

Vacancy:

## IPC Business IT Senior Manager (f/m/x)

The International Paralympic Committee (IPC) is the global governing body of the Paralympic Movement. The IPC supervises the organisation of the Summer and Winter Paralympic Games, and serves as International Federation for 10 sports, for which it supervises and co-ordinates the World Championships and other competitions. The IPC is committed to enabling Para athletes to achieve sporting excellence and to developing sport opportunities for all persons with an impairment from the beginner to elite level. In addition, the IPC aims to promote the Paralympic values, which include courage, determination, inspiration and equality.

---

The IPC offers the position of a **full-time Business IT Senior Manager (f/m/x)** at the IPC Headquarters in Bonn, Germany, starting as soon as possible.

---

You will have these **tasks and responsibilities**:

- Assure reliable and secure IT operations across IPC network, infrastructure and business applications while managing ongoing and future IT transition processes to address strategic business requirements
- Effectively execute the introduction, deployment, maintenance and updates of further business applications (Extranet, Intranet, CLM, DMS) including user setup, administration and training
- Support the optimisation of IPC network, infrastructure and business application landscape to meet current and future business requirements / processes and foster sustainable user adoption



### Tasks and responsibilities (continued)

- Provide lead support for infrastructure (Windows environment) and business applications with focus on cloud applications (Office 365, SharePoint)
- Assist in the implementation of relevant IT governance framework and data security standards and preserve assets, information security and control structures
- Manage cross functional IT operations team and projects
- Create, administer and implement documentation, guidelines, policies and procedures and ensure budget cost effectiveness

### You should meet our **requirements:**

- Have a Master's degree in Computer Science, Computer Information Systems, Computer Applications, or a University degree in a related field with equivalent experience
- Have more than 8 years of work experience in a small to medium-sized enterprise managing IT projects
- Working experience in managing cross functional IT teams / projects and co-ordinating with external suppliers
- Profound knowledge in the administration of servers and workstations in the Windows environment
- Very good Admin knowledge of Microsoft Windows (server) versions, Microsoft Office 365 Suite, Exchange, Azure Active Directory and applications such as SharePoint, Skype for Business and OneDrive
- Strong communication and organisational skills, service and teamwork orientation as well as a structured, independent and conscientious working style
- Ability to work in an international, multicultural and dynamic environment
- Fluency in English both written and verbal (knowledge of German and of an additional language is an advantage)

---

### How do I **apply?**

If you are interested in the position and your profile meets our requirements, please send your CV and cover letter in English as pdf file to the IPC Human Resources Senior Manager Alexandra Schnurr via e-mail to [alexandra.schnurr@paralympic.org](mailto:alexandra.schnurr@paralympic.org) by 31 March 2019.



The position is limited to two years and has the perspective to be renewed thereafter.

**We especially encourage individuals with an impairment to apply;** we support the relocation process and will provide transitional accessible accommodation.

If you have any further questions, do not hesitate to contact us or see detailed information on the IPC and the Paralympic Movement on our website under [www.paralympic.org](http://www.paralympic.org).

**We are looking forward to your application!**