Changes

1) Replacement entries may be accepted in the same event only due to injury of medical reason. The NPC must submit a valid medical report to World Shooting Para Sport office for approval.

2) Substitution of an athlete (in a team only) by another athlete already registered in that event can be made not later than 30 minutes before the scheduled start time for that event (ISSF Rule 6.6.5.b) but only if the requested change does not cause any conflict with the ISSF Rules 6.6.6.g (if more than one relay is used in team competitions, then team members must be distributed equitably between the relays) and therefore 6.6.5.a (Start lists with firing point and relay allocations must be published and distributed not later than 04.00 PM on the day before Pre-Event Training for that event).

Registration deadlines

Please complete the attached Registration Forms (Annex 1 – 8) and return them by the established deadlines. (the Summary of Deadlines is also enclosed).





Notes:

First Entry (by number): Via SDMS

NPCs must submit the total number of athletes and team officials participating, and the number of the entries estimated per individual and team events.

Opening of the Final Entry (by name) Via SDMS

Online Entry process

The online entry system can be accessed via the SDMS information packet.

The log-in details are the same username and password used for the SDMS account.

If you do not have access to the SDMS/Online Entry System, please contact your NPC. The NPC will be able to submit a request to WSPS to have an account created.

Cancellation:

Any World Shooting Para Sport Member Federation reducing the number of athletes and /or officials after the Official Entry Deadline (**13 AUG 2017**) is obligated to pay all applicable fees and costs including entry fees according to the number of starts on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.

Entry Fees:

Fee EUR 200,00 per person per event

The Entry Fees include all charges for registration, competition targets, transport from/to the official airport, and local transportation between the shooting range and the official hotels.

The Entry Fees DO NOT include the cost of the Pre-Event and Unofficial Trainings,

Official Entry Fee EUR 50.00 per person

Payment of Entry Fees

Registration and payment of the Entry fees will be carried out at the shooting range, or Swift prior to arrival.

Payments can be made either in Euro or US Dollars.

Credit cards or personal checks will **not** be accepted.

Bank details for early transfer of funds:

Beneficiary: COMITATO ORGANIZZATORE GARE DI TIRO A VOLO LONATO

Bank: BANCA VALSABBINA SPS

Branch: FILIALE DI LONATO D/G

Address Piazza Martiri della Libertà - 25017 LONATO D/G (Brescia) Italy

C/Acc. Number 20424

ABI Code 5116

CAB code 54669

SWIFT Code BCVAIT2VLON

IBAN IT36105116546690000020424

Payments for accommodation will be made directly with the hotels.





Accreditation Process

All persons involved in the event (Athletes, Team Officials, ISSF Officials, OC Officials, Media) must have accreditations that clearly identify the accreditation holder (with photograph, family name and first name, nation and function) in order to use the local transportation and to enter controlled areas on the shooting range.

Accreditations (for persons registered before the Final Entry Deadline and with a photograph in the World Shooting Para Sport database) will be prepared by the World Shooting Para Sport Headquarters and Organizing Committee. All other accreditations will be prepared by the Accreditation Office at the event.

Accreditations and BIB Numbers will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The event will take place at the “Trap Concaverde” Shooting Club in Lonato D/Garda (Brescia), Italy.

Address:

Trap Concaverde - Loc. La Basia
Via Slossaroli 1
25017 Lonato D/Garda (Brescia), Italy
Phone: +39-030-9990200
Fax: +39-030-9990210
E-mail: info@trapconcaverde.it
Web: www.trapconcaverde.it

Trap Concaverde is situated in the tourist Southern Garda Lake District, at a distance of 8 km from Desenzano, , 30 km from downtown Brescia, 40 km from Verona.

Directions : Highway A4 Milano/Venezia, Exit: Desenzano. Turn to the right side and proceed for 5 km then first exit on the right side (direction Castiglione D/Stiviere; you will immediately see the panel board of the Shooting Club. At the round-about keep the right and drive straight for about 500 m.

The ranges available for the event are seven (7). They are equipped with Mattarelli Clay Target machines and Elfipa Acoustic Release systems.

All ranges are equipped with Elfipa electronic scoreboards.

The firing direction of the shooting range is north/north east.

The targets used for the event are Eurotarget standard orange for the Qualification and flash orange for the Finals.

Catering

Trap Concaverde Shooting Club is facilitated with bar and restaurant offering drinks, refreshments, a self-service buffet at reasonable prices, and meals with menu “à la carte”. Reservations are not necessary.

