

Vacancy:

Programme Manager

Taking its name from the Paralympic symbol (the Agitos – meaning “I move” in Latin), the Agitos Foundation was founded in 2012 by the International Paralympic Committee (IPC) to support and implement global development initiatives that enable Para athletes to achieve sporting excellence and to positively influence societal attitudes towards impairment.

The Foundation raises funds from a range of sources and distributes them throughout the Paralympic Movement, enabling member nations and organisations, especially in developing countries, to build sustainable pathways for athletes of all abilities and to clearly communicate our core values of courage, determination, inspiration and equality.

The Agitos Foundation offers the position as full-time
Programme Manager

in a multi-cultural, international environment in an energetic team at the IPC Headquarters in
Bonn, Germany, starting as soon as possible.

These will be your **responsibilities and key tasks:**

- Project management and delivery of En sus Marcas, Listos...Inclusión. A project funded by the Inter-American Development Bank (IDB) in vulnerable communities of El Salvador, Nicaragua, Peru, Colombia and Ecuador to promote social inclusion through Para sport.
- Day-to-day management and monitoring of the project including preparation, delivery and reporting of the project activities to the senior manager and the IDB.
- Oversee all the data collection and analysis processes with implementing partners to measure progress and achievements.
- Provide support to the participating National Paralympic Committees (NPCs) to ensure timely implementation and reporting of the project.
- Frequent travel visits to the countries to support the implementation of the activities.
- Support the senior manager to identify and develop proposals to expand the project to new countries in the Americas with the support of the IDB.
- Support the AF team in identifying opportunities and develop proposals for development agencies and foundations.

These are our **requirements**:

- At least five years working experience in an internationally focused organisation; working experience in a developing country.
- University degree or equivalent education in a relevant field.
- Experience developing and implementing monitoring and evaluation systems related to in sport, management and/or international development.
- Excellent verbal and written command of English and Spanish. Other language is an asset.
- Have high initiative and the ability to work independently.
- Excellent use of Microsoft Office (Word, Excel, PowerPoint and Outlook) and evaluation software.
- Have a deep passion and a commitment to work for an international organization with the understanding to contribute to a social change in society.

Would you like to **apply**?

If you are interested and your qualifications meet our requirements, please send your CV and cover letter (pdf format) in English via e-mail to Alexandra.Schnurr@paralympic.org (Human Resources Senior Manager). Please state the earliest possible starting date as well as your salary expectations (please give precise figures in EUR). The deadline for submissions is 25 June 2018.

We especially encourage athletes with impairment and individuals with a disability to apply.

If you have any further questions, do not hesitate to contact us or see detailed information on the Agitos Foundation and the Paralympic Movement on our websites www.paralympic.org/agitos-foundation and www.paralympic.org.

We are looking forward to your application!