Specific dietary requirements should be advised to the Organizing Committee by the Final Entry deadline. Every effort will be made to cater to your requirements if sufficient notice is given.





7. Immigration and Customs Requirements

Entry Visa

EU Nationals are able to enter Italy with a valid passport or with a valid ID Card.

Countries that require an Entry Visa for Italy should apply to the Italian Embassy/Consulate in their Country largely in advance before departure. Detailed information regarding Visa can be found in the website of the Italian Ministry of Foreign Affairs: www.esteri.it or vistoperitalia.esteri.it/home/en

Those Federations, who need a specific Invitation Letter to apply for a Sport Visa, must contact FITAV, Federazione Italiana Tiro a Volo, not later than **13 JUL 2017**.

E-mail: visa@fitav.it

Phone: +39-06-4523/5214 /5213 /5212

Fax: +39-06-4523/5250

The Italian Shooting Federation has no influence on the Embassies and will only be able to provide invitations for the period of the World Shooting Para Sport World Cup and eventual pre-event training.

No Visa is granted upon arrival at the airport.

Custom Formalities, Import of Firearms

A maximum of three (3) shotguns and 1200 cartridges are allowed to enter in Italy for sport competitions.

European Union nationals holding a “European Shotgun Certificate” can import to Italy their firearms without an auxiliary permission, however they are requested to fill in the “Firearm & Ammunition Form” for Local Police security reasons. Upon receipt of the form duly filled in, the athletes travelling by plane will receive a nominative invitation letter to show the Police and Customs Authority together with the European Shotgun Certificate at arrival.

All athletes, NOT holding a “European Shotgun Certificate” immediately upon receipt of the “Firearm & Ammunition Form” duly filled in, will be sent the FITAV permit to be shown the Police and Customs upon arrival in Italy.

All the athletes travelling by plane have to fill in an additional double copy declaration on arrival at the Italian airport. (As complimentary we shall do it on their behalf).

This form, together with the FITAV permit, at departure from Italy, must be returned to the Police Officers.

[This paragraph might be subject to amendments independently from the means of transport. In that case, the Organizing Committee will immediately inform all the IPC Member Federations.](#)

Non-European Union citizens are also advised to take with them a copy of their passport which will be handed to the Police station together with the other forms at arrival, in order to speed the procedure.

Please DO NOT send any passport copy to the Organizing Committee





Police and Customs firearms formalities will take place upon arrival at the first airport on Italian National Territory and at the last one at departure.

The Organizing Committee will not be responsible with the Italian Police at the airport for any incorrect information provided by the NPC related to firearms and ammunition.

Any request to change the shotguns details after the deadline must be notified to the Organizing Committee until seven (7) days prior to arrival. Changes after that date will not be accepted.

All the delegations will be assisted to dispatch the Police and Customs procedures and escorted to the bus. Travellers will meet the assistants near to the baggage collection upon arrival. In case of failure, contact the O.C. representative: Maria Teresa Imperatori + 39 335 8218 079 / +39 030 2593 099

Useful Information on the carriage of shotguns and ammunition on International Flights

As a rule before issuing any ticket the travel agency appointed to book the flights must make sure that both ammunition and the firearms are accepted on board the aircraft till the final destination.

The approval should appear in the electronic ticket (on the PNR Passengers Name Record) or on a separate message sent to the travel agency by the Airline Company.

The rules governing the carriage of ammunition and firearms are those of the Carrier who owns the aircraft therefore in case of flights made in code-sharing, the approval must come from both companies even if on the ticket the abbreviation of only one Company appears (i.e. AZ - AF - KL, EI, LH, etc).

Normally, the final decision to accept firearms and ammunition on board comes from the Captain /Airline Company, but once you have the "OK" on your flight ticket, the Company is responsible for having your firearms sent to destination.

In case of indirect flights it is advisable to consider a connection of at least two hours.

Upon landing at the first airport, report to the information counter and make sure that your firearms have arrived and will be taken on board of the connecting flight.

Still in case of indirect flights, avoid booking them with two different Airline Companies as most of the times the firearms will be discharged and let at the first airport and the owners will have to collect them and make a new check-in, provided the local Police and Customs Authorities do not cause problems of licenses. That will probably cost extra security and boarding tax and, sometimes, extra-baggage fees. If passengers are not informed they risk to arrive at the final destination without knowing that their shotguns have not been loaded on the connecting flight and are laying in the previous airport.

In many countries even in transit and the baggage is labeled till destination, the control of firearms is made at the first airport of arrival and this is why it is advisable to keep the situation under control step by step.

All firearms and ammunition must be declared while making flight reservation and at check-in and follow the procedure reserved to these special articles. It is a big mistake to pack them into normal bags and dispatch them as normal baggage because in case of loss it will be very difficult to find the firearms in a short time and, last but not least, owners will be liable to heavy fines.

As for Italy, Police and Customs formalities for ammunition and firearms must be dispatched at the first airport of arrival on the Italian Territory. They will be taken by the Security guards to the Police station located inside the





international area where each gun's holder will collect them and, if the airport of arrival is not the same of destination, it will be necessary to make a new police control and a new check-in at the domestic departure area. To avoid such a big trouble, we suggest all the athletes direct to Lonato Del Garda to book their flights in order to land directly at one of the Northern airports listed in section 9 of this General Information even if not all of them are considered as "official airports" for the event.

In NO case ammunition is allowed to be packed on carry-on baggage or with the firearm. It must be packed into a separate ammunition box matching IATA Regulations (polythene - metal - wooden).

Firearm Security Tax – Firearm Boarding Tax

At departure from Italy depending on the different Airline Companies, airport and destination, passengers will be charged a "Firearm Tax" and/or an additional "Security Tax" for their shotguns. At Verona airport the "Security tax" is charged also at arrival.

8. Accommodation

Official Hotels

The Delegations will be accommodated in the following 4**** star hotels situated at the distance of 8-9 km. (10 minutes drive) from the venue

Rates are intended per room per night and include buffet breakfast, service and tax.

The Tourist Tax amounting to EUR 1.00 per person per night and that is to be paid directly in hotel, is not included in the rates..

Dunant Hotel ****	www.dunanthotel.it	km. 7,5 from the venue
Double Single Use EUR 77,00	Double/Twin EUR 87,00	Triple EUR 127,00

This modern hotel which differs in style from any normal hotels, is situated in Castiglione D/Stiviere, at the distance of 7,5 km. from the venue, 16 km. from Desenzano downtown.

-Extra charge for Half Board (dinner): EUR 18,00 per person per day

It includes a fixed daily menu made of one first course, one second course, vegetables and dessert. Beverages are not included. (eventual changes or further proposals will follow)

-In alternative at normal price, dinner with "menu à la carte".

Facilities: free wifi connection
Free parking and garage



**West Garda Hotel******www.westgardahotel.com

km. 9 from the venue

Double Single use
EUR 105,00Double/Twin
EUR 140,00Triple
EUR 165,00

West Garda Hotel is situated Padenghe d/Garda, 3 km. from downtown Desenzano, is surrounded by a wide garden, and is facilitated with two swimming pools bar and restaurant by the pools.

-Extra charge for Half Board (Lunch or dinner): EUR 28,00 per person per day.

It includes a choice of one first course out of three, a choice of one second course out of three with vegetables, a buffet of different salads, dessert and fruits, water, ¼ local wine, coffee or tea.

-In alternative at normal price, meals with “ menu à la carte”.

Facilities: free wifi connection,
free parking
free swimming pool
possibility to book massages. (against payment)

Further descriptions will be provided on request or can be viewed on the hotels' websites.

Reservations must be made through the Organizing Committee and would be on a first come, first serve basis.

IMPORTANT:

1) The Garda Lake area in September is considered very high season for tourism. The hotel situation is very sensible so, be aware that the “goodwill regulations” for cancellations, no-shows or earlier check-out, will not be possible.

Rooms requested before the official arrival day should be booked early.

We also recommend sending the Hotel reservation forms by the deadline as we cannot guarantee the rooms after that date.

2) It is strictly forbidden to cook in the hotel rooms.

Final Hotel Reservation must be effected by **13 JUL 2017**

Payments for accommodation have to be made directly to the hotels

A 50% deposit by **13 AUG 2017** is mandatory.

The hotels will be ready to provide pro-forma invoices for pre-payment purposes.

The balance is requested to be settled upon arrival or swift in advance.

bank fees are at the participants' expense.

The Chief of each Delegation and individuals are responsible for paying any extra hotel charges.

Any change or cancellation must be notified to the Organizing Committee.





Penalty fees for cancellation:

Free cancellation is possible till 12 AUG 2017

-from 13 AUG to 4 SEP 2017 the penalty amounts to the 50% of the total cost for any reserved and then cancelled room.

-from 5 SEP 2017 onwards the penalty fee will be equal to the 100% of the total cost for any reserved and then cancelled or not occupied room.

NO penalty cancellation fee will be charged by the hotels in case the O.C. can replace the cancelled reservations with others.

9. Travel and Transportation

Travel – Arrival

Trap Concoverde can be reached by:

Car Highway A4 Milano/Venezia, **exit: Desenzano**
Turn to the right side and continue for 5 km. then, first exit on the right side in direction of Castiglione D/Stiviere. You will immediately see the panel board of the shooting club.
At the round-about keep the right and go straight for 500 m. following the direction of Loc. Basia.

Train Milano-Venezia line, stop: Desenzano

Plane Milano Malpensa (MXP), (official Airport)
Milano Linate (LIN)
Bergamo (BGY),
Verona Villafranca (VRN)

Airport pick up – Transportation to the Official Hotels (and return for departure)

The Official airport for the event is **MILANO MALPENSA (MXP)** - the distance to the range is 165 km./ Distance to the hotels approx. 170 km.

Round trip from/to Malpensa airport and the Official Hotels, will be arranged by the OC.

The service will be active as from Tuesday 12 SEP to Sunday 17 SEP. 2017

All the delegations will be assisted to dispatch the Police and Customs procedures and escorted to the bus. Travellers will meet the assistants near to the baggage collection upon arrival. In case of failure, contact the O.C. representative: Maria Teresa Imperatori – phone +39 030 2593 099 /mob. +39 335 8218 079

On request free transportation will also be arranged from/to Verona Airport (40 Km from the Venue) but without any assistance inside the airport.





Transportation from other airports (Milano Linate –LIN and Bergamo –BGY) can be arranged by the O.C. at the Delegations' expense.

Transfers from and to the airport, and assistance during the official competition period, (**12 – 17 SEP 2017**) will be provided based on the arrival and departure dates declared in the Final Travel Form as this is covered within the Basic Entry Fee.

Teams travelling outside the official competition days have to make their own arrangements or contact the Organizing Committee that, at the Delegations' expense, will arrange assistance and/or transportation.

Any change made after the deadline, must be notified in due time to the contact person of the Organizing Committee.

No assistance or transportation will be provided to the participants lodged in unofficial hotels.

Local Transportation – Shuttle Service

An accessible bus service is covered within the Basic Entry Fee and will operate between the official hotels and the competition venue for the duration of the competition (**12 – 16 SEP 2017**)

In case of accommodation in unofficial hotels, the local transportation has to be arranged by the participants.

Note: The Organizing Committee will not refund or be in charge for any taxi fare payment.

10. Competition Related Procedures at the Shooting Range

Technical Meeting

The Technical Meeting will take place on **14 SEP 2017** at the shooting range.

Each participating World Shooting Para Sport Member Federation should have at least one representative present to receive updated information regarding Final Competition Schedule (including Training Schedule), draw procedures and other important issues related to the event.

Storage of Firearms and Ammunition

Storage of guns and ammunition is available at the armory on the shooting range. Athletes are also permitted to take their shotguns in the hotel room provided they do not let them unattended.

Ammunition

The Italian Customs Authority will allow each athlete to import a maximum of 1.200 pcs. cartridge which will be used for the competition.

The use of steel pellets is not allowed.

A wide range of local and international ammunition will be available for sale at the shooting club.





11. Ceremonies

Victory Ceremony

The Victory Ceremonies will take place at the shooting range immediately after the end of each Finals.

During the ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms).

12. Insurance

Please note that all participants (athletes and team officials) attending the event must have an appropriate personal medical and travel insurance as the event will not indemnify individual claims.

13. Weather Information

The climate conditions in September are normally pleasant, with sunshine and clear sky. The average temperature is expected to be 25° degrees Celsius during the day and 20° degrees Celsius in the night.

14. Media Relations

All Media representatives must register for the Para Trap World Cup by using the Media Accreditation Form (Annex 7).

Press conference will take place prior, during and at the end of the event.
Press and Television service will be given during the event

The contact person for media facilities is Mr. Tomax Mondadori

Phone: +39-347-0101447 ;

E-mail: ufficiostampatrapconcoverde@gmail.com

Onsite Media facilities: the press room is equipped with all the facilities required (fax machines, copy machine, Wi-Fi and cable internet connections, electrical outlets for PC, pigeonholes for information, start lists, results, bulletins, a sufficient number of work spaces, etc.

15. Industry Service

Various industry services and exhibitors will be present during the event. Please contact the Organizing Committee for information concerning the stands and area which will be supplied at reasonable prices.





16. Annexes

All necessary Registration Forms are attached to this General Information.

17. Summary of Deadlines

The Summary of Deadlines is attached to this General Information.

18. Contact Details

Organizing Committee

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